

Park County Historic Preservation Advisory Commission (PCHPAC)

Grant Application

The information provided below will be used by Department of Heritage, Tourism & Community Development staff and PCHPAC to determine whether to recommend approval of the proposed grant request. Please describe your project clearly and thoroughly. Feel free to attach photos, documents, or maps that may help support your application. If you have any questions about how to fill out this form, please contact the county preservationist at ELockhart-Borman@parkco.us or 719-836-4292.

ORGANIZATION/OWNER NAME: Park County Historical Society, Inc

ADDRESS: Box 43, Bailey, CO 80421

CONTACT PERSON:..... James Sapp

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FISCAL YEAR ENDS:..... December 31, 2021

PURPOSE OF GRANT:

_____ Agency Support as a whole

___X___ Special Program/Project (special activity of the organization consistent with its mission)

_____ Capital Expenditure (funds for additions or improvements to building, structure, object).

_____ Start-up Costs

_____ Technical Assistance

_____ Other:

Brief Description of Request

Please describe the project, program, event, or activity for which you are requesting grant funding. Include photographs if the project site, if applicable. Include cost estimates and/or project budget. If the project involves construction, include information on the materials to be used. Additionally, please list the qualifications of the person(s) who will be completing the work or organizing the program, activity, or event and provide a description of any public benefit derived from the project, program, event, or activity.

Background

The Park County Historical Society (PCHS) was incorporated as a Colorado 501(C3) Non-profit Corporation in 1969. For over 50 years the PCHS has fulfilled the terms of the Articles of Incorporation by educating and promoting the history and heritage of Park County. In addition to historical programs, the PCHS developed and maintained the McGraw Memorial Park in Bailey, Colorado.

The McGraw Memorial Park is a public resource to the Bailey community and visitors to Park County. The Park includes several significant historical structures including: the Entriken Cabin (one of the earliest surviving pioneer cabins), the Wren Cabin, the Shawnee School, C&S Caboose, Keystone Railroad Bridge, and the Glen-Isle Way Station. In addition, the PCHS has developed and maintains several miles of trails on Morrow Mountain.

Adjacent to the McGraw Memorial Park we manage a small building, referred to as the “Annex”. In addition, we also maintain public restrooms that has become a “rest stop” for travelers passing through Bailey. It is the Annex that we plan to develop into an “History Education Center and Museum”.

The Issue

For years, perhaps decades, we have discussed using the Annex as a museum and conference center. Our Board has developed several plans and concepts over the years to configure the building to meet our needs. The plans, while impressive on paper, posed significant challenges on implementation and funding. Consequently, our Annex has been relegated to storage with little room available even for a Board meeting.

Over the past year we have made a conscious effort to “clean out” the Annex of unwanted or unneeded items. Those items that had historical significance have been displayed in appropriate buildings, or put in storage. Items that have no usefulness or historical value have been sold or disposed of. While there is some “reorganization” to be done, we have reached a point to begin planning for configuring the Annex into a “History Education Center and Museum”.

For years the PCHS has invited speakers to give presentations of topics related to Park County’s rich history and heritage. These presentations are often recorded to DVD and offered for sale through our website. They are also offered to Park County Libraries at no cost.

Our presentations are well received by our guests who often contribute personal stories which add to the presentation through personal experiences. The presentations, often accompanied by a dinner, were conducted in local churches, fire stations, and community centers. In addition, we have made a conscience effort to host presentations at remote locations in Jefferson, Como, and Hartsel.

These presentations are an important aspect of our mission. However, as one might imagine, they place a huge burden on our volunteers and Board members having to transport substantial equipment between locations. It is our desire to establish a permanent location to host presentations, establish history displays, and provide a meeting place for our membership and Board meetings.

The Project

The project is a modest beginning to convert our Annex to an appropriately configured meeting room that is equipped to support history related presentations and displays. The Annex is an ideal location to host events and has fundamental necessities such as off street parking and restrooms for our guests.

The plan will include a wireless audio and visual display system, seating for approximately 40-50 guests, display area for revolving displays, wall mounted panels for photographic and textural displays, and a small “kitchenette” to facilitate the offering of snacks and beverages to our guests.

In anticipation of this project, we have already secured an internet service provider to support a security system and to provide Wi-Fi access for our speakers and guests.

The Benefit

We believe, as I am sure PCHPAC does, that Park County’s history and heritage must be told and retold to keep it relevant and “alive”. This is especially important for new arrivals to Park County and the younger generation. The benefit of regular history-related presentations and displays is an important benefit and method to promote the history and heritage of Park County.

The Plan

We have developed a plan to reconfigure the Annex to support this initiative and have submitted it to our Board of Directors, for review, comment and approval. The plan was well received in feasibility while

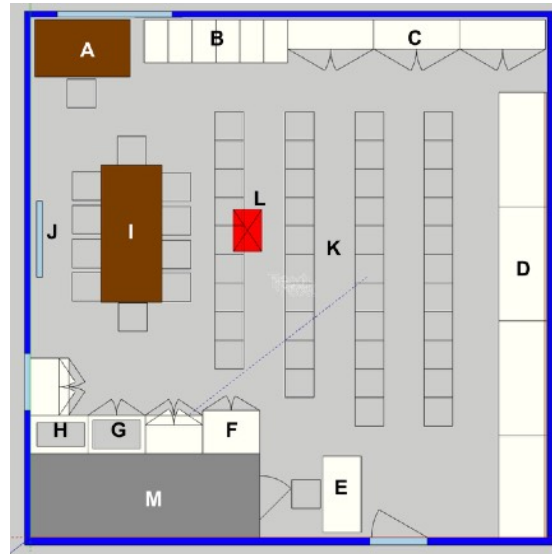
understanding that this is only a beginning of a facility that we can all be proud of, supports our mission and, most importantly, provides a sustainable means to promote the history of Park County.

The Budget

The budget for this plan was derived from research into the cost of specific items needed for the facility. It does not include the time devoted to the design, research, and implementation of the project.

Following is the budgeted estimated cost for the proposed project. The floor plan will explain the plan for configuring the Annex and provide a means to explain the function and cost of the required items.

Function and Cost Estimates



Item	Quantity	Description and Function	Total cost
A	1	Curator desk - This space is allocated for our Curator to maintain records, correspondence, minutes, reports, etc.	\$0.00
B	6	Legal size, four drawer file cabinets - Properly organized file cabinets are a necessity for the maintenance of historic documents, photographs, correspondence, etc., (\$280 ea. Amazon)	\$1,120.00
C	3	Two door, five shelf storage cabinets - 36"x72"x18" storage cabinets are a necessity for the storage records and artifacts not on display. (\$207 ea. Home Depot)	\$621.00
D	4	Display tables and panels - The 6 foot long folding tables, covered with skirts, are to be used for rotating displays of artifacts. Some particularly fragile artifacts will be displayed in table top cabinets. Other, more durable artifacts, will be displayed in the open for a "hands on" experience. The fabric covered display panels will be specifically selected to facilitate rotating displays of photographs and textural signage. (Tables \$130; Skirt \$25 ea.; fabric covered display panels \$75 ea.)	\$920.00
E	1	Receptionist Table - This small, skirt covered, table is for our receptionist to greet our guests, collect admission fees, if any, for our organized presentations. (\$50)	\$50.00

		Item F - Refrigerator used for drinks, ice, etc. (Currently owned) Item G - Small sink for cleanliness (need to procure) Item H - Microwave (Currently owned) 1 - Stainless Sink with faucet (\$250) Home Depot 4 - 36" Base Cabinets (\$109) Home Depot 3 - 36" Wall Cabinets (\$99) Home Depot 1 - 8' Countertop (\$50) Home Depot	\$1,033.00
I	1	Board meeting table	\$0.00
J	1	65" LED Smart TV (\$600) with wall mount (\$75)	\$675.00
K	45	Folding chairs for presentation guests (\$25 ea.)	\$1,125.00
L	1	Wood stove to be removed	\$0.00
M	1	Utility and storage room	\$0.00
Misc	1	Mac Air Laptop to facilitate screen sharing of presentations	\$1,000.00
Misc	4	Wireless remote speakers	\$125.00
Misc	1	Portable lectern	\$55.00
Misc	1	Wireless microphone	\$45.00
Misc	1	Folding chair rack (45 chairs) Amazon	\$163.00
		Total	\$6,932.00

Total estimated cost of project	\$6,932.00
PCHPAC Funding Request	\$5,500.00
PCHS Cash Contribution	\$1,000.00
In-kind Contribution	\$386.00

* Cash and in kind contributions will include volunteer and paid professional time to order, assemble, and install cabinets, sink, and audio visual system. In addition, funds and volunteer in-kind contributions will be allocated to researching and preparing history displays.

Accountability

All funds allocated to this project will be identified as "Restricted" for this purpose alone. All receipts will be maintained and submitted as part of the completion report.

All status and/or completion reports that may be required will be provided in a timely manner in the format required.

How will your organization measure and report success for this project?

The success of any project is measured by "on budget and on time". We are committed to provide the oversight needed to insure these measures are successfully met. In addition, the successful equipping

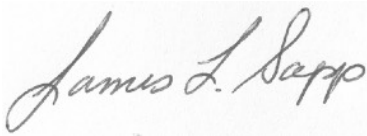
the Annex to support history presentations and displays will insure the visitors to the Annex will have a suitable facility to learn and enjoy Park County's history and heritage.

Matching Funds

The Park County Historical Society fully appreciates the PCHPAC's longstanding support to the preservation of Park County's history and heritage. We also appreciate the limitations of PCHPAC's funding source and their conscious efforts to insure the distribution of funds to the most deserving projects. In consideration, the Park County Historical Society is committed to providing approximately 20 percent of the total cost toward this project in both cash and in-kind support.

We are committed to monitoring this project and ensuring the work and materials are in line with our expectations. In addition, we will monitor our funding in a responsible manner and make periodic reports as required.

AMOUNT OF REQUEST: \$5,500



Date. March 2, 2021

James L. Sapp
Board of Directors, Park County Historical Society

Date _____

Signature, Chair PCHPAC (if recommending approval)

Attachments:

Interior photo of the Annex

Exterior Photo of the current state of the Annex



Once additional storage becomes available, the shelving to the left will be removed to make space for the kitchenette. The remaining artifacts and supplies will be relocated to storage shelving in the rear. The wood stove in the center of the room will be sold or put in storage. The current folding tables will be put in storage and used for outdoor events.



The restrooms are located at the front of the meeting room. The entrance to McGraw Memorial Park is located across the bridge to the right. The off street parking is in the foreground. We plan to move the bear proof trash container and landscape the front of the building. The sign on the building reads "Home of the Park County Historical Society" which captures our intent to use this building as our permanent location.