

**PARK COUNTY BOARD OF COMMISSIONERS  
AGENDA  
TUESDAY, JANUARY 16 , 2024  
11:00 AM CALL TO ORDER**

**Video**

To join the meeting, click on the link below or copy and paste into your preferred web browser: <https://zoom.us/j/632627219?pwd=Q2gvUVEwd0JuQ0R3TE9qWE9LTk9kQT09>

**Audio**

Upon joining the meeting, you will have the option to use either your computer mic and speakers for audio interaction, or participate by phone. If you are not using your computer speakers and mic to interact in the meeting, you may use the dial- option below:

**Dial by your location  
(669) 900-6833 US (Western US)  
(929) 205-6099 US (Eastern US)**

**Meeting ID: 632 627 219  
Password: 04408**

**\*For the purpose of an accurate public record, you will need to identify yourself when you enter the meeting and when prompted\***

11:00 AM CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
AGENDA APPROVAL

**.I. CONSENT ITEMS:**

APPROVAL OF MINUTES

APPROVAL OF VOUCHERS

APPROVAL OF THE BOCC MEETING SCHEDULE

Documents:

[2024.BOCC meeting schedule.pdf](#)

**.II. APPOINTMENT OF THE CHAIRPERSON FOR THE BOARD OF COUNTY COMMISSIONERS**

CONSIDERATION AND/OR DECISION ON THE FOLLOWING ITEMS:

**.I. APPROVE/DENY A POLICY REGARDING THE DESTRUCTION , DISPOSAL AND PROTECTION OF PERSONALLY IDENTIFIABLE INFORMATION**

Documents:

[CHRI PII policy.pdf](#)

**.II. APPROVE/DENY RESOLUTION ADOPTING GENERAL GUIDELINES FOR PUBLIC SPEAKING TO THE BOCC**

Documents:

[Res 24-XX Est Policies for Public Comment.pdf](#)  
[General Guidelines for Public Speaking.pdf](#)

**.III. APPROVE/DENY RESOLUTION ADOPTING A GENERAL NOTICE REGARDING REMOTE ATTENDANCE FOR THE BOCC HEARINGS**

Documents:

[Res 24-XX Est Policies for Remote Attendance.pdf](#)  
[Guidelines for Remote Attendance.pdf](#)

**.IV. APPROVE/DENY A RESOLUTION APPROVING THE APPLICATION FOR A CUP TO ALLOW A DUPLEX ON THE PROPERTY KNOWN AS LOT 35 , MILL-IRON D ESTATES ; APPLICANT SINDT**

Documents:

[23CUP-04 BOCC Resolution.pdf](#)

**PUBLIC HEARING(S)**

**.I. CERTIFICATION OF THE TAXABLE UNITS OF GOVERNMENT IN PARK COUNTY**

**PUBLIC COMMENTS**

**EXECUTIVE SESSION IN REGARD TO LEGAL & PERSONNEL MATTERS (CLOSED SESSION)**

**ADJOURN**

**TIMES ARE APPROXIMATE. ITEMS MAY BE HEARD EARLIER OR LATER THAN SHOWN ABOVE.**

**NOTE: Items May Be Added To These Agendas Up To 48 Hours Before The Scheduled Time. Items May Be Deleted Or Cancelled At Any Time. Please Check Website "[parkco.us](http://parkco.us)" for most Updated Agendas. If You Need Further Information, Please Contact The [BOCC](#) (Board of County Commissioners) Office At: 719-836-4201.**

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# County of Park BOARD OF COUNTY COMMISSIONERS



## 2024 MEETING DAY(S)

FIRST, THIRD, AND FOURTH TUESDAY(S) OF EVERY MONTH;

- 9AM TO 11AM WORK SESSION
- 11AM TO 3PM LEGISLATIVE SESSION

SECOND TUESDAY OF EVERY MONTH;

- SPECIAL MEETINGS ARE AS NEEDED

\*BETWEEN MAY AND SEPTEMBER. PROBABLE WORK SESSIONS  
VARIOUS LOCATIONS AROUND THE COUNTY

\*SPECIAL MEETINGS ARE AS NEEDED

# Park County, Colorado

## Policy Regarding the Destruction, Disposal and Protection of Personally Identifiable Information

Effective Date:

The purpose of this policy is to provide guidance to County employees, department heads and elected officials for the proper handling of personal identifying information, as required by House Bill 18-1128, enacted as C.R.S. § 6-1-713, 713.5, 716 and § 24-73- 101, *et. seq.* ("the Act").

This policy also includes access to state and national Criminal History Record Information (CHRI), as required by Foster Care Licensed, Foster Care Workers, and Foster Care Adoption statutes C.R.S. 26-6-107, C.R.S. 26-6-104, C.R.S. 26-6-107.

The Act requires that all covered entities, which includes County governments, have in place a written policy for the destruction or proper disposal of paper and electronic documents containing personal identifying information.

A Non-Criminal Justice Agency (NCJA) designated to request civil fingerprint-based background checks, with the full consent of the individual to whom a background check is taking place, for noncriminal justice functions, shall be eligible for access to CJ. Access shall be permitted when such designation is authorized pursuant to federal law or state statute approved by the U.S. Attorney General. An NCJA receiving access to CJ shall enter into a signed written agreement with the appropriate signatory authority of the CSA/SIB providing the access. CJIS Security Policy - 5.1.1.6 Agency User Agreements.

The Act also sets forth requirements regarding the protection of personal identifying information, and procedures should a breach regarding personal identifying information occur.

### **SECTION 1: APPLICABILITY**

This Policy shall apply to all Departments under the supervision and control of the Park County Board of County Commissioners and to all County elected officials and their offices.

Criminal history record information is used only for the official purpose for which it was requested and cannot be disseminated outside the receiving departments, related agencies, or other authorized entities. Public Law 92-544 and Title 28, C.F.R., 20.33 and 50.12(b)

### **SECTION 2: DEFINITIONS**

- 1. "Biometric Data"** means unique biometric data generated from measurements or analysis of human body characteristics for the purpose of authenticating the individual when he or she accesses an online account.
- 2. "Departments"** means all entities under the authority of the Park County Board of County Commissioners and related elected officials, and their offices and employees, collectively, including: the Board of County Commissioners, Clerk and Recorder, County Assessor, County Coroner, Treasurer, County

Surveyor, Sheriff, County Administration, County Attorney, Budget & Finance, Human Resources, Purchasing, Development Services, Building, Planning, Environment and Code Compliance, GIS, Health and Human Services, Public Health, Information Services, Emergency Management, Communications, Facilities, Historic Preservation, South Park National Heritage Area, Library, Public Works, and any department created pursuant to the authority of the Board of County Commissioners after the enactment of this Policy.

**3. "Determination that a Security Breach Occurred"** means the point in time at which there is sufficient evidence to conclude that a security breach has taken place.

**4. "Park County" or "the County"** means Park County, Colorado, acting by and through the Park County Board of County Commissioners, and the offices of other Park County elected Officials.

**5. "Encrypted"** means rendered unusable, unreadable, or indecipherable to an unauthorized person through a security technology or methodology generally accepted in the field of information security.

**6 "Medical Information"** means any information about a consumer's medical or mental health treatment or diagnosis by a health care professional.

**7. "Notice"** means:

a. written notice to the postal address listed in the records of the governmental entity;

b. telephonic notice;

c. electronic notice, if a primary means of communication by the governmental entity with a Colorado resident is by electronic means or the notice provided is consistent with the provisions regarding electronic records and signatures set forth in the federal "electronic signatures in global and national commerce act", 15 U.S.C. sec. 7001 *et seq.*; or

d. substitute notice, if the governmental entity required to provide notice demonstrates that the cost of providing notice will exceed two hundred fifty thousand dollars, the affected class of persons to be notified exceeds two hundred fifty thousand Colorado residents, or the governmental entity does not have sufficient contact information to provide notice substitute notice consists of all of the following:

1) e-mail notice if the governmental entity has e-mail addresses for the members of the affected class of Colorado residents;

2) conspicuous posting of the notice on the website page of the governmental entity if the governmental entity maintains one; and

3) notification to major statewide media.

**8 "Personal identifying information"** means, a social security number; a personal identification number; a password; a pass code; an official state or government issued driver's license or identification card number; a government passport number; biometric data, as defined in C.R.S. § 6-1- 716 (l)(a); an employer, student, or military identification number; or a financial transaction device, as defined in C.R.S. § 18-5-701 (3).

**9. "Personal Information"** means (A) a Colorado resident's first name or first initial and last name in combination with any one or more of the following data elements that relate to the resident, when the data elements are not encrypted, redacted, or secured by any other method rendering the name or the element unreadable or unusable: social security number; driver's license number or identification card number; student, military, or passport identification number; medical information; health insurance identification number; or biometric data, as defined in this section; (B) a Colorado resident's username or e-mail address, in combination with a password or security questions and answers, that would permit access to an online account; or (C) a Colorado resident's account number or credit or debit card number in combination with any required security code, access code, or password that would permit access to that account.

a. **"Personal Information"** does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records or widely distributed media.

**10. "Security Breach"** means the unauthorized acquisition of unencrypted computerized data that compromises the security, confidentiality, or integrity of personal information maintained by a governmental entity good faith acquisition of personal information by an employee or agent of a governmental entity for the purposes of the governmental entity is not a security breach if the personal information is not used for a purpose unrelated to the lawful government purpose or is not subject to further unauthorized disclosure.

The definitions of the Act are further hereby incorporated into this Policy to the extent not set forth above.

### **SECTION 3: DISPOSAL OF PERSONAL IDENTIFYING INFORMATION**

It shall be the policy for all Departments that, unless otherwise required by state or federal law or regulation, when any paper or electronic documents containing personal identifying information are no longer needed by the Departments, the Departments shall destroy or arrange for the destruction of such paper and electronic documents within the Departments' custody or control by shredding, erasing, or otherwise modifying the personal identifying information in the paper or electronic documents so as to make the personal identifying information unreadable or indecipherable through any means.

The Departments shall implement inter-departmental procedures and policies which address the specific nature of their offices to ensure compliance with this Policy and the Act.

The County shall not be responsible for ensuring destruction of personal identifying information by any Department that is required by state or federal agencies to use one or more software programs, which may include storage of data, located on servers not within the immediate control of the County.

### **SECTION 4: PROTECTION OF PERSONALLY IDENTIFIABLE INFORMATION**

All Departments shall protect personal identifying information from unauthorized access, use, modification, disclosure, or destruction. The Departments, with assistance from the Information

Technologies Department, shall implement and maintain reasonable security procedures and practices that are appropriate to the nature of the personal identifying information given the nature of Park County and its size as a governmental entity.

The security of criminal history record information and the procedures for handling, transporting and storing of physical (i.e. printed) or electronic media by authorized persons is documented and implemented to ensure that access to digital and physical media in all forms is restricted to authorized individuals by securely handling, transporting and storing media. CJIS Security Policy, Section 5.8 Media Protection.

Our organization ensures the information is accessible only by those persons within our organization that are authorized to view CHRI. By physical protection policy and procedures shall be documented and implanted to ensure CHRI and information system hardware, software and media are physically protected through access control measures. A physically secure location is a facility or an area, a room, or a group of rooms within a facility with both the physical and personnel security controls sufficient to protect CHRI and associated information systems. CJIS Security Policy, Section 5.9 Physical Protection.

Physical media shall be securely disposed of when no longer required, using formal procedures. Formal procedures for the secure disposal or destruction of physical media shall minimize the risk of sensitive information compromise by unauthorized individuals. Physical media shall be destroyed by shredding or incineration. Agency shall ensure the disposal or destruction is witnessed or carried out by authorized personnel. CJIS Security Policy, Section 5.8.4 Disposal of Physical Media.

The Departments shall require that in all contracts with third parties, which either do, or could result in, the exchange of personal identifying information, contractual terms to ensure third parties are subject to, and abiding by, the terms of the Act and this Policy.

#### **SECTION 5 : TECHNICAL SECURITY FOR CHRI**

CHRI is not being stored electronically. Agency uses the advanced password requirements from the CJIS Security Policy, Section 5.6.2.1.1.2 Advanced Password Standards and all requirements are implemented· no dictionary words, no context-specific words, such as the name of the service, username and derivatives thereof, passwords are not compared against a list of banned passwords, do not need to provide a reason for rejected passwords or advise the user to select a different password, no stored salted and hashed passwords using a one-way key derivation function or where the salt is at least 32 bits in length and chosen arbitrarily no protect stored salt and resulting has values using a password or PIN.

Electronically transmitted CHRI outside the boundary of the physically secure location is immediately protect via encryption. The cryptographic module used shall be FIPS 140-2 certified and use a symmetric cipher key strength of at least 128-bit strength to protect CJ. CJIS Security Policy, Section 5.10.1.2.1 Encryption for CJI in Transit.

Any information system that stores CHRI must be capable of logging successful and unsuccessful system log-on attempts, user account/file/directory permission changes (i.e. create, write, delete,

change), passwords changes, audit log activities including access, modification or deletion and actions by privileged accounts (i.e. root, Oracle, DBA, Admin, etc.)

The responsible management official shall designate an individual or position to review/analyze information system audit records for indications of inappropriate or unusual activity, investigate suspicious activity or suspected violations, to report findings to appropriate officials and to take necessary actions. Audit review/analysis shall be conducted at a minimum once a week. CJIS Security Policy, Section 5.4.3 Audit Monitoring, Analysis, and Reporting.

The agency shall sanitize, that is, overwrite at least three times or degauss digital media prior to disposal or release for reuse by unauthorized individuals. Inoperable digital media shall be destroyed (cut up, shredded, etc.). The agency shall maintain written documentation of the steps taken to sanitize or destroy electronic media. Agencies shall ensure the sanitation or destruction is witnessed or carried out by authorized personnel. CJIS Security Policy, Section 5.8.3 Digital Media Sanitation and Disposal.

#### **SECTION 6: INTERNAL NOTIFICATION AND INVESTIGATION OF SUSPECTED SECURITY BREACH**

Should a Department suspect that a Security Breach may have occurred, it must:

1. Immediately notify the Information Services Department Head, County Manager and Assistant County Manager upon becoming aware that a Security Breach may have occurred.
2. Conduct a good faith prompt investigation to determine the likelihood that personal information has been or will be misused.

Unless the investigation determines that the misuse of information regarding a Colorado resident has not occurred and is not reasonably likely to occur, Park County shall give Notice, as provided in Section 7 and take further action as necessary under Section 8.

If the investigation determines that the misuse of information regarding a Colorado resident has not occurred and is not reasonably likely to occur, Park County need not take further action pursuant to this Policy.

#### **SECTION 7: NOTICE OF BREACH IF MISUSE OF INFORMATION HAS OCCURRED OR IS REASONABLY LIKELY TO OCCUR**

Notice shall be made in the most expedient time possible and without unreasonable delay, but not later than thirty (30) days after the date of determination that a Security Breach occurred, consistent with the legitimate needs of law enforcement and consistent with any measures necessary to determine the scope of the breach and to restore the reasonable integrity of the computerized data system.

In the event Park County is required to provide Notice, as defined in Section 3, the following information shall be provided to all affected Colorado residents:

1. The date, estimated date, or estimated date range of the security breach;
2. A description of the personal information that was acquired or reasonably believed to have been acquired as part of the security breach;



3. Information that the resident can use to contact the governmental entity to inquire about the security breach;
4. The toll-free numbers, addresses, and websites for consumer reporting agencies;
5. The toll-free number, address, and website for the federal trade commission; and
6. A statement that the resident can obtain information from the federal trade commission and the credit reporting agencies about fraud alerts and security freezes.
7. Direct the person whose personal information has been breached to promptly change his or her password and security question or answer, as applicable, or to take other steps appropriate to protect the online account with the person or business and all other online accounts for which the person whose personal information has been breached uses the same username or e-mail address and password or security question or answer.
  - a. If the breach pertains to the log-in credentials of an email account furnished by Park County, rather than giving notice via email, the County may comply with this section by providing notice in other methods specified in under "Notice" in Section 3 or by clear and conspicuous notice delivered to the resident online when the resident is connected to the online account from an internet protocol address or online location from which Park County knows the resident customarily accesses the account.
8. If secured personal information was breached, and a means to decipher that secured information was also acquired or reasonably believed to have been acquired in the breach, such as a confidential process or an encryption key, that must be disclosed in the Notice as well.
9. Discipline for misuse of CHRI includes: using CHRI for any purpose other than what is allowed by state statute or Federal code is considered misuse. Misuse of CHRI can result in loss of access to CHRI, loss of employment and/or criminal prosecution. Misuse of CHRI shall be reported to the state. CJIS Security Policy, Section 5 .12 .4 Personnel Sanctions.
10. Procedures in place to report and document breaches of information or potential security violations to the CHRI repository. To ensure protection of CJI agency will: (i) establish operational incident handling procedures that include adequate preparation, detection, analysis, containment, recovery, and user response activities; (ii) track document, and report incidents to appropriate agency officials and/or authorities. CJIS Security Policy, Section 5 .3 Incident Response.

Park County is prohibited from charging the cost of providing such notice to individuals. If any Department uses a third-party service provider to maintain computerized data that includes personal information, that Department shall require that the third-party service provider give notice to and cooperate with Park County in the event of a security breach that compromises such computerized data. Compliance shall include notifying Park County of any

security breach in the most expedient time and without unreasonable delay following discovery of a security breach, if misuse of personal information about a Colorado resident occurred or is likely to occur. Cooperation includes sharing with Park County information relevant to the security breach; except that such cooperation does not require the disclosure of confidential business information or trade secrets.

Notice pursuant to this section may be delayed if a law enforcement agency determines that such notice will impede a criminal investigation and the law enforcement has directed Park County not to send notice.

**SECTION 8: FURTHER REPORTING REQUIREMENTS**

In the event Park County is required to provide Notice, as defined in Section 3, to more than five hundred (500) Colorado residents, it is also required to notify the Colorado Attorney General. Notification pursuant to this Section must be done as expediently as possible and without unreasonable delay, but not later than thirty (30) days after determination of a breach. In the event Park County is required to provide Notice, as defined in Section 3, to more than one thousand (1,000) Colorado residents, it is also required to notify all consumer reporting agencies that compile and maintain files on a nationwide basis, as defined by the Federal "Fair Credit Reporting Act," 158 USC§ 1681a(p). Park County is not required to provide the names or other personal identifying or personal information of those subject to the breach. Notification pursuant to this Section must be done as expediently as possible and without unreasonable delay.

**SECTION 9: WAIVER**

Park County may not elicit or accept any waiver of these notification rights or responsibilities.

This Policy Regarding the Destruction, Disposal, and Protection of Personally Identifiable Information (PII) was adopted by the Board of County Commissioners on the \_\_\_ day of January 2024

**PARK COUNTY, COLORADO  
BOARD OF COUNTY COMMISSIONERS  
Resolution No. 24-**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY, COLORADO, ESTABLISHING POLICIES FOR PUBLIC COMMENT DURING COUNTY COMMISSIONER MEETINGS AND PUBLIC HEARINGS**

WHEREAS, Section 30-10-303, C.R.S. provides that the Park County Board of County Commissioners (“BOCC”) shall meet “on a regular and published schedule, as determined by resolution of the board;” and

WHEREAS, the BOCC is empowered by Section 30-11-101(2), C.R.S., to adopt and enforce ordinances and resolutions regarding health, safety, and welfare issues as otherwise prescribed by law; and

WHEREAS, the BOCC wishes to establish policies for public comment during Board of County Commissioner meetings and public hearings held during Board of County Commissioner meetings; and

WHEREAS, the BOCC further finds and determines that the adoption of this resolution is proper under Section 30-11-101(2), C.R.S., and other applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Park County that:

The Board of County Commissioners hereby adopts the General Guidelines for Public Comment During County Commissioner Meetings and Public Hearings, attached as Exhibit A and incorporated herein, as an official policy of the County for public comment during Board of County Commissioner meetings and public hearings held during Board of County Commissioner meetings.

Moved, seconded, and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

**BOARD OF COUNTY COMMISSIONERS  
OF PARK COUNTY, COLORADO**

\_\_\_\_\_  
Amy Mitchell, Chairperson

Amy Mitchell, Chair	_____ Yes	_____ No
Richard Elsner	_____ Yes	_____ No
Dave Wissel	_____ Yes	_____ No

ATTEST:

\_\_\_\_\_  
County Clerk

# General Guidelines for Public Comment

## During

### Board of County Commissioners Meetings and Public Hearings

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1. **County Commissioner Meetings and Public Hearings:** Members of the public are welcome to address the Commissioners during the designated public comment portion of the Board of County Commissioner meeting and during the designated public comment portion of any public hearing. Each speaker is allotted 3 minutes to present their views.
2. **Work Sessions:** Work sessions provide the Commissioners an opportunity to discuss County business in a public forum as required. Public comment is not a guaranteed part of the Work Session. Comments will be allowed at the discretion of the Board at the end of the Work Session if time allows.
3. **Addressing the Commissioners:** When it's your turn to speak, approach the podium, sign-in on the sheet, speak into the microphone and clearly state your name for the record. Please continue to speak into the microphone so your comments can be properly recorded.
4. **Time Limit:** In fairness to all, each speaker is limited to 3 minutes. A timekeeper will give you a warning when you have 30 seconds left, allowing you to conclude your remarks.
5. **Relevance:** During public hearings, keep your comments focused on the topic at hand, or case under consideration.
6. **Respect:** Maintain a respectful tone and demeanor when speaking. Comments will become part of the public record. As a result, and in the spirit of civil discourse, please avoid personal attacks and profanity. Disruptive behavior is not permitted.
7. **Questions:** If you pose a question during your comment, please do not expect an immediate answer. The Commissioners will note the question and may address it during their deliberations or request that the staff provide a response.
8. **Group Representation:** If you are representing a group, you may request additional time to speak. However, this is at the discretion of the Chair and typically only granted if the group has consolidated their comments to avoid repetition.
9. **Written Comments:** Written comments are also accepted and will be included in the public record. Please submit these to the Commissioners' administrative assistant no later than the Friday before a scheduled public hearing or meeting. Comments can be sent via email ([pcadmin@parkco.us](mailto:pcadmin@parkco.us)) or mailed to the Board of County Commissioners' office (PO Box 1373, Fairplay, CO 80440 ).
10. **Concluding:** After your time has expired, conclude your comments promptly to allow the next speaker to begin.

**PARK COUNTY, COLORADO  
BOARD OF COUNTY COMMISSIONERS  
Resolution No. 24-**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY, COLORADO, ESTABLISHING POLICIES FOR REMOTE ATTENDANCE AT COUNTY COMMISSIONER MEETINGS AND PUBLIC HEARINGS**

WHEREAS, Section 30-10-303, C.R.S. provides that the Park County Board of County Commissioners (“BOCC”) shall meet “on a regular and published schedule, as determined by resolution of the board;” and

WHEREAS, the BOCC is empowered by Section 30-11-101(2), C.R.S., to adopt and enforce ordinances and resolutions regarding health, safety, and welfare issues as otherwise prescribed by law; and

WHEREAS, the BOCC wishes to establish policies for remote attendance at Board of County Commissioner meetings and public hearings held during Board of County Commissioner meetings; and

WHEREAS, the BOCC further finds and determines that the adoption of this resolution is proper under Section 30-11-101(2), C.R.S., and other applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Park County that:

The Board of County Commissioners hereby adopts the General Guidelines for Remote Attendance at County Commissioner Meetings and Public Hearings, attached as Exhibit A and incorporated herein, as an official policy of the County for remote attendance at Board of County Commissioner meetings and public hearings held during Board of County Commissioner meetings.

Moved, seconded, and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

**BOARD OF COUNTY COMMISSIONERS  
OF PARK COUNTY, COLORADO**

\_\_\_\_\_  
Amy Mitchell, Chairperson

Amy Mitchell, Chair	_____Yes	_____No
Richard Elsner	_____Yes	_____No
Dave Wissel	_____Yes	_____No

ATTEST:

\_\_\_\_\_  
County Clerk

# **Guidelines Regarding Remote Attendance for Park County Board of County Commissioner Meetings and Public Hearings**

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## **Remote Attendance**

The Park County Board of County Commissioners are pleased to offer remote attendance options for our upcoming Board of County Commissioner meetings and public hearings held during such meetings through video conferencing technology. However, please note that remote attendance is offered as a courtesy and is not guaranteed. Technical issues, including but not limited to internet connectivity, audio and video disruption, or platform instability, may arise that are beyond the control of the Board.

## **Public Testimony and Record**

For those who wish to make sure their testimony is included in the official public record, we strongly recommend either attending the meeting or hearing in person or submitting your comments in writing. Remote participation does not guarantee that your comments will be successfully received or included in the public record due to the aforementioned potential for technical difficulties.

## **Submission of Written Comments**

Written comments must be submitted to the Board of County Commissioners' administrative assistant no later than the Friday prior to the meeting or hearing to be included in the official record. Comments can be sent via email ([pcadmin@parkco.us](mailto:pcadmin@parkco.us)) or mailed to the Board of County Commissioners' office (PO Box 1373, Fairplay, CO 80440 ). Please refer to the Board of County Commissioners' Guidelines for Public Speaking for guidance in preparing your comments.

## **In-person Attendance**

Attending in person is the most reliable way to ensure your voice is heard and your testimony is recorded. If you choose this option, please adhere to any guidelines or protocols that may be in place.

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**PARK COUNTY, COLORADO  
BOARD OF COUNTY COMMISSIONERS  
Resolution No. 2024- \_\_\_\_**

**A RESOLUTION CONDITIONALLY APPROVING THE APPLICATION FOR A CONDITIONAL USE PERMIT TO ALLOW A DUPLEX ON THE PROPERTY KNOWN AS LOT 35, MILL-IRON D ESTATES AND COMMONLY KNOWN AND NUMBERED AS 489 OLD CORRAL ROAD, BAILEY**

WHEREAS, the Applicants, Gale and Debra Sindt, have applied for a conditional use permit to allow the construction of a Duplex; and

WHEREAS, at a regularly scheduled public meeting of the Park County Board of County Commissioners (“BOCC”), the BOCC reviewed the application and all supporting documentation, the recommendations of the Planning Commission, the Planning Department, and the testimony of the Applicant; and

WHEREAS, during said public meeting, the BOCC found that the application for this conditional use permit meets the criteria for issuance of a conditional use permit as set forth in Section 5-503 of the Park County Land Use Regulations.

**NOW THEREFORE, BE IT RESOLVED THAT THE PARK COUNTY BOARD OF COUNTY COMMISSIONERS HEREBY APPROVES THE APPLICATION FOR A CONDITIONAL USE PERMIT TO ALLOW A DUPLEX ON THE ABOVE-DESCRIBED PROPERTY, WITH NO CONDITIONS.**

Moved, seconded, and passed this \_\_\_\_ day of January, 2024.

**PARK COUNTY BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Amy Mitchell, Chairperson

ATTEST:

\_\_\_\_\_  
County Clerk

COMMISSIONER MITCHELL : YEA \_\_\_\_ NAY \_\_\_\_

COMMISSIONER ELSNER: YEA \_\_\_\_ NAY \_\_\_\_

COMMISSIONER WISSEL: YEA \_\_\_\_ NAY \_\_\_\_