

EMERGENCY SUPPORT FUNCTIONS

ESF 1: Transportation

Curt Logsdon, Road and Bridge (719) 836-4280

Provides for coordination, control, and allocation of transportation assets in support of the movement of emergency resources including the evacuation of people, and the redistribution of food and fuel supplies. This also includes reporting damage to transportation infrastructure as a result of an incident; coordinating alternate transportation services (air, surface, and rail); coordinating the restoration and recovery of the transportation infrastructure; and coordinating and supporting prevention, preparedness, mitigation among transportation infrastructure stakeholders at the state and local levels.

Resource allocation of vehicles is under ESF #7

ESF 2: Communications

B.J. North Information Services Director (719) 836-4208

Maria Mitchell, Communications Director (719) 836-4115

Provides communications support and IT support. Provides the required temporary telecommunications, and the restoration of the telecommunications infrastructure. Provides emergency warning, information and guidance to the public. Facilitates the requirements and resources needed to provide for backup capability for all means of communication.

ESF 3: Public Works & Engineering / Infrastructure

Curt Logsdon, Road and Bridge (719) 836-4280

Evaluates, maintains, and restores public roads, bridges and drainage. Support private sector access in support of the restoration of critical private infrastructure (i.e. electrical, gas, communications and water lines). Provide for debris clearance, road, highway and bridge repairs, engineering, construction, repair and restoration of essential public works systems and services, and the safety inspection of damaged buildings.

Building inspection, debris removal, route clearance, bridge inspection, water and wastewater systems.

ESF 4: Fire Fighting

Fire Chief having Jurisdiction

ESF 4 manages and coordinates firefighting activities, including the detection and suppression of fires, and provides personnel, equipment, and supplies in support of State, local, and tribal agencies involved in rural and urban firefighting operations.

ESF 4a: Wildfire Suppression

Fred Wegener, Sheriff / Fire Chief having Jurisdiction

Provides for and assists in the coordination and utilization of interagency fire fighting resources to combat wildland emergencies.

ESF 5: Emergency Management

Gene Stanley, Director of Emergency Management (719) 836-4372

Sheila Cross, Mapping / GIS Director (719) 836-4288

Provides for the overall management and coordination of the county's emergency operations in support of local response agencies and jurisdictions. Maintains and activates the County Emergency Operations Center as needed. Collects, analyzes and disseminates critical information on emergency operations for decision making purposes. Identifies the roles and responsibilities of county government in coordinating mutual, state and federal assistance.

During the post incident response phase, ESF 5 transitions and is responsible for support and planning functions. ESF 5 activities include those functions that are critical to support and facilitate multi-agency planning and coordination for operations. This includes alert and notification, deployment and staffing of designated emergency response teams, incident action planning, coordination of operations, logistics and material, direction and control, information management, facilitation of requests for Federal assistance, resource acquisition and management (to include allocation and tracking), worker safety and health, facilities management, financial management, and other support as required.

Disaster intelligence – collecting information and intelligence, Preparing SITREPS, Public Information, Damage Assessments

ESF 6a: Mass Care, Housing, and Human Services

Susan Walton, Human Services Director

ESF 6b: Victims Services and Mental Health

Mary Pat Bowen, Victim Services Director (303) 816-5912

Promotes the delivery of services and the implementation of programs to assist individuals, households and families impacted by potential or actual disasters. This includes economic assistance and other services for individuals impacted by the incident. Mass Care involves the coordination of non-medical mass care services to include sheltering of victims, organizing feeding operations, providing emergency first aid at designated sites, collecting and providing information on victims to family members, and coordinating bulk distribution of emergency relief items. Housing involves the provision of assistance for short- and long-term housing needs of victims. Human Services include providing victim related recovery efforts such as counseling, identifying support for persons with special needs, expediting processing of new benefits claims, assisting in collecting crime victim compensation for acts of terrorism, and expediting mail services in affected areas.

Support Agencies: Red Cross and Salvation Army

ESF 7: Resource Support

Tom Eisenman, Resource Support (719) 836-4214

Rebecca Strange, Fairplay Transportation Director 836-4419.

Bob Walker, Platte Canyon Schools (303) 679-7552 (20 buses).

Consists of emergency relief supplies, facility space, office equipment, office supplies contracting services, transportation services (in coordination with ESF 1 – Transportation), security services, and personnel required to support immediate response activities. ESF 7 provides support for requirements not specifically identified in other ESFs, including excess and surplus property. Resource support may continue until the disposition of excess and surplus property, if any, is completed.

Logistics, Resource Management and Staging of supplies and equipment, Procurement and contracts, Purchasing

ESF 8a: Public Health

Lynn Ramey, Public Health Director (719) 836-4149

Tom Eisenman, Environmental Health (719) 836-4271

Mobilizes trained health and medical personnel and other emergency medical supplies, materials and facilities. Provides public health and environmental sanitation services, disease and vector control.

ESF 8b: Emergency Medical Services

EMS Agency having Jurisdiction

Provides on-scene triage, first aid, life support and transportation of the injured. Coordinates with local hospitals to ensure timely and appropriate delivery of injured patients to primary care facilities. Initiates mass casualty response as appropriate. Provides care and treatment for ill and injured.

Disposal of deceased is under ESF #13b

ESF 9: Search & Rescue

Fred Wegener, Sheriff (719) 836-4101

Monte Gore, Under Sheriff

Ron Brunges, Search and Rescue

Provides resources for ground, water and airborne activities to locate, identify and remove from a stricken area, persons lost or trapped. Provides for specialized emergencies and rescue operations.

Urban Search and Rescue (USAR) is under ESF #4

ESF 10: Oil and Hazardous Materials Response

Fred Wegener, Sheriff / Colorado State Patrol / Fire Districts

Provides for a coordinated response to actual or potential oil and hazardous materials incidents. It includes the appropriate response and recovery actions to prepare for, prevent, minimize, or mitigate a threat to public health, welfare, or the environment caused by actual or potential oil and hazardous materials incidents. Hazardous materials include chemical, biological, and radiological substances, whether accidentally or intentionally released. These include certain chemical, biological, and radiological substances considered weapons of mass destruction (WMD).

ESF 11: Agriculture and Natural Resources / Animal Rescue

Bobbi Jo Priestly, Animal Control (719) 836-4380

Kathy Curcio, Animal Rescue (719) 836-4289

Tom Eisenman, Environmental Health Director (719) 836-4271

Support Agencies: State Animal Response Team (303) 539-7633

Includes determining nutrition assistance needs, obtaining appropriate food supplies, arranging for delivery of the supplies, and authorizing disaster food stamps. Animal and plant disease and pest response: Includes implementing an integrated State, local, and tribal response to an outbreak of a highly contagious or economically devastating animal/zoonotic disease, an outbreak of a highly infective exotic plant disease, or an economically devastating plant pest infestation. Ensures, in coordination with ESF 8 – Public Health and Medical Services, that animal/veterinary/wildlife issues in natural disasters are supported. Protection of resources: Includes appropriate response actions to conserve, rehabilitate, recover, and restore resources.

Assurance of the safety and security of the commercial food supply: Includes the inspection and verification of food safety aspects of slaughter and processing plants, products in distribution and retail sites, and import facilities at ports of entry; laboratory analysis of food samples; control of products suspected to be adulterated; plant closures; food borne disease surveillance; and field investigations.

ESF 12: Energy

Lead: Utility Companies

Collects, evaluates, and shares information on energy system damage and estimations on the impact of energy system outages within affected areas. The term “energy” includes producing, refining, transporting, generating, transmitting, conserving, building, distributing, and maintaining energy systems and system components. Additionally, ESF 12 provides information concerning the energy restoration process such as projected schedules, percent completion of restoration, geographic information on the restoration, and other information as appropriate.

ESF 13a: Public Safety and Security

Fred Wegener, Sheriff (719) 836-4101
Monte Gore, Under Sheriff (719) 836-4102

Provides for the protection of life and property by enforcing laws, orders and regulations including the movement of persons from threatened or hazardous areas. Provide for security, traffic and access control. Provides for evacuation and traffic management including the timely and appropriate decision to evacuate or shelter in place at-risk populations. Coordinates the designation and implementation of effective traffic management to ensure the expedient access of response resources and the evacuation of the public as needed.

ESF 13b: Fatalities Management

David Kintz, County Coroner (719) 836-4340

Provides for fatalities management including the collection, identification, documentation and protection of human remains. Establishes the cause/means of death and appropriate legal notifications and actions. Initiates mass fatality response as appropriate.

ESF 14: Long Term Community Recovery and Mitigation

Gene Stanley, Director of Emergency Management (719) 836-4372

Determines/identifies responsibilities for recovery activities, and provides effective community recovery efforts. In coordination with other ESF uses predictive modeling to ascertain vulnerable critical facilities as a basis for identifying recovery priorities. Provides damage assessment by ensuring that procedures and experts are available to provide preliminary estimates and observations. Assessments provide a basis for determining the need for a county, state, or Presidential disaster declaration.

ESF 15: External Affairs

Public Information Officers: Linda Balough, Monte Gore,
Tom Eisenman, Chief Administrative Officer (719) 836-4203

Provides for effective collection, control, and dissemination of public information to the general public during emergency situations. Coordinates a system to minimize rumors and misinformation during an emergency.

Board of County Commissioners

Public Information Officer
ESF #15: External Affairs

Policy Advisory Group
(Mayors, Fire Chief, Sheriff, Public Works, Utilities, etc.)

Legal Officer
(County Attorney)

Intergovernmental Liaison Officer
(Chief Administrative Officer)

Safety Officer
(Human Resources)

Agency Representatives

EOC Manager
(Director of Emergency Management)

Operations Section
(Incident Specific)

Planning Section
(Emergency Mgmt)

Logistics Section

Finance Section
(Finance Director)

ESF #1: Transportation
(Road and Bridge)

ESF #3: Public Works
ESF #12: Energy
(Utilities)

ESF #4: Firefighting
(Fire Districts)

ESF #6a: Mass Care
(Human Services Dept.)

ESF #6b: Victims Services
(Victims Services Div.)

ESF #8: Public Health and
Medical Services
(Public Health & EMS)

ESF #9: Search and Rescue
(PCSO - PCSAR)

ESF #10: HAZMAT
(PCSO and Fire Districts)

ESF #11b: Animal Rescue
(PCSO – Animal Control)

ESF #13: Public Safety and
Fatalities Mgmt
(PCSO, Coroner)

ESF #5: Emergency Mgmt
(Park County OEM and
Mapping / GIS
Department)

ESF #14: Long-term
Community Recovery and
Mitigation
(Park County OEM)

Documentation Unit
(Legal Staff)

Technical Specialists
(Mapping/GIS, Planning
and Building Department)

ESF #1: Transportation
(Road and Bridge)

ESF #2: Communications
(IT and Communications)

ESF #7: Resource Support
(Purchasing Department)

Facilities and Supplies Unit
(Maintenance Dept)

ESF #14: Long-term
Community
Recovery and
Mitigation
(Finance
Department and
Human Resources)

Personnel, Comp
and Claims Unit
(Human Resources)

Cost and
Timekeeping Unit
(Finance Dept)

Procurement Unit
(Finance Dept)

EMERGENCY SUPPORT FUNCTIONS - CONCEPT OF OPERATIONS

The Emergency Support Function, or "ESF" is a mechanism that consolidates multiple agencies that perform similar or like functions into a single, cohesive unit to allow for the better management of emergency response functions. Rather than task a specific agency to perform a required task, an ESF Manager determines within the ESF group which agency or grouping of agencies would be in the best position to address the requirement based on the existing circumstances. What works best at one point in a disaster may not be the best option at a future point in the operation. The ESF Manager may be a county or a representative from a state agency (depending largely on the size of the response).

The ESF concept was developed by the Federal Emergency Management Agency (FEMA) in the late 1980s to address the potential management concerns that would be necessary to coordinate a federal response to a catastrophic earthquake in California. FEMA subsequently implemented the ESF concept in the development of its Federal Response Plan.

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| EMERGENCY SUPPORT FUNCTION # 1 TRANSPORTATION | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #1
TRANSPORTATION**

LEAD AGENCY: Park County Road and Bridge Department

SUPPORT AGENCIES: Colorado Department of Transportation (CDOT), Department of Corrections, Department of Public Safety, Regulatory Agencies, Division of Emergency Management, and Professional Associations.

I. PURPOSE

The purpose of ESF #1 is to provide for coordination, control and allocation of transportation assets in support of the movement of emergency resources including the evacuation of people, and the redistribution of food and fuel supplies. Such action could be required in response to a natural disaster or an act of terrorism.

II. SCOPE

The scope of this ESF is to describe the general response of Road and Bridge and other supporting agencies to an emergency incident in Park County. This involves the provision of Park County road and bridge maintenance and equipment, and Sheriff's Office resources. Activities within the scope include:

1. Participation in mitigation and preparedness activities;
2. Participation in needs and damage assessment and coordination of resources during the response phase immediately following an emergency or disaster;
3. Restoration and temporary repair of critical transportation facilities, and systems including roads and bridges during the recovery phase from an emergency or disaster.
4. Coordination between Park County and local, state, and federal agencies, cities, and special purpose jurisdictions, as needed.

Response activities will take place in the field and will be coordinated through ESF #1 at the county Emergency Operations Center (EOC) and possibly CDOT's Emergency Response Coordinator.

III. SITUATION

A disaster may result from natural or technological hazards or from an act of terrorism that produces extensive damage and results in a large volume of requests to save lives and alleviate suffering. When notified of an emergency situation by the Director of Emergency Management or the EOC Manager, ESF #1 will monitor the situation, do pre-planning and, if needed, provide assistance to mobilize the necessary available resources.

IV. PLANNING ASSUMPTIONS

- A. The transportation infrastructure in some areas or sectors of Park County may sustain damage and/or contamination from hazardous chemicals, explosives, fire, radiological materials, or biological hazards. Natural hazards such as snow, ice, or floods, can cause significant damage to the infrastructure or render it unusable for substantial periods of time. The damage and/or contamination will influence the accessibility of relief services.
- B. Disaster response will require effective transportation coordination.
- C. Access to the event area will be dependent upon the re-establishment of ground, air and water routes. Gradual clearing of access routes will permit a sustained flow of emergency relief efforts.
- D. Priority for the clearing of access routes will be determined in order to permit sustained flow of emergency relief.
- E. The requirement for transportation capacity will exceed the availability of local assets.
- F. Normal means of communications may not be available and repairs to communications networks could take days, weeks or months. In those situations, non-traditional means of communication must be established and used.
- G. Because government agencies may be overwhelmed by a disaster, on duty employees may be on their own for the first hours or even days after an event. Park County government will support the efforts of employees to communicate with their families and return home as needed.

V. CONCEPT OF OPERATIONS

In response to an emergency, the local first responders and local road and bridge personnel will assess the extent, type, and severity of the disaster area. The status of transportation corridors will be determined and current fleet and personnel resources will be dispatched to the affected areas.

All Park County departments and divisions will utilize to the greatest extent possible day-to-day policies, except when emergency or disaster situations require exceptional policy changes or modifications.

Road and Bridge

- A. Road and Bridge will be the ESF #1 lead when the Emergency Operations Center has been activated or when requested by the Office of Emergency Management. The ESF #1 lead will be responsible for coordination of all agencies providing support under ESF #1.
- B. Requests for transportation assistance shall be received and prioritized by the Park County EOC. When transportation requests exceed the capability of the County, the EOC will coordinate transportation activities with the South Central All-Hazards Region and the Colorado Division of Emergency Management.
- C. ESF #1 lead will maintain copies of all information to be compiled into a master log of the event.
- D. As the incident moves from the response phase to the recovery phase, many ESF activities will change. This will be at the discretion of the EOC Manager.

Colorado Department of Transportation (CDOT)

- A. CDOT is responsible for coordinating and providing transportation support and services and will actively support County and local jurisdiction response and recovery efforts to the maximum extent possible.
- B. The CDOT Emergency Response Coordinator (ERC) may be activated depending upon the incident. In smaller magnitude emergencies, requests for assistance may be handled over the telephone. In larger magnitude events the ERC will respond to the EOC to coordinate a response from a centralized location. If a statewide or Presidential

declaration is received, CDOT will coordinate with ESF #1 at the State EOC.

VI. ORGANIZATION AND RESPONSIBILITIES

- A. Organization: ESF #1 activities are usually conducted in the field with overall coordination by the ESF #1 Lead.
- B. Responsibilities – Road and Bridge
 1. Road and Bridge will designate personnel to respond to the EOC when requested by the Director of Emergency Management or the EOC Manager. This person will be the ESF #1 Lead.
 2. The ESF #1 Lead will coordinate all activities and resource requests with the on-scene incident command and the EOC manager to ensure a seamless operation.
 3. The supervisory staff and managers will evaluate damage to facilities, coordinate with other public agencies, mobilize staff and resources, and make decisions on restoration of services based on established plans, procedures and checklists.
 4. Ensure that training is provided within the department for personal preparedness and readiness to respond to emergencies and disasters.
 5. Support other ESF's as outlined in the Park County Emergency Operations Plan.
- C. Responsibilities – Colorado Department of Transportation
 1. A CDOT representative may be called to assist near the disaster area or in the Emergency Operations Center. This representative will report to the ESF #1 Lead.
 2. CDOT has statewide decentralized, operational multi-functional capabilities and provides the citizens of Colorado with quick responses to transportation-related emergencies.

Other CDOT Responsibilities (as authorized by the Colorado Division of Emergency Management)

1. Transportation Commission and Executive Director: May provide or redirect State or Federal funding for transportation damage recovery, and secure and obtain federal emergency replacement funding as may be available for infrastructure.
2. Chief Engineer of Maintenance and Operations, or CDOT designated Emergency Response Coordinator: Directs Regional Transportation Directors and Maintenance Superintendents to allocate personnel, equipment, and other resources for the support of response activities on a statewide level. Creates expanded work force through emergency contracts.
3. Regional Transportation Directors: Directs the transportation regions' allocation of resources, personnel, and other required support for the response activities. Maintain a communications network with local, city, and county officials within the region to provide a communication link to ESF #1. Manage coordination between CDOT's functional areas. Manage CDOT regional emergency response office.
4. Region Maintenance Section Superintendent: Directs and manages the first responders. Evaluates availability of the personnel, material, supplies, and equipment that can be provided to respond and commits available resources. Provides communication networks through vehicle based two-way radios. Provides personnel for 24-hour coverage as needed.
5. Traffic Operations Center: Provides 24-hour transportation system information including road closures, detours, delays, alternate routes, etc. Controls Variable Message Signs at key locations along transportation corridors.
6. Staff Bridge: Provides structure damage assessment, structure flow capabilities, structure repair recommendations, and weight restrictions on bridges.
7. Staff Maintenance and Operations Branch: Staff Maintenance Superintendent is the designated Emergency Response Coordinator (ERC). Provides 24-hour coverage of the SEOC when activated. Provides for back-up support for the ERC and support for the Field Operations Team.
8. Staff Construction Project Development Branch: Coordinates with the Regions to provide engineering personnel for damage assessment teams, repair recommendations, and accounting management of emergency force account work.

- 9. Division of Aeronautics: Provides data concerning locations, capacities and facilities of all airports in Colorado. Provides contact information for personnel trained in aircraft rescue and firefighting.

C. Responsibilities – Other Supporting Agencies

- 1. Provide personnel necessary to support ESF #1 at the request of the ESF #1 Lead or the Emergency Operations Center.

VI. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #1, Transportation, of the Park County Comprehensive Emergency Operations Plan.

Curt Logsdon, Road and Bridge Director

Date

Gene Stanley, Director of Emergency Mgmt

Date

The Emergency Support Function #1: Transportation, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

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| EMERGENCY SUPPORT FUNCTION # 2 COMMUNICATIONS | Date Approved: | |
| | Revised Date: | |
| | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #2
COMMUNICATIONS**

LEAD AGENCY: Park County Communications Center and the Park County Information Services Department

SUPPORT AGENCIES: Emergency Services Council, Park County Sheriff's Office, Amateur Radio Emergency Services (ARES), Park County School Districts 1&2, Qwest, Colorado Division of Emergency Management (CDEM), Radio Amateur Civil Emergency Services (RACES), Division of Information Technologies (DOIT), Professional Associations, cellular carriers and the Private Sector

I. PURPOSE

The purpose of this ESF is twofold: first, to coordinate the provision of emergency communications resources for the response to and recovery from any disaster in Park County; and second, to provide for the receipt and dissemination of emergency notifications including, but not limited to terrorist attacks, natural and technological disasters, hazardous materials incidents and any other large scale emergencies affecting Park County and the region.

II. SCOPE

The scope of ESF #2 is to describe the overall communications and warning systems employed by Park County prior to, during and after a disaster or emergency situation. These systems will be used in support of the operations of the EOC, local governments, and the response community and include, but are not limited to radio communications, land line, cellular, secure, and special telephonic communications, computer internet and modem communications. Each of these systems will be described later in greater detail.

III. SITUATION

Communications and warning systems are an integral part in the successful completion of any emergency or disaster type situation. This communication and warning ESF is developed as an integral part of the Park County Emergency Operations Plan. This ESF describes the procedures which will be used for communications, and for alerting public

officials and the general public, to impending emergencies or disaster situations that require prompt action to save lives, prevent injuries, and safeguard property.

This ESF also provides for the routine use of state telecommunications and warning resources to augment local resources for any multi-agency response.

IV. PLANNING ASSUMPTIONS

It is assumed that all incidents, to include training exercises and exercise support have the potential for escalation into an emergency or disaster situation that will require support of the EOC and all of its inherent communications and warning systems until determined differently.

V. CONCEPT OF OPERATIONS

As defined, communications will be a separate and distinct system from warning. Each of these systems will be defined and detailed separately.

VI. COMMUNICATIONS

A. General

1. A prime requirement of all organizations engaged in disaster and emergency operations is effective comprehensive telecommunications with all of the involved and potentially involved elements. The magnitude of a particular situation determines the extent of the emergency response and the need for communications. The degree to which and the type of telecommunications systems utilized are directly related to the scope of the incident.
2. In a disaster or emergency, all available telecommunications will be used to the extent necessary and available to achieve a coordinated response.
3. Voice communication is necessary to the command and control of response and support forces. However, the more information that can be transmitted by other means such as facsimiles and computer interface, the less of an impact on the communications officials, increasing the amount of information available to decision makers.
4. It is recognized that some communications elements of the emergency or disaster response organization will of

necessity be established before the activation of any plans. Recognizing the emergent nature of the communications system, no pre-ordained or pre-set formal structure is desirable. However, the following NIMS guidelines will be used:

- (a) The incident communications officer will be designated by the incident commander as soon as practical, if not pre-designated.
 - (b) Multiple, independent link systems (such as landline, cellular, and satellite telephones) should be used whenever possible in preference to common link systems such as radio communications.
 - (c) Hard copy communications (such as facsimile and computer generated) will be used whenever possible for emergency operational traffic.
- 5. There are two Incident Command Trailers in Park County located at the North end and the South end. These trailers have radio caches available for distribution at large-scale incidents for those who do not have radios. The radio caches consist of VHF and 800 MHz radios.
 - 6. The county has communications equipment available that can be stationary or mobile that includes telephone lines, VHF radio and 800 radio base stations. Additionally, the equipment includes a satellite base station.
 - 7. Park County has three Incident Command Radio Interface (ICRI) modules that have the capability of tying two or more radio systems together (i.e. 800 MHz with VHF). These units will be used on mutual-aid incidents at the request of the Incident Commander.
 - 8. Should landline or cellular telephonic communications become overtaxed with system overload, access to the Federal Government Emergency Telephone System (GETS) is also available through the DEM and cellular priority access system (WPS) when available from cellular vendors.

B. WARNING / PUBLIC INFORMATION

1. General

- (a) Park County Communications primary warning system for public notifications is CodeRED & IPAWS Emergency Notification Systems, operated through the 911 Communications Center.
- (b) Alternate means of warning the public consist of providing information about incidents on the emergency management webpage and setting up phone banks for citizens to call with concerns or questions.
- (c) The Colorado warning structure consists of warning points at the federal, state, county, and municipal level, as well as specialized facility warning points.
- (d) Warnings to the county may originate at any point having knowledge of an imminent threat to life or property and access to the system. The original source of these warnings may be spotter networks, law enforcement, fire, or local or federal agencies such as the National Weather Service.
- (e) Park County may receive warnings from the State of Colorado from the National Warning System (NAWAS), the Colorado Bureau of Investigation (CBI), Colorado Crime Information Center (CCIC), Colorado Information Analysis Center (CIAC), or through the Emergency Alert System (EAS).
- (f) Many types of incidents may occur requiring warning actions. These may include, but are not limited to hazardous materials incidents, severe weather, attack warnings, evacuation scenarios or civil disturbances. The origination of these warnings may be any source. Because of their closed and secure nature, traffic via NAWAS and CCIC may be assumed to be valid. Other reports and warnings should be validated if time and situation allow.

VII. ORGANIZATION AND RESPONSIBILITIES

A. COMMUNICATIONS

1. Organization

- (a) Emergency communications in Park County go through our Public Safety Answering Point (PSAP) at the 911 Communications Center in Fairplay. This center dispatches over 30 user agencies and will be a central point of communications during any large-scale emergency.
- (b) The Information Services (IS) Department is in charge of all radio infrastructure within Park County and will work closely with the 911 Communications Center in any emergency to ensure seamless communications. The IS Department is in charge of computer systems within the center, allowing for alternate means of communicating during a disaster and the restoration of service for cellular phones and pagers.
- (c) The South Central All-Hazards Region consists of Park, Lake, Teller, Chaffee and El Paso Counties and the City of Colorado Springs. Many regional resources are available including communications vehicles, radios, personnel and equipment. These resources will be requested as needed by the Office of Emergency Management.
- (d) State of Colorado Support Agencies
 - i. Colorado Department of Information Technology (DOIT) will provide data network circuit support, with the service provider (Qwest) for Park County Information Services.
 - ii. Colorado Department of Personnel and Administration provides support through the Digital Trunked Radio System within Park County.
 - iii. Colorado State Patrol (CSP) has an extensive network of bases, mobiles, and communication centers. The CSP has dispatch personnel to interface with our sheriff's office, police

departments, fire districts, and emergency medical service agencies.

- iv. Colorado Division of Emergency Management (CDEM) has access to a local government frequency and mobile communications van and has several portable packages and a protected comprehensive coverage backup comm. center. The state EOC includes internal and external 800 MHz., VHF, UHF, HF, and standard low band bases and mobiles. DEM is also connected to the State microwave system.
- v. Colorado Department of Military and Veteran Affairs (DMVA)
 - a. Air National Guard (ANG) - The ANG has a metro Denver area VHF repeater system and a large number of HF and low band airmobiles. Additionally, ANG has a mobile communications van and can offer service facilities and technicians.
 - b. Civil Air Patrol (CAP) has an extensive network of volunteer run VHF repeaters, base stations, HF and VHF mobiles and airmobiles located throughout the state, and a large cadre of qualified amateur radio operators.
 - c. Colorado Department of Natural Resources (DNR) utilizes the State DTR system for Division of Wildlife (DOW) and Parks and Recreation. A large number of mobiles from DOW are available in all areas of the State.

(e) Other Support Agencies

- i. Federal Emergency Management Agency (FEMA) - FEMA is the designated federal lead agency for federal emergency management and disaster assistance for information and planning (ESF 5). FEMA operates the Federal National Alert Radio (FNARS) which is available for state use. Additionally, FEMA Region VIII has a number of portable radios

and the Mobile Emergency Response System (MERS) which may be used to augment state communication resources.

- ii. The Federal Communications Commission (FCC) has only limited telecommunications resources, but may be utilized to declare communications emergencies limiting use of telecommunications in certain areas. Technical assistance is also available.
- iii. National Aeronautic and Space Administration (NASA) - NASA has a wide range of satellite telecommunications systems which can function in any disaster area regardless of the geographical constraints.
- iv. United States Forest Service (USFS) - The USFS has a large network of repeater bases and mobiles. The Park County Communications Center currently has access to these channels and has the ability to request resources or equipment as needed.
- v. Cell carriers, such as Verizon, can provide support by boosting cellular coverage in a disaster area if needed or requested.

2. Responsibilities

(a) Park County Communications Center

- i. Maintain the Park County Communications Center during all operations, while ensuring equipment is maintained and in working order.
- ii. A Communications Supervisor will be designated as the primary contact and shall support the Emergency Operations Center (EOC) upon notification and ensure 24-hour staffing coverage as needed.
- iii. Maintain roster of all support agency contact persons, make necessary notifications, activate support agencies, as necessary, and maintain

ongoing communications to support mission assignments.

- iv. Coordinate the provision of all mutual aid resources to requesting parties outside of the county upon direction of the Incident Commander or the EOC Manager in accordance with appropriate resource request procedures and available assets.
- v. Maintain an inventory and SOPs for operational communications systems including radio, satellite phones, pagers and cell phones.
- vi. Preposition assets and coordinate all communication resources to ensure maximum support during recovery operations.
- vii. Ensure compliance with all local, state, and federal communications requirements.
- viii. Ensure communication is established with other governmental agencies, shelters, feeding sites, distribution sites, staging areas, and other vital recovery sites.

(b) Information Services Department

- i. The Information Services Director will be designated as the primary contact and shall support the Emergency Operations Center (EOC) upon notification and provide support as needed or required.
- ii. Coordinate mutual aid and private vendor resource needs through the proper resource request procedure and maintain documentation for financial reimbursement once local resource capabilities have been exhausted.
- iii. Coordinate impact assessment for all communications infrastructure and establish priority for restoration of services with priority given to first responders and the EOC.

- iv. Coordinate the restoration of telephone, pager, cellular, repeater, and supplemental systems, and backbone network systems as well as the redirection of backbone services to designated secondary facilities.
- v. Provide operational support to server-client systems and data communications infrastructure to meet the business needs of the EOC.
- vi. Maintain a list of contacts and procedures to support and perform an orderly information systems shut down, secure equipment and facilities, and coordinate post-event assessment and recovery for all information systems infrastructure.
- vii. Prepare and enable information systems assets to provide support during pre-event, event, and recovery operations.
- viii. Prioritize locations for service restoration and identify resources to accomplish same.
- ix. Coordinate communication assets from government, volunteer groups, the telecommunications industry, state and federal agencies, and private vendors to meet all response and recovery communications needs.
- x. Coordinate impact assessment and establish priority for restoration of information systems service and infrastructure based on criticality of system to County needs and in coordination with the EOC.
- xi. Ensure compliance with all local, state, and federal communications requirements.

The IS Department consists of two people, limiting their ability to provide 24-hour support. If additional assistance is needed, the IS Department will make every effort to locate IS individuals from throughout the region and state to support the EOC and all emergency operations.

(c) Park County Sheriff's Office

- i. Assist in assessing damage to County communications systems.
- ii. Assist in providing access to communications and information services infrastructure to allow for speedy restoration of services.
- iii. Direct the ARES pre- and post-event radio communications. ARES will supply manpower, equipment and technical services to the EOC in support of this plan as requested.

(d) Finance and Purchasing Department

- i. Coordinate the allocation of emergency communication equipment assignments such as pagers and cellular phones.

B. WARNING

1. Organization

- (1) County and Municipal Government - The local emergency management agency is the lead and primary local agency involved in emergency management and warning activities.
- (2) Colorado DEM is the lead and primary State agency for emergency management and warning activities and actions.
- (3) The Federal Emergency Management Agency (FEMA) is the lead and primary Federal agency in emergency management and warning activities and actions.
- (4) National Weather Service (NWS) is the lead and primary Federal agency involved in weather warning and direct public warning activities.

2. Responsibilities

- (a) Park County
 - 1. Provide a 24-hour contact for the county either by the county warning point, PSAP, or by

arrangement with another warning point. Advise of any significant event(s) within the county and of changes in the local system used.

2. Develop, implement, maintain and update a system for warning the general public.
3. Educate the public regarding the system(s) of warning, warning signals and procedures.
4. Train county staff as to warning system responsibilities and operations.

(b) Division Emergency Management (DEM)

1. Establish, disseminate, maintain, and update the State Warning Plan and SOP.
2. Assist local agencies with warning planning as necessary
3. Serve as an Alternate State Warning Point in the event of unavailability of a State Warning Point.
4. In conjunction with the State Emergency Communications Committee (SECC), coordinate all Emergency Alert System (EAS) activities and responsibilities.

(c) The Federal Emergency Management Agency (FEMA) under applicable regulations and statutes:

- (a) Manage and is the primary point of contact for the National Warning System (NAWAS)
- (b) Is primarily responsible for alerting state government for any significant national security incident or event.
- (c) Coordinate weather warnings on NAWAS with the NWS
- (d) Is responsible for the relay of communications traffic from national to regional to state levels and reverse.

- (e) Is the recipient of information regarding any local emergency that may have a national impact or be declared a national disaster?
- (d) National Weather Service (NWS) under federal regulations:
 - (a) Determine and forecast the nature of weather incidents.
 - (b) Disseminate advisories over the NAWAS, the National Oceanic and Atmospheric Administration (NOAA), National Weather Wire Service (NWS), and the National Weather Radio (NWR). The Denver NWS Office will also employ the use of the Colorado Crime Information Computer (CCIC) system for advisories.
 - (c) Disseminate nation security warnings over NWR.
 - (d) Area Warning Points (see appendix A)

VIII. SUPPORTING PLANS AND PROCEDURES

- 1. Colorado State Emergency Operations Plan
- 2. Colorado State Emergency Resource Mobilization Plan (CSERMP)
- 3. Park County Communications Users Manual

IX. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #2, Communications, of the Park County Comprehensive Emergency Operations Plan.

 Maria Mitchell, Communications Director

 Date

 Fred Wegener, Sheriff

 Date

B.J. North, Information Services Director

Date

B.J. North, Radio Systems and Telecomm. Specialist

Date

Gene Stanley, Director of Emergency Mgmt

Date

Brian Thomas, ARES District 6

Date

The Emergency Support Function #2: Communications, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

**APPENDIX A
AREA WARNING POINTS**

| JURISDICTION/AGENCY | NOTIFICATION RESPONSIBILITY |
|--|---|
| Colorado State Patrol (CSP) Denver (Primary) | Entire system and Clear Creek and Gilpin |
| Colorado EOC Golden (Alternate) | Entire system |
| Adams County Fire | Adams County |
| Alamosa CSP Grande | Alamosa, Conejos, Costilla, Mineral, Rio and Saguache |
| Boulder Police | Boulder County |
| Colorado Springs Fire | El Paso and Teller |
| Chaffee County Sheriff | Chaffee, Gunnison, Hinsdale and Park Counties |
| Craig CSP | Grand, Jackson, Summit, Eagle, Pitkin, Moffat, Rio Blanco, Routt, and portions of Garfield Counties |
| Denver Fire | Denver City and County |
| Douglas County Sheriff | Douglas County |
| La Plata Sheriff | Archuleta, Dolores, La Plata, Montezuma and San Juan Counties |
| Aspen | Eagle, Garfield, Lake, Pitkin and Summit Counties |
| El Paso County EOC | El Paso County |
| Ft Carson Duty Officer | None |
| Executive Security Unit | |
| Command Center | None |
| Greeley/Weld County Commo | Weld County |
| Grand Junction DOE | None |
| Goodland, KA weather | None |
| Jefferson County Commo | Jefferson County |
| La Junta DPS | La Junta |
| Larimer County Sheriff | Larimer |
| Prowers 911 | Baca, Bent, Kiowa, Otero and Prowers Counties |
| Lincoln County Sheriff | Cheyenne, Elbert, Lincoln and Kit Carson Counties |
| Littleton Police | Arapahoe County |
| Montrose CSP | Montrose, Delta, Mesa, Gunnison, Hinsdale, Ouray, San Miguel, Dolores, San Juan, Montezuma, La Plata, Archuleta and portions of Mineral Counties. |
| Morgan County Commo | Morgan County |

Pueblo CSP

Lake, Park, Chaffee, Teller, El Paso,
Kiowa, Cheyenne, Otero, Bent,
Prowers, Baca, Crowley, Custer,
Fremont, Huerfano, Las Animas, and
Pueblo Counties.

Sterling PD

Logan, Phillips, Sedgwick, Washington
and Yuma Counties

| | | |
|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 3 PUBLIC WORKS AND ENGINEERING | Date Approved: | |
| | Revised Date: | |
| | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #3
PUBLIC WORKS AND ENGINEERING

LEAD AGENCIES: Park County Road and Bridge, Park County Building Department, and the Colorado Department of Transportation (CDOT)

SUPPORTING AGENCIES: Fairplay Public Works, Colorado Department of Corrections, Military and Veteran Affairs, Natural Resources, Public Health and Environment, Division of Emergency Management, Professional Associations, and Private Sector.

I PURPOSE

The purpose of ESF #3 is to provide for debris clearance, roads, highways and bridge repairs, engineering, construction, repair and restoration of essential public works systems and services, and the safety inspection of damaged buildings.

II SCOPE

- A. The scope of this ESF is to describe the general response of Park County and other supporting agencies in response to an emergency incident in Colorado.
- B. In the event of an incident involving criminal or terrorist acts, responding personnel will work to preserve evidence and will fully coordinate all activities with the law enforcement officer on scene and the CDOT Emergency Response Coordinator (when appropriate) who will be CDOT's liaison with the Emergency Operations Center (EOC).
- C. Response activities will take place in the field, and in or near the scene of the emergency. Activities will be coordinated through the EOC.
- D. Park County Road and Bridge had resources to assist with clearing roads and bridges and has heavy equipment for debris removal and other essential tasks during an emergency.

- E. Park County Building Department is able to provide support through building inspections and safety clearances during the response and recovery phases of an emergency.

III. SITUATION

A disaster may result from natural or technological hazards or from a National security emergency including acts of terrorism, that produces extensive damage and results in a large volume of requests to save lives, alleviate suffering and restore transportation corridors. When notified of an emergency situation by the Director of Emergency Management or the EOC Manager, Park County Road and Bridge and the Park County Building Department will mobilize the necessary available resources to meet ongoing demands. When adequate personnel and/or equipment is not available, ESF #3 will support the incident by coordinating outside resources to assist in response and recovery operations.

The Park County EOC will work directly with the Colorado Division of Emergency Management (DEM) to ensure support requests have been met. CDOT will respond directly and immediately to incidents on the State highway system as soon as notification of the incident is received by DEM. CDOT maintains a current inventory of vehicles and will ensure that this inventory is at the ready for any required response.

IV PLANNING ASSUMPTIONS

- A. Assistance may be needed to clear debris, perform damage assessment, structural evaluations, make emergency repairs to essential public facilities, reduce hazards by stabilizing or demolishing structures, and provide emergency water for human health needs.
- B. Access to the disaster area will be dependent upon the re-establishment of ground routes. In many locations debris clearance and emergency road repairs will be given top priority to support immediate life-saving emergency response activities.
- C. Rapid damage assessment of the disaster area will be required to determine potential workload.
- D. Emergency environmental and legal clearances will be needed for handling and storage/disposal of materials from debris clearance and demolition activities.

- E. Significant numbers of personnel with engineering and construction skills along with construction equipment and materials will be required from outside the disaster area.
- F. CDOT maintains a computer-based inventory of fleet equipment that could be utilized to manage corridors and clear debris as needed from affected roadways.
- G. CDOT has a plan for allocating essential highway capacity, regulating and maintaining sufficient highway capacity in support of the movement of critical goods and supplies. These procedures are documented in CDOT's Emergency Highway Transportation Regulations (EHTR) plan.

V CONCEPT OF OPERATIONS

- A. In response to an emergency, the local first responders, county personnel and local CDOT maintenance personnel will assess the extent, type and severity of the disaster area. The status of transportation corridors will be determined. Responding equipment will contact the local incident commander on scene for instructions and clearance before proceeding to enter any affected area. Park County Road and Bridge and Building Department personnel are not trained or equipped to directly handle hazardous materials contaminated sites. They will work with trained personnel in areas deemed safe by the incident commander to clear debris in uncontaminated areas and will support those involved in direct handling of the hazardous materials contaminated debris.
- B. Park County Road and Bridge or the Park County Building Department will be the ESF #3 lead when the local Emergency Operations Center has been activated. The ESF #3 lead will be responsible for coordination of all agencies providing support under ESF #3.
- C. In small magnitude emergencies, requests for assistance may be handled over the telephone. In larger magnitude events, the ESF #3 lead will respond to the EOC to coordinate a response from a centralized location.
- D. ESF #3 will maintain copies of all information to be compiled and given to the EOC Manager to create a Master Log of the event.

- E. As the incident moves from the response phase to the recovery phase, many ESF activities will transition from the EOC to normal office locations with support being provided as needed.

VI. ORGANIZATION AND RESPONSIBILITIES

A. Organization

- 1. ESF #3 activities are usually conducted in the field with overall coordination by the ESF #3 lead.
- 2. A CDOT regional emergency disaster field office may be established if necessary near the disaster area at a CDOT regional, construction residency, or maintenance area office. This center will report directly to the ESF #3 at the EOC.

B. Responsibilities – Park County Road and Bridge

- 1. The Road and Bridge Department will provide support to the emergency by prioritizing needs and providing the available staff to assist in clearing roads and bridges from debris, allowing emergency responders access into the disaster area.
- 2. When resources are not available locally, Road and Bridge will assist at the EOC by allocating resources from the region and the state to ensure incident objectives are met.

C. Responsibilities – Park County Building Department

- 1. The Park County Building Department is responsible for providing infrastructure protection and the facilitation of emergency repair, infrastructure restoration, engineering services, and construction management with regard to buildings within the county.
- 2. The Building Department may also be required to provide a critical infrastructure liaison at the EOC to ensure public officials have the information needed to make decisions during an emergency involving damaged or destroyed buildings.

3. When resources are not available within the county, the Building Department will coordinate with outside agencies to ensure incident objectives are met.

D. Responsibilities - CDOT

1. Chief Engineer or CDOT designated Emergency Response Coordinator: Directs Regional Transportation Directors and Regional Maintenance Superintendents to allocate personnel, equipment, and other resources for the support of response activities in a statewide level.
3. Regional Transportation Directors: Direct the transportation regions' allocation of resources, personnel, and other required support for the response activities. Maintain a communications network with local, city, and county officials within the region to provide a communication link to the ESF #3 Emergency Response Coordinator. Manage coordination between CDOT's functional areas. Manage CDOT regional emergency response office.
4. Region Maintenance Section Superintendent: Directs and manages the first responders. Evaluates availability and commits the personnel, material, supplies, and equipment that can be provided to respond. Provides communication networks through vehicle-based radios. Provides personnel for 24-hour coverage as needed.
5. Traffic Operations Center: Provides 24-hour transportation system information including road closures, detours, delays, alternate routes, etc. Controls Variable Message Signs at key locations along transportation corridors.
6. Staff Bridge: Provides structure damage assessment, structure flow capabilities, structure repair recommendations, and weight restrictions on bridges.
7. Maintenance and Operations Branch: State Maintenance Superintendent is the designated Emergency Response Coordinator (ERC). Provides 24-hour coverage of the State Emergency Operations Center (SEOC) when activated. Provides for backup support for the ERC and support for the Field Operations Team as needed.

8. Project Development Branch: Provides engineering personnel for damage assessment teams, repair recommendations and accounting management of emergency force account work.

C. Responsibilities – Supporting Agencies

1. Provide personnel necessary to support ESF #3
2. Identify staff that will be prepared to act as a representative on a Field Operations Team or to backup the Emergency Operations Center.
3. Designate an Emergency Response Coordinator.
4. Train and exercise personnel on incident management, incident response and the National Incident Management System.
5. Park County encourages all supporting agencies to establish effective financial disaster response systems internally to ensure adequate recordkeeping and tracking during and after an event.

VII. FINANCIAL MANAGEMENT

The ESF #1 will work with the logistics section for the procurement of resources Park County does not have, who will report such finances directly to the Finance Section of the EOC. ESF #3 will report financial matters related to existing resources procured during the event to the Finance Section of the EOC.

During a response, CDOT will record and track its own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources from ESF #3 will be processed in accordance with policy and protocols established by the EOC.

IX. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #3, Public Works and Engineering, of the Park County Comprehensive Emergency Operations Plan.

Curt Logsdon, Road and Bridge Director

Date

Gene Stanley, Director of Emergency Mgmt

Date

The Emergency Support Function #3: Public Works and Engineering, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

| | | | |
|--|----------|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # FIREFIGHTING | 4 | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #4 FIREFIGHTING

LEAD AGENCY: Park County Fire Districts

SUPPORTING AGENCIES: Park County Sheriff's Office, Park County Search and Rescue, Amateur Radio Emergency Services (ARES), Park County Emergency Management, Colorado Division of Fire Safety, Colorado State Forest Service, Colorado Division of Emergency Management, Colorado USAR Task Force-1, Colorado State Fire Chiefs Association, Colorado Office of Preparedness, Security and Fire Safety.

I. PURPOSE

- A. The purpose of this ESF is to provide procedures for the mobilization and coordination of firefighting personnel, urban search and rescue personnel, equipment, and supplies in the event of a fire, significant natural disaster, or other event requiring firefighting and/or urban search and rescue response within Park County that exceed the capabilities of local resources to manage.

- B. Urban search and rescue is the process of locating, extricating, and providing initial medical treatment to victims trapped in collapsed structures or rescuing or removing persons threatened or stranded in harm's way by any emergency or hazardous event when they cannot remove themselves. Urban search and rescue includes technical rescue activities such as dive rescue and heavy lifting.

 Alpine/rural/wilderness search and rescue activities (emergency incidents involving locating missing individuals, mountain rescue, locating downed aircraft, etc.) are addressed as a separate ESF (#9); however, this ESF is also designed to support the Park County Search and Rescue Team as the Lead Agency in ESF #9.

- C. A major disaster or civil emergency may generate conditions that vary widely in scope, urgency, and degree of devastation. Substantial numbers of people could be in life threatening situations requiring prompt rescue and medical care. Because the mortality rate will dramatically increase beyond 72 hours, search and rescue efforts must begin immediately.

II. SCOPE

The scope of ESF 4: Firefighting is to provide the procedure for response to structural firefighting, wildfire suppression and urban search and rescue within Park County that exceeds the capabilities of local and county resources to manage.

III. SITUATION

- A. Under the best of circumstances, the management of a large firefighting operation is complex, often involving hundreds of people and several different agencies and local jurisdictions. Fires resulting from or independent of, but coincident with, a catastrophic event will place extraordinary demands on available resources and logistics support systems.
- B. A major emergency or disaster may cause conditions that place persons in life-threatening situations requiring prompt rescue and medical care. Rescue personnel can encounter extensive damage to structures, which require search and rescue expertise not readily available at the local level.
- C. The potential for damage from fires in populated areas is especially high during and after a major disaster or terrorism event. Numerous fires have the potential to spread rapidly causing extensive damage threatening life and property. Normally available firefighting resources may be difficult to obtain and utilize because of massive disruptions of communications, transportation, utility and water systems.
- D. Local fire districts will be one of the primary response agencies in most terrorist events (conventional, chemical and radiological). They may also provide important support roles during response to and recovery from a bioterrorism event.
- E. Wildfires occur as unscheduled emergency events in wildland fuels (prairie or forest vegetation) and also in fuels that include a combination of wildland and man-introduced fuels (houses and improvements). Wildfires involve or threaten human life, residential housing, other improvements, and natural resources. Due to natural fuels build-up and increased population in wildland urban interface areas, wildfires exceeding the control efforts of local and county resources are becoming more common and more complex.

- F. Wildland firefighting in Colorado is interagency in nature involving local, county, state, and Federal partners. Colorado State Forest Service is the organizational bridge between Federal agencies and county/local partners.

IV. PLANNING ASSUMPTIONS

- A. Major fires and other emergencies that exceed local capabilities will occur.
- B. Responders may face added difficulties or hindrances after a disaster because of extensive damage to the local infrastructure. Such damage may then create environmental safety and health hazards such as downed power lines, unstable foundations or structures, exposure to biohazards, toxins, and blood-borne pathogens.
- C. Terrorism events may result in major structural fires, wildland fires, structural collapse, mass casualties, and the need for mass decontamination.
- D. Access to damaged areas will be restricted.
- E. Successful operations require organized, interagency cooperation at all levels of government.
- F. Agencies who commonly support large fire suppression operations, including the Colorado State Forest Service, National Guard, and U.S. Forest Service, will receive urgent requests from non-fire-related agencies for personnel, equipment, and supplies. Many of the resources commonly available for use in fighting large wildfires may be scarce or unavailable.
- G. Wildland firefighting forces may be diverted to assist in the control of fires in urban areas because of more urgent threats to life, property, and the environment and due to shortages of urban firefighters required to respond to other types of emergencies.
- G. Efficient and effective mutual aid among the various local jurisdictions, State, and Federal fire agencies requires the use of the Incident Command System together with compatible firefighting equipment and communications.
- H. Agreements are in place between local, county, State, Federal, and tribal entities defining cooperation, roles, and access to resources.

V. **CONCEPT OF OPERATIONS**

- A. The Director of Emergency Management or the EOC Manager will, based upon the situation and coordination with the Incident Commander, determine the appropriate response level to the Emergency Operations Center.
- B. Based upon the situation, the Emergency Manager will notify the appropriate Functional Areas/Groups (ESFs) and advise them as to the current situation and response needs.
- C. Once notified, the Firefighting ESF representative should proceed to the appropriate EOC location and complete assigned tasks and/or activities identified in ESF #4.
- D. ESF #4 will coordinate with the EOC Manager for all state resources, including the activation of Colorado Task Force 1 for urban search and rescue events. In the case of wildland fires, all agencies will follow the guidelines set forth in the Wildfire Annual Operating Plan when requesting resources and support.
- E. Additional assistance may be provided by other State agencies, private companies, and cooperating industries. Based on known or projected threats, imminent hazards or predicted disasters requiring additional resources, ESF #4 may mobilize resources and stage them at designated locations in a condition to respond if assistance is requested, and as approved by Incident Command.
- F. Resources may be pre-positioned, if it becomes apparent they will be required.

VI. **ESF ACTIONS**

In preparation for and execution of its fire management mission, ESF #4 will:

- A. Preparedness
 - 1. Maintain current agreements.
 - 2. Maintain current inventories of fire service facilities, equipment, and key personnel throughout the county within limitations of available funding.

3. Prepare local fire districts to respond to terrorism events by providing Weapons of Mass Destruction and terrorism training.
4. Encourage all essential and non-essential personnel and support agencies to actively participate in county training and exercise programs, as available.
5. Coordinate with Colorado Task Force 1 and other relevant governmental and private entities.
6. Maintain a roster of all support agency contact persons, make necessary notifications, activate support agencies as necessary, and maintain ongoing communications to support mission assignments.
7. Develop and maintain standard operating procedures (SOPs) to allow for the efficient and effective mobilization of fire rescue resources on a countywide basis, in time of disaster scenarios.
8. Train all staff on SOPs, including support agency staff.
9. Execute and update interagency agreements, memoranda of agreement / understanding, and mutual aid agreements, etc.

B. Response

1. Receive fire response or other appropriate fire information that relates to potential for coordinated county response or state and federal fire response.
2. Provide support to the Emergency Manager as requested and available to ensure adequate staffing levels at the Emergency Operations Center when activated.
3. Prioritize missions in coordination with the EOC based on life safety, protection of property, and available resources as detailed in the Incident Action Plan.
4. The ESF #4 EOC representative will assure effective mutual aid communications between the Colorado Division of Emergency Management, Division of Fire Safety, State and Federal Forest Services and local fire rescue units.

5. Coordinate with ESF #1 for use of Park County transportation assets to support firefighting operations, when indicated.
6. Plan for and establish relief resources to replace or rotate with committed resources for extended operations.
7. Obtain and submit situation and damage assessment reports and provide information to the EOC.
8. Coordinate with Colorado Task Force 1's Incident Support Team for needs assessments and technical advice.
9. Coordinate with the EOC Manager and the Division of Emergency Management to access resources through the Emergency Management Assistance Compact (EMAC), FEMA, and other interstate and Federal entities for response beyond the State's capability.
10. Track the number of and the potential need of additional personnel assigned to incidents on a scheduled basis or as requested by the Incident Commander, for response and or coverage needs countywide.
11. Provide a liaison to the Board of County Commissioners regarding requests for equipment or personnel that exceed pre-determined cost arrangements.
12. Request supporting agencies maintain appropriate records of costs incurred during an event.
13. Request supporting agencies document any lost or damaged equipment and personnel or equipment accidents.
14. Assure that operational information is relayed to the EOC to ensure timely release of accurate public information.
15. Provide information to state agencies for the determination of an Emergency Fire Fund (EFF) incident.

C. Recovery

1. Maintain adequate resources to support local operations and plan for a reduction of resources.

2. Upon request, ESF #4 will provide firefighting resources for recovery efforts.
3. Conduct reviews of incident actions with teams involved to improve future operations.
4. Anticipate and plan for arrival of, and coordination with, State and Federal ESF #4 personnel in the EOC.
5. Inform agencies providing resources where to send records. The specific recovery actions following an emergency or disaster will be determined by the event.

D. Mitigation

1. Identify and maintain a list of high threat sites and hazardous communities and develop a plan for emergency operations at each of the identified sites.
2. Provide fire control measures at designated burn sites, as required.

VII. RESPONSIBILITIES

A. Park County Fire Districts

1. Coordinate all fire and support operations under the National Incident Management System (NIMS). All agencies supporting response and recovery efforts will coordinate activities through the Incident Command System.
2. Detect and suppress fires in accordance with standard operating procedures and based upon priorities established by the Incident Commander.
3. Coordinate incoming mutual aid resources in support of fire rescue operations.
4. Coordinate the activities of county fire rescue resources during disaster scenarios, in order to accomplish incident objectives.

5. Establish staging areas and logistical support bases for requested mutual aid resources in coordination with Incident Command.
6. Provide assistance to other fire districts within Park County as needed or requested.
7. Regulate and supervise the establishment of burn sites for the purpose of debris disposal.
8. Document and report emergency disaster-related expenditures to qualify for State and Federal reimbursement.
9. Encourage the development of mutual-aid agreements with other firefighting agencies throughout the county and region.
10. Contribute to the After Action Report to ensure lessons learned become action items for future emergency response.

B. Park County Sheriff's Office

1. The Sheriff, acting as Fire Warden, shall regulate the ban of open fires in vulnerable areas and will coordinate and/or notify the Forest Service and Fire Districts of these bans or open fires.
2. Assist in evacuations of citizens as needed or requested by Incident Command.
3. Provide traffic control support at emergency scenes upon request of Incident Command.
4. Provide vehicle escorts into storm-affected areas upon request of Incident Command.
5. Provide crowd control and scene security for emergency personnel upon request of Incident Command.
6. Provide on-scene investigations as needed or requested during or after a fire incident.

C. Amateur Radio Emergency Services

1. Pre--position amateur radio operators and equipment at critical fire rescue facilities once priority allocation to Evacuation

Shelters have been met. The Incident Commander will reallocate ARES resources based on IAP priorities.

2. Provide an amateur radio operator and equipment at a designated emergency vehicle staging area as resources permit and based upon IAP priorities.

D. Colorado State Forest Service United States Forest Service

1. Ensure when command is unified with the Forest Service, that resource requests are coordinated with both the Forest Service and ESF #4.
2. Provide incident management support.
3. Task personnel to accomplish support responsibilities.
4. Contribute to the incident after-action report.

E. Park County Emergency Management

1. The Director of Emergency Management is designated as the primary contact and will activate the Emergency Operations Center (EOC) as needed and ensure 24-hour staffing coverage based on the level of activation.

F. Department of Public Safety, Division of Fire Safety

1. Identify, train, and provide Division of Fire Safety personnel to staff ESF #4 in the State EOC.
2. Task personnel to accomplish support responsibilities.
3. Provide assistance to local jurisdiction fire organizations as requested.
4. Contribute to the incident after-action report.

G. Colorado Task Force1

1. CO-TF1's primary mission is Urban Search & Rescue Operations for local, State, and national disasters. CO-TF1 is also equipped and trained to handle weapons of mass

destruction (WMD) incidents encountered during these operations.

2. Maintain the Task Force according to guidelines prescribed in the Federal Emergency Management Agency (FEMA) Urban Search and Rescue Response System Description Manual.
3. Coordinate with the local or on-site Incident Commander within the disaster area for tactical deployment of Task Force resources.

H. Division of Fire Safety

1. Coordinate structural protection between Incident Management Teams, local authorities and the Division of Emergency Management using established Interagency Wildland Dispatch Protocols and State Mobilization Plan procedures.

XIII. FINANCIAL MANAGEMENT

- A. Large sums of local funds are spent during a catastrophic emergency. Financial operations are carried out under compressed schedules and intense political pressures which require expeditious purchases that must meet sound financial management and accountability requirements.
- B. All agencies shall follow protocols established in local, county, State and Federal agreements.
- C. Each agency and department is responsible for maintaining appropriate documentation to support requests for reimbursement, submitting bills in a timely fashion, and for closing out mission assignments.
- D. Each agency is responsible for establishing effective administrative controls to guide the expenditure of funds during the emergency. Accurate activity and expenditure logs, invoices, and other financial transaction records are required for State and Federal reimbursement requests.

- E. The State will reimburse Colorado Task Force 1 for other expenses as provided for in the Memorandum of Agreement between the State and the Sponsoring Agency for Colorado Task Force 1.
- F. All financial commitments made are subject to the availability of funds.

IX. List of Reference Documents

- A. County/State Agreement for Cooperative Fire Protection
- B. State/Federal Agreement for Cooperative Fire Protection
- C. State/FEMA Agreement for Fire Management Assistance
- D. Park County Wildfire Annual Operating Plan
- E. Colorado Mobilization Plan
- F. Cooperative Resource Rate Forms

X. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #4, Firefighting, of the Park County Comprehensive Emergency Operations Plan.

Fred Wegener, Sheriff _____
Date

Mark Wesseldine, Platte Canyon Fire Protection District _____
Date

Bill McLaughlin, Elk Creek Fire Protection Dist. _____
Date

Bruce Dalrymple, Jefferson/Como Fire Protection District _____
Date

Kristy Olme, Northwest Fire Protection District _____
Date

Jay Hutcheson, Hartsel Fire Protection District _____
Date

Aaron Mandel, Southern Park Co. Fire Protection Dist.

Date

Dutch Kleinhesselink, Lake George Fire Protection Dist.

Date

Brian Thomas, ARES District 6

Date

Gene Stanley, Director of Emergency Management

Date

The Emergency Support Function #4: Firefighting, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

| | | |
|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 5 EMERGENCY MANAGEMENT | Date Approved: | |
| | Revised Date: | |
| | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #5
EMERGENCY MANAGEMENT AND PLANNING

Lead Agencies: Park County Office of Emergency Management and the Park County Mapping and GIS Department

Support Agencies: Colorado Division of Emergency Management, All State Departments and Agencies, volunteer agencies, Professional Associations, and the private sector.

I. PURPOSE

Emergency Support Function (ESF) #5 - Emergency Management and Planning, is responsible for supporting overall activities of Park County Government for all-hazard emergencies and disasters. ESF #5 collects, analyzes, and shares information about large-scale emergencies or disasters to enhance the response and recovery activities of the county. ESF #5 provides the core management and administrative functions to support the Emergency Operations Center (EOC) and liaison with the local jurisdictions and the State and Federal government.

II. SCOPE

- A. ESF #5 provides the overall coordination function for all incidents regardless of hazard, degree of complexity, or duration, and therefore, is activated at some level for all potential and actual Incidents of significance.
- B. The scope of ESF #5 includes those functions critical to support and facilitate multi-agency planning and coordination for operations involving potential and actual emergencies/disasters in Park County. This includes alert and notification, Incident Action Planning, situation reporting, coordination of operations, logistics and material, direction and control, information management, facilitation of requests for assistance, resource acquisition and management (to include allocation and tracking), facilities management, financial management, and other support as required.

III. POLICIES.

- A. ESF #5 is activated by the Director of Emergency Management, or the EOC Manager, in anticipation of, or in reaction to the occurrence of an emergency or disaster in Park County that requires county, regional, state or federal assistance. During emergency operations, ESF #5 leads the Planning Branch of the Emergency Operations Center.
- B. ESF #5 is responsible for establishing contact with the on-scene Incident Commander in anticipation of immediate and longer-term assistance. This contact can either be as a liaison at the Incident Command Post or in the Emergency Operations Center once activated. For larger incidents, the Regional Field Manager with DEM will provide additional assistance in any of these roles.
- C. ESF #5 is responsible for the coordination and validation of all local requests for State assistance.
- D. ESF #5 conducts coordination of countywide emergency/disaster declarations and requests for State and Federal assistance under the Stafford Act.
- E. ESF #5 identifies and resolves resource allocation issues. Issues which cannot be resolved at the local level are referred to the Colorado Division of Emergency Management.
- F. ESF #5 serves as the central point for receiving information and producing Situation Reports.
- G. ESF #5 supports the implementation of Mutual Aid Agreements to ensure a coordinated response.

IV. CONCEPT OF OPERATIONS

General

- A. ESF #5 assigns staff to the various EOC management positions and coordinates the efforts of other ESFs.
- B. During the initial operational period of an incident, the collection of emergency/disaster information will primarily be through the on-scene Incident Commander. If the event is large enough, a request will be made

to activate the local Emergency Operations Center (EOC). The location of the EOC will depend upon the location of the incident. If the event is of such magnitude to warrant state assistance, ESF #5 will plan and coordinate such response actions.

- C. The Planning Section is responsible for the management of the information received in the EOC. This section will be responsible to collect, analyze, verify, report, and display the current information. This information may be utilized as action plans are developed. The information will be shared by posting at the EOC, making announcements, routing messages to other members of the staff, and preparing periodic situation reports (SITREPS).

Essential information needed includes the following:

1. Boundaries of the disaster area and political jurisdictions impacted
2. Number of dead or injured persons
3. Social/economic/political impacts
4. Status of communications systems
5. Status of transportation systems
6. Hazard type and hazard specific information
7. Access routes/points to disaster area
8. Status of operational facilities in the disaster area
9. Shelters
10. Weather data
11. Status of critical facilities
12. Status of reconnaissance activities (air and ground)
13. Status of key personnel
14. Status of ESFs
15. Status of disaster/emergency declaration(s)
16. Major activities/issues of ESFs
17. Resource needs/shortfalls
18. Overall priorities for response
19. Status of forthcoming activities
20. Status of donations
21. Historical information

- D. If the event is of a magnitude to involve State or federal assistance, the EOC will coordinate this request and provide appropriate information to the agencies involved.

- E. ESF #5 will maintain copies of all information.

- F. **Organizational Structure:** The Park County EOC is established in accordance with the basic concepts of the National Incident Management System (NIMS) and the Incident Command System (ICS).
- G. **Command:** ESF #5 includes the command function (EOC Manager and Branch/ Section Chiefs) and provides support with senior staff by providing Incident Action Planning, information, administrative, logistics, and financial support functions. The Director of Emergency Management acts with the authority of the Board of County Commissioners.
- H. **Sections:** ESF #5 may assign the EOC Section Chiefs to coordinate the efforts of the ESFs.

Operations - Initiates and manages the mission assignment process.

Planning – Provides for the collection, evaluation, dissemination, and use of information regarding the incident and the status of resources. The Planning Section is responsible for the entire Incident Action Planning process. This includes preparing and documenting incident priorities, establishing the operational period, and developing contingency, long-term, de-mobilization and other plans related to the incident, as needed. It also includes all situational status information collection and dissemination including maps, charts and graphs.

Logistics - Manages the control and accountability for supplies and equipment, resource ordering; delivery of equipment, supplies, and services; resource tracking; facility location and operations; transportation coordination; and information technology systems services and other administrative services.

Finance/Administration - Monitors funding requirements and incident costs. The Finance/ Administration Section is responsible for employee services, including safety/security for personnel, facilities, and assets.

I. **Actions**

1. **Incident Management Activities:**

ESF #5 maintains situational awareness of the operation from initial notification through response and into recovery, ESF #5 continues to provide immediate, short-term and strategic planning guidance and direction to the ESFs activated for the operation and with those who are operating under agency statutory authorities.

Primary Agency Responsibilities

(a) Park County Office of Emergency Management:

- (1) Activates and coordinates county departments and resources to respond to any emergency situation in Park County requiring additional assistance, not available at the Incident Command Post.
- (2) Manages the EOC and provides staffing support for the EOC when activated.
- (3) Coordinates emergency planning activities including immediate, short-term and strategic planning.
- (4) Information Processing - to collect and process information from local jurisdictions, ESFs, and other sources, process that information and disseminate it for use by response operations, and provide it as input for reports, briefings, displays, public information activities and plans and to maintain a permanent log of events.
- (5) Displays pertinent information for use in the EOC by using computer system displays, map boards, charts, status boards, etc.
- (6) Ensures all information regarding actions taken, contacts made, etc. is recorded into the permanent event log.
- (7) Consolidates information into reports and other materials describing and documenting overall response activities and keeping local, State and Federal officials informed of the situation.
- (8) Ensures that the public is given appropriate information to deal with the emergency through ESF #15, External Affairs.

(b) Park County Mapping/GIS Department

- (1) The Park County Mapping and GIS Department is responsible for providing the Incident Command Post or the EOC with any and all maps requested during and after an emergency or disaster. They will also provide support services as needed throughout the incident, including but not limited to:
 - Providing scanning and printing services during the duration of the incident.
 - Coordination of data acquisition from adjacent counties and other agencies.
 - Upload and download GPS waypoints and tracks
 - Digitize paper maps and provide large format printing.
 - Create databases as needed by the Incident Commander or the EOC staff.
- (2) Coordinates and prepares periodic SITREPS and distributes as required.
- (3) Collects, displays and documents the information provided to the EOC staff. This documentation is necessary for the recovery process.

Other Support Agencies

- (a) ESF #5 determines which support agencies will be activated and who will be appropriately tasked as Section Chiefs. All support agencies and ESFs receive direction and tasking through ESF #5.
- (b) Identify support personnel trained and available to respond to the EOC during emergencies and exercises or to handle emergency requests by telephone or computer during smaller incidents.
- (c) Support agencies provide reports on agency response operations to the Planning Section of the EOC, as requested.
- (d) When appropriate, each ESF agency may establish their own crisis management center type-entity in order to support the EOC.

- (e) During an emergency/disaster, activated ESFs are authorized to directly communicate and coordinate with their respective ESF counterparts at the local, State, and Federal levels.

2. Emergency Management activities:

When an event occurs or has the potential to occur, the Park County Office of Emergency Management activates the EOC and ESF #5. Actions include alert, notification and situation reporting.

- (a) The Emergency Manager will act as the ESF #5 lead when receiving emergency notifications.
- (b) ESF #5 maintains contact with the impacted jurisdiction(s) and reviews their capabilities and shortfalls as a means of determining initial County response requirements.
- (c) ESF #5 maintains constant communications with the impacted jurisdiction and convenes periodic conferences with all appropriate parties to coordinate the response.
- (d) ESF #5 provides Situation Reports and other information as required to the County Commissioners, the Division of Emergency Management, and other agencies.
- (e) ESF #5 activates the required ESFs, issues initial activation mission assignments, and establishes reporting and communications protocols with the activated agencies.
- (f) ESF #5 develops the initial Incident Action Plan outlining County operations priorities and coordinates the activities of the other ESFs to implement the plan.
- (g) ESF #5 develops the schedule for staffing and operating the EOC from activation to stand-down.

V. APPENDICES AND ATTACHMENTS

- 1. Briefing Outline
- 2. Situation Reports
- 3. After Action Report

VI. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #5, Emergency Management, of the Park County Comprehensive Emergency Operations Plan.

Gene Stanley, Director of Emergency Mgmt

Date

Sheila Cross, Mapping / GIS Director

Date

The Emergency Support Function #5: Emergency Management, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

**Emergency Support Function #5
Emergency Management
Briefing Outline
Appendix 1**

I. PURPOSE

Within each incident it is critical that information sharing occurs. One method in which this can occur is during the operational briefings.

II. OUTLINE

For EOC operational briefings, the sequence will be:

- A. Review of mission, goals, and objectives
- B. Weather conditions, if necessary
- C. Operations section
- D. Each ESF section briefing
- E. Plans section
- F. Logistics section
- G. Admin / Finance section
- H. Conclusion

Emergency Support Function #5
Emergency Management
Situation Reports
Appendix 2

- I. During an incident, information sharing is critical in an effort to establish a common operating picture. Historically, the first several hours of an incident are the most fluid when the “fog of war” is ever present. Information constantly changes as the situation develops. Situation Reports are commonly issued at periodic times to keep various agencies and the public informed. It is also important to note who the target audience for these reports is. Typically, at the Incident Command Post a standard Incident Command System form is used. However, as information is elevated to non-response echelons, it needs to be simplified.

- II. Within emergency management, two types of Situation Reports exists:
 - A. **Informal**. This is usually verbal correspondence (telephone or in person) or an e-mail highlighting actions and results of an incident, but does not require any actions by the EOC or the State other than monitoring the situation. For example, a small grass fire that has burned a significant amount of acreage, or a law enforcement activity that has closed a large area, thus potentially impacting the general public.

 - B. **Formal**. These are issued when a major event has occurred which involves mobilization of County and/or State assets to support the local incident commander. Examples of this include the activation of the National Guard, large-scale fires (where a Type III Incident Management Team has been requested or deployed), potential incidents that may impact the population (ie, landslides cutting off housing areas or affecting the drinking water systems). These formal Situation Reports are sent to the EOC staff, the Board of County Commissioners, and other individuals as deemed appropriate.

 - C. The Situation Report will, at a minimum, include:
 1. **Report Date:** Date
 2. **Event Type:** Fire, Flood, landslide, etc
 3. **Situation:** Briefly describe the highlights of the incident and the audience of the report. Anticipate this report will be further disseminated.

4. **Weather Report:** Include current and for the next 24-48 hours.
5. **Agencies Involved:** List every agency involved.
6. **Additional Assistance Requested:**
Is the Incident Command Post asking for any help?
7. **Misc. Info:** For information that does fall into any other categories. Media reporting, local disaster declarations, etc.

**Emergency Support Function #5
Emergency Management
After Action Reports
Appendix 3**

- I. An inherent outcome of every major incident is what went right and what went wrong. Both are critical for future operations. In order to document both areas, an incident after action report shall be written.
- II. First, if an incident occurs within a local jurisdiction and does not require any support from State resources, only a local-level after action report is necessary and it will be the option of that jurisdiction to write a report. For countywide incidents, an after action report will be written by the Office of Emergency Management.
- III. Second, some incidents involve multiple local jurisdictions and limited State resources such as a wildland fire, localized flooding, or a landslide. In these cases, the EOC Manager will make the determination whether or not an after action report is needed. The criteria will be the duration of the incident, whether or not an above normal amount of resources (equipment and personnel) are deployed and if funds are committed from the State Disaster Fund.
- IV. **Components of the after action report will, at a minimum, include:**
 - A. **Introduction**
 - B. **Overall synopsis of the incident**
 - C. **Duration of the incident**
 - D. **Chronology**
 - E. **Participating agencies**
 1. Local
 2. State
 3. Federal
 4. Volunteer
 5. Private Sector
 6. Other

- F. **Lessons Learned**
- G. **Discussion:** Detailed information, often from the after action review that takes place after the incident
- H. **Recommendation:** If any specific corrective action is needed, identify that action and who or what agency should be responsible for the correction.
- I.

This procedure only applies for real-world incident. Exercises have their own requirements concerning after action reports.

| | | |
|--|-----------------------|---------|
| EMERGENCY SUPPORT FUNCTION # 6a MASS CARE, HOUSING AND HUMAN SERVICES | Date Approved: | 2015 |
| | Revised Date: | 2/17/11 |
| | Supercedes: | None |

**EMERGENCY SUPPORT FUNCTION #6a
MASS CARE, HOUSING AND HUMAN SERVICES**

LEAD AGENCY: Park County Human Services

SUPPORTING AGENCIES: Colorado State Department of Human Services (DHS), Division of Emergency Management (DEM), Department of Education, Public Health & Environment, Victim Services Division of the Park County Sheriff's Office, Transportation, American Red Cross, Salvation Army, Colorado Voluntary Organizations Active in Disaster (COVOAD), Mountain Peace Center, Private Sector.

I. PURPOSE

Emergency Support Function (ESF) #6a – Mass Care, Housing, and Human Services provides local and regional efforts to address the nonmedical mass care and human services needs of individuals and/or families impacted by incidents in Park County.

Comment [b1]: Housing is wholly included in the definition of "Mass Care"

The purpose of this ESF is to provide the coordination of sheltering, feeding, bulk distribution of supplies, and emergency first aid following an emergency or disaster. It establishes guidelines for mass evacuation and accountability. Additionally, it provides information about the operation of a Disaster Welfare Information (DWI) system to collect, receive, and report information about the status of victims and assist with family reunification within the affected area.

II. SCOPE

ESF #6a promotes the delivery of services and the implementation of programs to assist individuals, households, and families impacted by potential or actual incidents in Park County. This includes economic assistance and other services for individuals impacted by the incident. The scope of this ESF is to describe the overall operational and information activities of a local response to an emergency or disaster situation. Coordination activities will take place at the Emergency Operations Center through a cooperative effort between representatives of the Human Services department and the American Red Cross (ARC) / Salvation Army, to support activities in the field. The Emergency Operations Center (EOC) location will be designated by the Park County Office of Emergency Management

depending upon the location of the incident within Park County or the surrounding area.

III. SITUATION

- A. A disaster may result from natural or technological hazards, civil disturbance, or act of terrorism, and cause extensive damage and human suffering. Victims may be forced from their homes depending on such factors as time of occurrence, area demographics, building construction, and existing weather conditions. Family members may be separated immediately following an emergency or disaster, such as children in school and parents at work. Transients, such as tourists, students, and the pre-disaster homeless, may be involved. Arrangements will be made for special populations such as the elderly and handicapped with the assistance of regional and state resources. The state, when notified of an emergency or disaster at the local level, will assist in monitoring the situation, assist with pre-planning and provide other assistance, as requested.
- B. National Red Cross Headquarters must approve all American Red Cross assistance in civil disorders.

IV. CONCEPT OF OPERATIONS

- I. General
 - A. The decision to evacuate is the authority of the Incident Commander or designee.
 - B. Park County Human Services has been designated the lead agency for managing the activities of ESF #6a. The American Red Cross and Salvation Army have been designated as the primary support agencies. State agencies, through DEM, and other private and volunteer organizations have been designated to support ESF #6a.
 - C. Park County Human Services will provide a representative to the Emergency Operations Center, upon request by the Emergency Manager or EOC Manager, who will coordinate all Human Services requests and will request an ARC representative. The team will collect information for situation reports, briefings, staff meetings, etc. This information may include the following:
 - 1. Statistical, narrative and graphical information
 - 2. Major response actions taken

3. Requests made for assistance to the state, private and volunteer organizations
 4. Unmet needs and recommended actions
 5. Priority issues and requirements
- D. Park County, supported by private relief agencies, provides initial response to mass care requirements of emergency/disaster victims and requests and facilitates the implementation of authorized outside government assistance (State and Federal). Initial response activities will focus on meeting urgent needs of disaster victims on a mass care basis. In addition, initial recovery efforts, such as the customary ARC Emergency Assistance program, may commence as response activities are taking place.
- E. The American Red Cross chapter with jurisdiction in Park County will initiate mass care activities after notification from the EOC. These services will be coordinated with local government and other private and volunteer organizations in the affected area.
- F. The ARC chapter responding will notify COVOAD and other agencies, upon notification from the Emergency Operations Center.
- G. Information Dissemination
- The public needs timely and accurate information for protection of life and property during response to, and recovery from a disaster or emergency situation. To reduce inaccuracies and misinformation, the EOC will initiate a Joint Information System (JIS) to coordinate information with participating local, regional, State, and Federal agencies. ESF 15: External Affairs will be the lead for all press releases and public information issues.
- The dissemination of information is crucial during the initial and ongoing emergency response. ESF 6a will coordinate with ESF 15 on a regular basis to ensure accurate and timely information dissemination.
- H. State and Federal agencies support the activities of local government in providing mass care, when requested and authorized. Recovery assistance, such as temporary housing, and loans and grants for individuals under the traditional government assistance programs of the Federal Emergency Management Agency (FEMA) and other Federal agencies, will be under the management of the Colorado State Coordinating Officer (SCO) subject to the general guidance of the

Department of Local Affairs (DOLA), the Division of Emergency Management (DEM) and the Department of Human Services (DHS).

- I. The purpose of involvement from the Alcohol and Drug Abuse Division (ADAD) during a disaster is to provide education, information, and treatment options regarding potential increase of substance use or abuse following a disaster.
- J. Pikes Peak Behavioral Health Group is our local community health center, who will usually receive notification from local Human Services or Victim Services officials when services are required in the event of a disaster. Once the initial mental health responders have had a chance to assess the scope of the disaster, they will notify the Aspen Point Disaster Coordinator, who would then notify the State Disaster Coordinator at the Division of Mental Health (DMH). DMH may also notify the State Substance Abuse Disaster Coordinator.
- K. ESF #6a functions are divided into three main areas. The principal activities for each functional area are described in the following sections.

The ESF #6a mass care function includes overall coordination, shelter, feeding, and other activities to support emergency needs of victims as described below:

- a. Shelter - the provision of emergency shelter for disaster victims, including the use of pre-identified shelter sites in existing structures; creation of temporary facilities such as tent cities; and use of similar facilities outside the disaster-affected area, should evacuation be necessary. Temporary housing programs may be made available.
- b. Feeding - the provision of feeding disaster victims and emergency workers through a combination of fixed sites, mobile feeding units, and bulk food distribution. Such operations will be based on sound nutritional standards and will include provisions for meeting requirements of disaster victims with special dietary needs. Emergency donated food will be made available. Food Stamp programs may be made available.
- c. Emergency First Aid - providing first aid services to disaster victims and workers at mass care facilities and at designated sites within the disaster area. This emergency first aid service will be supplemental to the traditional emergency medical system (EMS) coordinated by ESF #8.

- d. ARC Disaster Welfare Information (DWI) provides a system to aid in the reunification of family members within the affected area who were separated at the time of the disaster.
- e. Bulk Distribution of Emergency Relief Items - distributing of emergency relief items at shelter sites or established sites within the affected area. The bulk distribution of relief items will be determined by the requirement to meet urgent needs of disaster victims for essential items.
- f. Information Coordination - gathering of information from local jurisdictions, regional partners and volunteer and private organizations with regard to mass care efforts. Accurate and timely information will be disseminated through Situation Reports, briefings, public information, etc., in coordination with Emergency Management (ESF #5).
- g. Mental Health needs will be coordinated through Park County Victim Services at the request of the EOC. They will work in conjunction with Pikes Peak Behavioral Health Group and all regional and state partners to coordinate all mental health needs. The ARC has the ability to provide immediate mental health workers to assist in shelters.

Housing

The ESF #6a housing function addresses needs of victims in the affected areas, and is accomplished through the implementation of programs and services designed to:

- a. Provide assistance for the short-term and long-term housing needs of victims.
- b. Identify the various factors that could impact the incident-related housing needs and help develop a plan of action to provide housing assistance in the most effective, expedited, and efficient manner available at the time.
- c. Identify solutions for short-term and long-term housing for victims, as appropriate. Housing assistance provided to victims may include rental assistance, temporary housing, loans for the repair and/or replacement of primary residences, etc.
- d. ESF #6a will coordinate housing assistance with the Division of

Emergency Management and DHS. DOLA is responsible for administering and dispersing State and Federal housing funds.

Human Services / Victim Assistance

The ESF #6a human services component implements programs and provides services to assist victims. This includes:

- a. Coordinating and assessing the situation and implementing an appropriate plan based on the resources available to assist all victims.
- b. Supporting various services impacting individuals and households, including a coordinated system to address victims' incident related recovery efforts through crisis counseling and other supportive services.
- c. Coordinating and identifying individuals with special needs within the impacted area, to include the elderly, people with disabilities, and people communicating in languages other than English (including sign language).
- d. Supporting immediate, short-term assistance for individuals, households, and groups dealing with the anxieties, stress, and trauma associated with a disaster, act of terrorism, and/or incident of mass criminal violence.

V. ASSUMPTIONS

- A. Private and volunteer organizations, i.e., ARC, Salvation Army, COVOAD, etc., will provide immediate shelter, feeding, and emergency first aid relief to individuals and families not normally available from government resources. These local organizations will work in cooperation with the EOC in preparing for, responding to, and recovering from the effects of an emergency or disaster event.
- B. Each level of government, private and volunteer organizations will respond to an incident within the limits of its available resources, including pre-arranged mutual aid, and subsequently may request assistance from its next highest level of support if required; e.g., municipality to county to State to Federal government; also, ARC chapter to Service Area to ARC National Headquarters.

- C. Not all disaster victims will require mass care services. Some victims will go to mass shelters, others will find shelter with friends and relatives; many victims will remain with or near their damaged homes.
- D. Mass care shelter facilities will receive priority consideration for structural inspections to ensure safety of occupants; and for restoration of utilities or support by temporary means, i.e., portable generators, portable toilets and potable water.
- E. Inquiries regarding individuals residing within the affected area will begin immediately after the general public is made aware of the emergency or disaster by the media or other means. An initial moratorium may be issued to activate the system and determine the boundaries of the affected area.

VI. ORGANIZATION and RESPONSIBILITIES

Organization

The ESF #6a representatives in the EOC will communicate information between the EOC and field units, job headquarters, etc., of the ARC and other private and volunteer organizations. ESF #6a personnel in the EOC will generally consist of one representative each from Park County Human Services, Victim Services and the ARC.

Responsibilities

- A. Park County Human Services (Lead Agency):
 - 1. Assess the impact of potential or actual disasters on social systems in general with particular attention to adults and children at highest risk for further physical and/or emotional harm.
 - 2. Provide public assistance and welfare activities within County, State and Federal mandates.
 - 3. Coordinate emergency and recovery welfare services (Federal, State, county, local, private and volunteer social service organizations), including:
 - a. Feeding
 - b. Shelter
 - c. Clothing
 - d. Registration and inquiry
 - e. Human Services Programs

4. Monitor and/or administer the Individual and Households Program. Provide representation at disaster assistance centers as available.
5. Coordinate the food assistance program.
 6. Be prepared to assist disaster response operations by coordinating adjunct personnel, if available, for such activities as food distribution, emergency housing, coordination with volunteer agencies, outreach procedures to determine unmet needs, development of capabilities of volunteer individual and agencies that can respond to unmet needs.
7. Ensures primary and support agencies are informed and involved in all meetings related to ESF #6a activities.

B. American Red Cross / Salvation Army (Primary Support Agencies):

1. Initiate mass care services within the affected area after notification of the emergency or disaster.
2. Assist Human Services and Victim Services in the management and coordination of sheltering, feeding, emergency first aid services, bulk distribution and DWI services to the affected population.
3. Notify COVOAD as necessary, and coordinate mass care and other relief efforts with COVOAD.
4. Identify a staff member to support the EOC upon request from the Office of Emergency Management (OEM). Provide names and contact information to the Park County OEM and ESF #6a Lead.
5. Establish a DWI system and coordinate with ESF #15 (External Affairs) to inform the general public about the system and how to use it.
6. Identify an Emergency Response Coordinator (ERC), and provide the ESF #6a Lead and the OEM with 24-hour contact numbers for each.
7. Support mass care services with available facilities, vehicles, supplies, personnel and other provisions as requested.
8. Support and participate in planning, training, and exercise activities.

VII. APPENDICES

None.

VIII. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #6a, Mass Care, Housing and Human Services, of the Park County Comprehensive Emergency Operations Plan.

| | |
|---|---------------|
| _____ Susan Walton, Human Services Director | _____ Date |
| _____ Mary Pat Bowen, Victim Services Director | _____ Date |
| _____ Gene Stanley, Director of Emergency Mgmt | _____ Date |
| _____ Fred Wegener, Sheriff | _____ Date |

The Emergency Support Function #6a: Mass Care, Housing and Human Services, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attest:

Debra Green, Park County Clerk

September 2015

September 2015

ESF #6a - 10

| | | | |
|--|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 6b VICTIM SERVICES AND MENTAL HEALTH | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #6b
VICTIM SERVICES AND MENTAL HEALTH

LEAD AGENCY: Victim Services Division of the Park County Sheriff's Office and Park County Human Services

SUPPORTING AGENCIES: Pikes Peak Behavioral Health Group, Colorado Organization for Victims Assistance (COVA), Colorado Department of Human Services, Mental Health Division, Colorado Division of Emergency Management, Colorado Department of Public Health & Environment, American Red Cross, COVOAD

I. PURPOSE

The purpose of this ESF is to ensure an efficient, coordinated, effective response to the crisis intervention / mental health and substance abuse needs of the affected population in time of disaster. This plan enables Park County to maximize the use of personnel, facilities, and other resources in providing crisis intervention / mental health and substance abuse assistance to disaster survivors, emergency response personnel, and the community at large.

II. SCOPE

This plan has been developed in an "all-hazards" format. It identifies likely disaster scenarios and attaches, where possible, probabilities of occurrence. It delineates the responsibility of the Park County Victim Services in responding to a disaster. More information about the Statewide ESF 6 can be found in the Colorado State Mental Health/Substance Abuse Disaster Plan.

III. SITUATION

A. Emergencies, disasters, and terrorist events raise the stress levels in victims of disaster. Survivors are capable of resuming a productive and fulfilling life following the disaster experience if given support, assistance and information at a time and in a manner appropriate for the person's experience, age, education, and ethnicity. Crisis counselors help disaster survivors to understand reactions such as anger, displacement, etc., and to maximize skills in such domains as communication, problem solving,

resource linkage, conflict resolution, time management, the grief process, and stress management.

- B. It is important that crisis counseling be provided to survivors of a disaster soon after the event to mitigate acute stress reactions. However, the public mental health system must react in a coordinated, practiced manner to be effective. The time immediately after a disaster is often chaotic and the intervention by the mental health system must be well ordered. Many elements in this document are directed at coordinating the efforts of multiple systems during a difficult time period.

IV. ASSUMPTIONS

- A. Emergency or disaster incidents or terrorist events have psychological impacts on their victims.
- B. Emotional distress is usually apparent at the time of the critical incident. Mental health interventions may be required immediately.
- C. Psychological reactions to the traumatic event can be observed through cognitive, emotional, physical, and behavioral manifestations for several weeks, months, and even years following the incident.
- D. Emotional stability can usually be achieved by utilizing existing support structures. Individuals, families, and communities return to pre-disaster modes of functioning within a few months to a year.
- E. Outreach and crisis counseling interventions can help survivors meet new challenges and offer support in their recovery process to return to pre-disaster performance and functioning levels.
- F. Inability to adequately process and problem-solve the psychological impacts of the incident can cause significant individual and relationship problems. Consequently, individuals, families, and communities will experience conflict and performance deterioration. Professional services, including mental health interventions and treatment may be necessary.
- G. Current culturally competent standards of care will be observed and practiced. Disaster impacts can affect first responders, and potentially result in a decreased ability to carry out daily life and work related functions. No one who sees or experiences a disaster is unaffected by it. The level of exposure, level of interpersonal intent, level of suddenness, shock and horror all directly impact the long-term individual and community impact.

V. **CONCEPT OF OPERATIONS**

- A. The decision to activate Victim Services is under the authority of the Incident Commander or the Park County Sheriff as appropriate.
- B. The Park County Office of Emergency Management identifies the Victim Services Division of the Park County Sheriff's Office and the Park County Human Services department as the lead agencies to coordinate disaster crisis intervention and mental health services. The primary responsibility is to provide support, assessment, crisis counseling, and referral to individuals and groups impacted by natural and human-caused disasters. The purpose of disaster crisis management and mental health counseling is to prevent mental health problems and to assist victims and responders to regain a pre-disaster level of functioning.
- C. The response system is based on collaborative interaction with local, State, Federal government, law enforcement, emergency management entities, Pikes Peak Behavioral Health Group, and Managed Services Organizations (MSOs). Victim Services coordinates planning and implementation activities with State agencies and hospitals, Colorado American Red Cross chapters, COVA, Critical Incident Stress Management Teams, faith-based communities, and ADAD. The Victim Services Director's primary role is to activate and coordinate the local, public, and private crisis management / mental health disaster response system.
- D. The goal of planning for disaster response is to improve the public and private crisis intervention and mental health systems' ability to respond to victims/survivors of major disasters who need services. This is accomplished by building collaborative relationships and through training.
- E. Victim Services disaster response plans will include a strong cultural competency component to ensure the needs of Park County's culturally diverse population are met. Issues that must be addressed in Park County are language, immigration status, family values (how family is defined), and views related to loss, grief, property, religion, mental health, healers and helpers.
- F. The rescue phase begins once the incident command structure is firmly established and disarray is giving way to a more organized chaos. At this point, likely responses of the victims/survivors include:
 - 1. Fight/flight/freeze/faint
 - 2. Shock-stunned/dazed/numbed
 - 3. Denial or disbelief

4. Fear: due to uncertainty or lack of warning
5. Disorientation
6. Panic
7. Anger
8. Overwhelming pain/anguish

G. During this phase, the role of the mental health professional includes ongoing needs assessment and continuation of psychological triage. First responders may require crisis counseling. Services provided during this phase include crisis intervention, group debriefings, screening for mental health and substance abuse issues.

H. Information Dissemination

The public needs timely and accurate information for protection of life and property during response to, and recovery from a disaster or emergency situation. To reduce inaccuracies and misinformation, the EOC will initiate a Joint Information System (JIS) to coordinate information with participating local, regional, State, and Federal agencies. ESF 15: External Affairs will be the lead for all press releases and public information issues.

The dissemination of information is crucial during the initial and ongoing emergency response. ESF 6b will coordinate with ESF 15 on a regular basis to ensure accurate and timely information dissemination.

I. Outreach

Outreach may begin during this phase. Initial outreach consists of walking around and connecting with those not requesting help. It continues with passing out information on stress management, coping skills, resource lists, grief, age-specific reactions, and self-care.

The recovery phase is the beginning of the process of moving victims or survivors back to normal life functions. In this phase, the role of the mental health professional includes safety and primary support, triage support and referral, psychological first aid, needs assessment and data collection.

The goal of this phase is to complete the return to a normal level of functioning. Often people lament after a disaster that they want life to return to "normal." Functioning after an incident may include changes to lifestyle and the daily routine resulting in a "new normal." The experience of the disaster will have an influence on behavior, yet functioning can still be within the parameters of "normal" while the person goes through the grief and adjustment process.

Outreach is a critical part of this phase and includes material distribution as well as individual and group educational services. Ongoing crisis counseling and mental health services dominate this phase. Steps should be taken to provide on-going support to people who are in recovery, or who had never experienced problem use prior to a disaster, and now are coping with the stress by increased use of alcohol or other drugs.

After the initial response to a disaster, it is important to continually monitor needs. Needs assessment continues through the Impact, Rescue, Recovery, and Return to Life phases of the disaster response. Local Victim Services personnel are in the best position to understand the needs in Park County and should communicate this information to the Emergency Operations Center (EOC) and the Office of Emergency Management on a regular basis during the disaster response.

Crisis management services are not treatment services, and, as such do not require signed consent forms and do not fall under Health Insurance Portability and Accountability Act (HIPAA) of 1996. If assessment and/or treatment are provided, State and Federal requirements will apply.

J. Record Retention

Local and State response records will be retained for three years. FEMA summary reports and financial statements will be retained for five years. Specific client information, including client treatment records, will not be gathered by the State.

VI. ORGANIZATION AND RESPONSIBILITIES

Park County Victim Services Division of the Park County Sheriff's Office and the Park County Human Services Department are the agencies charged with responding to the mental health needs of the citizens of Park County in the aftermath of a natural or man made disaster. The Office of Emergency Management, in conjunction with Park County Victim Services and Human Services, has prepared this ESF to direct the efforts of disaster response during a county emergency.

- A. Report to the Park County EOC and provide assistance as requested. Coordinate with state agencies to activate the mental health disaster response system if needed. Will serve as requested to assist shelter occupants and ESF #6a.
- B. Conduct planning efforts and create formal and informal agreements with other agencies that identify with crisis intervention and mental health

disaster response functions such as the American Red Cross, Office of Victim Assistance, and Faith-Based Organizations.

- C. Enhance response capacity by securing agreements with potential service providers.
- D. Enhance response capacity by improving providers' knowledge and skills. Provide training to the Victim services / crisis intervention and mental health disaster response system organizations in order to create a cadre of competent emergency and disaster responders.
- E. Enhance first responder recognition of victim disaster borne emotional distress.
- F. Create public resiliency by providing information about the effects of trauma and techniques for managing stress.

VII. FINANCIAL MANAGEMENT

The Emergency Support Function #6b will work with the EOC for the procurement of resources that Park County does not have, who will report such finances directly to the Finance Section of the EOC. Victim Services will report financial matters related to existing resources procured during the event to the Finance Section of the EOC. During a response, Victim Services will record and track its own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources given the Emergency Support Function #6b will be processed in accordance with the policy and protocols established by the Park County Office of Emergency Management.

VIII. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #6b, Victim Services and Mental Health, of the Park County Comprehensive Emergency Operations Plan.

| | |
|---|---------------|
| _____ Susan Walton, Human Services Director | _____ Date |
| _____ Mary Pat Bowen, Victim Services Director | _____ Date |
| _____ Gene Stanley, Director of Emergency Mgmt | _____ Date |
| _____ Fred Wegener, Sheriff | _____ Date |

The Emergency Support Function #6b: Victim Services and Mental Health, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

March 2007

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| EMERGENCY SUPPORT FUNCTION # 7 RESOURCE SUPPORT | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #7
RESOURCE SUPPORT**

LEAD AGENCY: Park County Purchasing Department

SUPPORT AGENCIES: Park County Office of Emergency Management; Park County Fairgrounds; Colorado Division of Emergency Management; Department of Natural Resources; Department of Personnel and Administration; Department of Public Health and Environment; Department of Public Safety; Department of Transportation; Red Cross; Salvation Army; COVOAD; Private Sector; Professional Associations

I. PURPOSE:

The purpose of this Emergency Support Function is to support logistical and resource support for emergency response and recovery efforts for an emergency or disaster that impacts Park County.

II. SCOPE:

ESF #7 is responsible for providing direct and active support to emergency response and recovery efforts during the initial response phase following a disaster. This support includes locating, procuring, and issuing resources, such as supplies, office space, office equipment, fuel, contracting services, personnel, heavy equipment, generators and transportation of such in coordination with the Office of Emergency Management or the EOC Manager if the EOC has been activated. It also provides for logistical support for requirements not specifically identified in the other emergency support functions and may be resources unique to the emergency itself.

Resource support also involves the effort and activity necessary to evaluate, locate, procure, and provide essential material resources throughout the event. Resource support activities must be ongoing and coordinated in both the Emergency Operations Center (EOC) and in field incident command posts.

III. SITUATION:

During emergency and disaster conditions, communities and possibly entire counties have been isolated due to problems with the transportation and communications infrastructure. County Emergency Operation Centers are inundated with emergency telephone calls and resource capabilities are overwhelmed. State government has the capacity to meet foreseeable logistical requirements. However, there will be shortages of a wide variety of supplies, personnel and resources to support local government and to provide basic human needs for emergency population survival.

IV. PLANNING ASSUMPTIONS:

All ESF #7 support agencies will be notified and tasked to provide 24-hour representation as necessary and available. Successful sustained emergency and disaster operations are contingent upon an efficient and effective resource support function. Each support agency is responsible for ensuring sufficient program staff is available to report to and support the EOC and to carry out the activities tasked to their organization on a continuous basis. Individuals representing agencies supporting the staffing of ESF #7 will have extensive knowledge regarding resources and capabilities of their respective agencies and have access to the appropriate authority for committing such resources during activation.

Transport of resources may require staging areas and support from ESF #1 (Transportation). Staging areas will be pre-determined to the degree possible.

V. CONCEPT OF OPERATIONS:

Park County Purchasing Department is responsible for planning, coordinating, and managing the resource support needed in ESF #7. The primary source of equipment, supplies, and personnel shall be made from existing support agencies' resources and local sources outside the impacted area. Support which cannot be provided from these sources will be obtained through commercial sources. Resources outside disaster areas will be directed to fulfill unmet needs of the incident. Logistical support necessary to save lives will receive first priority. Massive acquisitions of resources will be accomplished in accordance with an Executive Order, which would exempt normal procedures for purchasing.

Statewide capabilities and resources committed to ESF #7 will be allocated and coordinated by the Department of Local Affairs and/or through the Pueblo Interagency Dispatch Center.

VI. ORGANIZATION AND RESPONSIBILITIES:

During an emergency or disaster, the primary and support agencies of ESF #7 will assign personnel to the EOC when requested by the EOC Manager. In addition, ESF #7 will:

A. ORGANIZATION

1. Operate under the direction of the Office of Emergency Management or the EOC Manager once the EOC has been activated.
2. Operate during the emergency, either in the EOC, or at a location designated by the Logistics Section in coordination with the EOC Manager.
3. Alert designated primary personnel of possible resource needs and to report to the EOC.
4. Maintain liaison with other ESFs and appropriate parties. This will be accomplished through the coordination of the EOC Manager and Logistics Section.
5. At the tasking of the Logistics Section, take action if another ESF requires assistance in obtaining needed items. ESF #7 finds a source for needed items and provides to the requesting emergency support function the name of the contact person, the price, and schedule for when the material can be made available at the established location.
6. The Park County Purchasing Department and Finance Department are available to ESF #7 when the EOC is activated. When needed, for example long activation periods or intense activation over a short time frame, purchasing professionals from other support agencies may be called in to the EOC to participate in ESF #7. Support agency purchasing professionals may be asked to help locate sources of needed items while posted at their own agencies. If a logistics section is established at the Incident Command Post, information about purchasing needs that cannot be handled from the field will be sent to the EOC.
7. The Colorado Division of Emergency Management will be the initial point of contact for State assistance.

8. The Federal Emergency Management Agency (FEMA) at Region VIII or at the National Response Center will be the initial point of contact for Federal assistance. The Federal Coordinating Officer (FCO) will be the single conduit for accessing Federal resources during disaster events until the Federal ESF #7 has been activated.

B. NOTIFICATION

1. At the direction of the Logistics Section, the EOC will notify the Purchasing Department to activate ESF #7.
2. The EOC will implement the activation plan to notify appropriate county personnel and other support personnel. Personnel may either be placed on standby or deployed for immediate response. All support agency contact persons for ESF #7 will be instructed to alert their contacts throughout the area to ensure all available resources are on standby.
4. Response-specific inventories of resources, including but not limited to pre-arranged staging areas, government buildings, public facilities and agency contacts will be reviewed.

C. ACTIONS

1. Preparedness
 - a. Place purchasing personnel on standby or direct to the EOC with some facilities staffed for immediate response.
 - b. Stage resources near the expected impact / emergency areas when possible.
 - c. The available resources and facilities that are necessary to respond to an emergency will be identified and assessed for possible deployment.
2. Response
 - a. Some support agencies may be directed to deploy personnel and other resources.

- b. Assess initial reports from impacted area to identify potential resource support needs.
 - c. Establish a resource support tracking and accounting system.
 - d. Buildings will be leased for staging area warehouses or to replace damaged or destroyed facilities.
 - e. Make available technical advisors in the areas of procurement, storage, and transportation.
 - f. Make the necessary arrangements for “rapid turn-around” for printing, photographic reproduction, layouts, blueprints, forms and formats, and other graphic needs as required.
 - g. Communication resources will be provided in coordination with ESF #2.
 - h. Transportation needs will be provided in coordination with ESF #1.
 - i. Office furniture, equipment, and supplies will be provided from existing county inventories or will be procured.
 - j. Food and fuel will be provided with cooperation of ESFs #1, #11, and #12.
 - k. Security for staging areas and facilities will be provided by ESF #13.
 - l. The Logistics Section and ESF #7 will provide a report listing all generators and other supplies ordered and en-route to staging area personnel before they depart for the staging area.
 - m. The Purchasing Department will maintain records for all properties loaned to ESF #7 in support of the EOC.
3. Recovery
- a. ESF #7 will support the EOC and Logistic Section with providing logistical support for staff movement.

- b. Procuring equipment after disaster events.
 - c. Deploying staff in event a Field and/or Alternate EOC is established.
4. Mitigation
- a. Work with other local purchasing directors, State agencies, and other purchasing agents.
 - b. Establish resource and vendor lists in advance and update as needed.
 - c. Encourage towns to work with the Park County Office of Emergency Management and EOC personnel to build data bases for acquisition of goods and services that may be needed for preparedness, response, and recovery operations.

D. DIRECTION AND CONTROL

- 1. In times of emergency, when the EOC has been activated, the Purchasing Department works directly with the EOC Manager in the EOC to meet the needs of this support function, countywide.
- 2. The Purchasing Department is authorized to make decisions and manage, control, and coordinate resources.
- 3. ESF #7 supports the Logistics Section within the EOC as well as the Incident Command Post.
- 4. Colorado State ESF #7 is part of the State Emergency Response Team. It forwards the ability of the State Emergency Response Team to respond in widespread emergencies by providing resource support training to purchasing personnel throughout the cities and counties of Colorado on an ongoing basis and resource support to all ESFs during emergencies.

E. RESPONSIBILITIES:

Park County Purchasing Department

1. Responsible for allocating and coordinating resources and support activities through ESF #7. Designated support agencies will furnish resources as needed or requested.
2. Such support will be terminated at the earliest practical time.
3. Provide support staff for the procurement of commodities and services, the leasing of buildings, and other facilities and facilities management.
4. Coordinate and allocate food, equipment, and supplies made available through the Federal Surplus Property Program. Supplies and equipment may be provided from current State stocks or, if necessary, from commercial sources.
5. Serve as the primary agency for ESF #7 and be present at the EOC and/or on call within the county on a 24-hour basis during an emergency.

VII. FINANCE MANAGEMENT:

Expenditures for cost tracking and recovery are documented during the incident and after the incident period. The Purchasing Department and EOC Manager work with ESF #7 personnel in notifying the Finance Section of expenditures based upon standard accounting procedures.

Each Support agency is responsible for tracking its own costs associated with ESF #7 operations using the procedures established by the support agency's standard accounting and tracking procedures. In concurrence with the EOC, each support agency will file for reimbursement of costs it incurs through its own agency's accounting and reimbursement filing system. Each support agency is responsible for monitoring staff hours using its own tracking system and requesting financial reimbursement for staff hours incurred in association with ESF #7 operations. The Finance Section of the EOC will provide appropriate forms and provide guidance to complete forms for efficient tracking and reimbursement.

VIII. APPENDIXES, ATTACHMENTS, ENCLOSURES:

References and Authorities: Procurement will be made in accordance with current County, State and Federal laws and regulations that include emergency procedures under Colorado Statutes.

IX. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #7, Resource Support, of the Park County Comprehensive Emergency Operations Plan.

Tom Eisenman, Park County Finance Director

Date

Gene Stanley, Director of Emergency Mgmt

Date

The Emergency Support Function #7: Resource Support, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

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|--|-----------------------|------|
| EMERGENCY SUPPORT FUNCTION # 8a PUBLIC AND ENVIRONMENTAL HEALTH | Date Approved: | |
| | Revised Date: | |
| | Supercedes: | None |

Public and Environmental Health
Emergency Support Function #8a

LEAD AGENCY: Park County Public Health, Park County Environmental Health.

SUPPORT AGENCIES: Park County Emergency Services Agencies, Park County Public Safety Agencies, Park County Coroner’s Office, Amateur Radio Emergency Services District #6, Colorado Department of Public Health and Environment (CDPHE), Red Cross, Salvation Army, professional associations, volunteer organizations, and the private sector.

I. PURPOSE

Emergency Support Function #8a – Public and Environmental Health is responsible for providing the organization, mobilization, coordination and direction of emergency health services and resources in a disaster or large-scale emergency in Park County, whether natural or man-made.

II. SCOPE

The scope of ESF #8a identifies and outlines the areas of support to local public health, EMS, and healthcare facilities providing care to victims of an incident. This will encompass human health surveillance, intervention and control; environmental health assessment and technical support; and, medical care resource evaluation of hospital beds, EMS transport and pharmaceuticals. Additional assistance occurs for:

- A. Assessment of health / medical needs.
- B. Emergency epidemics or the threat of an emergency epidemic
- C. Public Health Information
- D. Disease surveillance, intervention or control
- E. Chemical, biological and radiological analysis with technical support for the control of exposure to hazardous materials related to water quality, air pollution or food

- F. Medical care surge support for personnel, medical equipment and supplies (via the Strategic National Stockpile) and mass casualty response planning
- G. Victim identification / mortuary services

III. POLICIES

- A. Park County Public Health will be the lead agency for coordinating ESF #8a preparedness, response, recovery and mitigation activities depending upon the incident type and requirements. This agency, with support from Park County Environmental Health, are committed to protecting and preserving the health and environment of the people of Park County.
- B. The primary agencies for ESF #8a, Park County Public and Environmental Health, will determine the appropriateness of all requests for public health and medical information.
- C. The Public Health Director has the responsibility of activating the Park County Public Health department to coordinate ESF #8a response actions when needed or requested during a public health emergency. These actions will be consistent with the Park County Emergency Operations Center guidelines and the emergency response plan.
- D. To ensure patient confidentiality protection, ESF #8a will not release medical information on individual patients to the public.
- E. Appropriate information on casualties / patients will be provided to the American Red Cross for inclusion in the Disaster Welfare Information (DWI) system for access by the public.
- F. ESF #8a is responsible for managing its respective response assets after receiving coordinating instructions from the Emergency Operations Center (EOC) or the Office of Emergency Management.
- G. The EOC facilitates the coordination of the overall Park County ESF #8a response during emergency situations. During ESF #8a activations, the EOC maintains frequent communications with the Division of Emergency Management and the State Multi-Agency Coordination Center (MAC).

IV. PLANNING ASSUMPTIONS

Actions carried out by ESF #8a are grouped into the four phases of emergency management: preparedness, prevention, response, and recovery. Each phase requires specific skills and knowledge and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service. This Emergency Support Function encompasses a full range of activities from education to the provision of field services. It also functions as a coordinator and, at times, assumes direct operational control of provided services. The following services provide the framework upon which actions will occur:

A. Human Health

1. Biological Agent and Laboratory Diagnostics
2. Disease Surveillance and Outbreak Management
3. Disease Prevention and Mass Prophylaxis
4. Emergency Medical Services and Medical Transport
5. Mass care at designated healthcare facilities and alternative (surge) care sites
6. Pharmaceuticals and Strategic National Stockpile Reception

B. Environment

1. Air Quality Analysis and Reporting
2. Environmental Assessment and Laboratory Diagnostics
3. Food and Drug Quality and Protection
4. Hazardous and Solid Waste Identification and Disposal
5. Radiological Hazards – Stationary and Mobile sources
6. Biological Hazards
7. Vector and Vector borne Disease Control
8. Water Supplies and Treatment Facilities and Waterways

C. Preparedness Actions

1. Actions and activities that help develop health and medical response capabilities may include planning, training, orientation sessions, and exercises for ESF #8 (i.e., State, Region, and County). Such activities will include:
 - a. Updating public information guides for public health hazards
 - b. Guiding local planning for pandemic response mass prophylaxis clinics

- c. Developing and implementing mass casualty planning and response exercises with local partners
 - d. Assisting the Park County Coroner in providing guidelines for mass fatality incidents
 - e. Utilizing the Colorado State system for medical and public health volunteers
2. Actions and activities that develop environmental health response capabilities may include planning, training, and orientation for ESF #8a. Such activities include:
- a. Training on the reporting procedures for local responders of hazardous materials incidents, particularly when waterways, chemical plumes or domestic food supplies are involved.
 - b. Providing guidance and technical support for exercises involving radioactive material
 - c. Interacting with local response training or events involving laboratory diagnostic support of environmental sampling, particularly related to terrorism threats involving biological agents

D. Prevention Actions

- 1. Geographical Information System (GIS) maps of acute care hospitals in the region, medical care facilities, assisted living facilities, food processing plants, waterways and water supply facilities
- 2. Databases of regulated facilities, including medical care facilities, food warehouses, water treatment facilities and facilities with hazardous materials
- 3. Communication system with medical care facilities and local public health agencies for health alerts and information exchange during events.

E. Response Actions

Park County Public and Environmental Health will consult with the appropriate organizations to determine the need for support in the following areas:

1. Assessment of public health and medical needs associated with disease outbreaks, environmental contaminants and healthcare system infrastructure
2. Health surveillance of exposures, disease cases or injuries
3. Medical care personnel capacity and capabilities
4. Health/Medical equipment and supplies requests, and reception and distribution of the Strategic National Stockpile (SNS)
5. Technical assistance in patient evacuation coordination and planning
6. Patient care support planning for inpatient hospital care and outpatient services to victims who are seriously ill or injured.
7. Blood and blood products availability monitoring
8. Safety and security of food products intended for human consumption, including integrity of packaging and temperature
9. Coordinate and collaborate with agriculture safety and security activity as related to animals, animal feed and therapeutics intended for human consumption
11. Guidance to responder safety related to exposures to infectious diseases, chemical or radiologic agents
12. Assess exposures of the general population and high risk populations
13. Coordinate with the Park County Human Services and Victims Advocates as the lead agencies for behavioral health care during emergency events.
14. Provide public health, disease, and injury prevention

information for the general public who are located in or near areas affected

15. Assist in the assessment of the threat for vector-borne diseases
16. Coordinate with ESF #3 – Public Works and Engineering, and ESF #10 – Oil and Hazardous Materials Response, in assessing potable water, waste water, solid waste disposal and other environmental health situations

F. Recovery Actions

Maintain Support of the Emergency Operations Center (EOC) and the Office of Emergency Management during recovery for the following:

1. Disease Surveillance – Monitor for vector borne and zoonotic diseases, biological, radiological, water borne, airborne and human-to-human disease transmission; provide technical support for intervention and control measures (which may include public information)
2. Food Safety – Technical support and regulatory monitoring of food intended for human consumption. This includes: food preparation facilities, food storage and warehousing facilities and dairy farms
3. Water Quality - Technical support and laboratory diagnostics for re-establishing safe drinking water and proper waster water disposal
4. Waste Disposal – Technical support and regulatory monitoring for the assessment and proper disposal of solid and hazardous waste

V. CONCEPT OF OPERATIONS

ORGANIZATION

General

When activated by the Office of Emergency Management or the Emergency Operations Center Manager, Park County Public and Environmental Health will coordinate ESF #8a activities. Once activated, instructions will be given for the location of the EOC depending upon the location of the incident.

During the initial activation, ESF #8a will work with local governments and support agencies to discuss the situation and determine the appropriate response actions.

A. Local

ESF #8a is organized in the Incident Command System format in order to assure a timely and appropriate response to an emergency/disaster situation for public health and medical assessments, planning, and support operations to the EOC.

Colorado State Division of Emergency Management and the South Central All-Hazards Region will coordinate with the local lead and may designate a senior official to participate with the local entities requesting support at the field level.

Communication will be maintained via radio, internet or other mechanism set up at the local level for the duration of the incident.

B. Regional

Regional staff may act as the initial point of contact for the lead agency and provide informational assistance until appropriate representatives arrive.

ESF #8a functions may be fulfilled by either a local health/medical agency, or the Colorado Department of Public Health and Environment (CDPHE) based on the jurisdiction and the anticipated tasks.

C. State

In a large event requiring state or federal mutual aid assistance, ESF #8a will work with counterparts from such entities to seek, plan, and direct use of those assets.

Throughout the response and recovery periods, ESF #8a will evaluate and analyze information related to: medical, health, and public health assistance requests; develop and update assessments of medical and public health status in the impact area; and, perform contingency planning to meet anticipated demands.

Organizational Responsibilities

A. Park County Public Health

Park County Public Health will provide at least one staff member to support the Emergency Operations Center immediately upon notification of activation for the potential or actual public health emergency. The staff will support both the activities of the Public Health Department and the request for support. They will consult with the appropriate organizations to determine the need for support according to the functional areas listed below:

1. **Health Surveillance:** Park County Public Health, in conjunction with the Colorado Department of Public Health and Environment (CDPHE), and other State and local agencies, will enhance existing surveillance systems to monitor the health of the general population and special high-risk populations, carry out field studies and investigations, monitor injury and disease patterns and potential disease outbreaks, and provide technical assistance and consultations on disease and injury prevention and precaution.
2. **Medical Equipment and Supplies:** Park County Public Health requests, receives and distributes the Strategic National Stockpile (SNS) for the county to provide medical equipment and supplies, including pharmaceutical and diagnostic materials, to jurisdictions in need.
3. **Public Health Technical Assistance and Support:** CDPHE will assist in the assessment of public health effects resulting from chemical, biological or radioactive agents. Such tasks may include assessing exposures of the general population and high risk populations; conducting field investigations, including collecting and analyzing relevant samples; and providing advice on protective actions related to direct and indirect exposures.

B. Park County Environmental Health

Park County Environmental Health will work alongside the Public Health Department to ensure the safety of water, food and other environmental concerns.

1. **Environmental Hazards:** Provide for the monitoring and evaluation of environmental hazards, as necessary.

2. **Food Safety and Security:** Park County Environmental Health may assess the safety and security of food products intended for human consumption, including integrity of packaging and temperature.
3. **Potable Water, Wastewater and Solid Waste Disposal:** Park County Environmental Health, in coordination with ESF #3 – Public Works and Engineering, and ESF #10 – Oil and Hazardous Materials Response as appropriate, may assist in assessing potable water, waste water, solid waste disposal and other environmental health situations. This may include: coordinating with public utilities and water utilities to assess damage to the water source, supply, water treatment and water distribution systems; conducting field investigations and laboratory analysis of relevant samples; providing technical assistance and consultation on potable water, wastewater and solid waste disposal issues.
4. **Environmental Health at Emergency Shelters:** Coordinate with the American Red Cross to assist with environmental health provisions at temporary shelters and disaster assistance distribution centers.

C. Park County Coroner

The Park County Coroner's Office will coordinate the mass fatality and the death certificate process during mass fatality events.

This may include processing, preparation and disposition of remains, death scene investigation, victim identification, proper handling of potentially contaminated bodies, and the timely issuance of death certificates for mass fatality events.

Please see ESF 13b for more information about coroner roles and responsibilities.

D. Park County Public Safety Agencies

The Park County Sheriff's Office and other public safety agencies will provide general security for patient staging or evacuation points, mass prophylaxis site control, and Strategic National Stockpile reception and distribution. They will provide assistance in the rapid transportation of samples for analysis.

E. Amateur Radio Emergency Services (ARES)

ARES operators will be used to supply alternate or supplemental emergency communications to public health and EMS agencies as needed and requested.

F. State and Federal Support Agencies

1. Department of Agriculture

- a. Provide veterinary animal feed inspection and livestock disease surveillance
- b. Work closely with local and state public health agencies in potential or actual zoonotic-human disease outbreaks of significance. This will include:
 - i. Intelligence information sharing
 - ii. Response operations for intervention and control measures
 - iii. Communication of risks and control measures for food products potentially contaminated and prepared for human consumption
- c. Coordinate with local and state health agencies when irrigation waters or air may be contaminated and a potential threat to livestock, farming crops or human exposures

2. American Red Cross

Provide emergency first aid, supportive counseling, healthcare for minor illnesses and injuries to disaster victims in mass care shelters, select disaster cleanup areas, and other sites deemed necessary by ESF #8a.

Coordinate disease surveillance, food safety and childcare set-ups with state or local public health agencies related to Red Cross victim housing facilities

3. Department of Military Affairs and Veterans Affairs

- a. Identify possible resources for deployment that may support public or environmental health needs. This may include:

- i. Transportation-logistics requests (ground and air) for patient movement or patient evacuation
- ii. Security of medical facilities or transport of supplies
- iii. Mass fatality response (recovery and transport)

4. Department of Human Services

- a. Oversee mental health response teams
- b. Implement procedures to support mental health care particularly:
 - i. Medication for the treatment of existing or new conditions of victims
 - ii. Hospital inpatient care

IV. FINANCIAL MANAGEMENT

The ESF #8a will work with the Park County Finance Department for the procurement of resources that the county does not have. Park County Public Health will report financial matters related to existing resources procured during the event to the Finance Department in support of the EOC. During a response, ESF #8a will record and track its own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources given the ESF #8a will be processed in accordance with the policy and protocols established by the Park County Emergency Operation Center.

V. APPENDICES, ATTACHMENTS, ENCLOSURES

- 1. Strategic National Stockpile Plan
- 2. Park County Mass Casualty Plan 2006
- 3. South Central Region Surge Capacity Plan
- 4. Park County Public Health Emergency Operations Plan including:
 - a. Point of Dispensing site Plan
 - b. Quarantine and Isolation Plan
 - c. Pandemic Flu Plan
 - d. Mass Fatality Plan

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| EMERGENCY SUPPORT FUNCTION # 8b EMERGENCY MEDICAL SERVICES | Date Approved: | |
| | Revised Date: | |
| | Supercedes: | None |

**Emergency Medical Services
Emergency Support Function #8b**

LEAD AGENCY: Agencies providing emergency medical services in Park County (PCEMS)

SUPPORT AGENCIES: Park County Public Safety Agencies, Park County Coroner’s Office, Park County Public Health, Park County Environmental Health, Amateur Radio Emergency Services District #6, Colorado Department of Public Health and Environment (CDPHE), Red Cross, Salvation Army, professional associations, volunteer organizations, and the private sector.

I. PURPOSE

Emergency Support Function #8b – PCEMS is responsible for providing the organization, mobilization, coordination and direction of emergency medical services and resources in a disaster or large-scale emergency in Park County, whether natural or man-made.

II. SCOPE

The scope of ESF #8b identifies and outlines the areas of support to local emergency medical services and healthcare facilities providing care to victims of an incident. This will encompass medical care resource evaluation of hospital beds, EMS transport and pharmaceuticals. Additional assistance occurs for:

- A. Assessment of health / medical needs.
- B. Patient Evacuation
- C. Mass Casualty triage, treatment and transport
- D. Medical care surge support for personnel, medical equipment and supplies (via the Strategic National Stockpile) and mass casualty response planning

III. POLICIES

- A. PCEMS will be the lead agencies for coordinating ESF #8b preparedness, response, recovery and mitigation activities depending upon the incident type and requirements. These agencies, with support from Park County Public Health, are committed to protecting and preserving the health and environment of the people of Park County.
- B. PCEMS are responsible for coordinating ESF #8 response actions when needed or requested during all medical emergencies. These actions will be consistent with the Park County Emergency Operations Center guidelines and the emergency response plan.
- C. The primary emergency services agencies for ESF #8b will determine the appropriateness of all requests for medical information, while following all rules and regulations under current patient privacy acts (HIPAA). To ensure patient confidentiality protection, ESF #8b will not release medical information on individual patients to the public.
- D. Appropriate information on casualties / patients will be provided to the American Red Cross for inclusion in the Disaster Welfare Information (DWI) system for access by the public.
- E. Each ESF #8b agency is responsible for managing its respective response assets after receiving coordinating instructions from the Emergency Operations Center (EOC) or the Office of Emergency Management.
- F. The EOC facilitates the coordination of the overall Park County ESF #8b response during emergency situations. During ESF #8b activations, the EOC maintains frequent communications with the Division of Emergency Management and the State Multi-Agency Coordination Center (MAC).

IV. PLANNING ASSUMPTIONS

Actions carried out by ESF #8b are grouped into the four phases of emergency management: preparedness, prevention, response, and recovery. Each phase requires specific skills and knowledge and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service. This Emergency Support Function encompasses a full range of activities from education to the provision of field services. It also functions as a coordinator and, at times, assumes

direct operational control of provided services. The following services provide the framework upon which actions will occur:

A. Human Health

1. Emergency Medical Services and Medical Transport
2. Mass care at designated healthcare facilities and alternative (surge) care sites
3. Mass casualty triage, treatment and transport
4. Strategic National Stockpile support

B. Preparedness Actions

1. Actions and activities that help develop medical response capabilities may include planning, training, orientation sessions, and exercises for ESF #8b. Such activities will include:
 - a. Developing and implementing mass casualty planning and response exercises with local partners
 - b. Providing assistance to the Coroner for mass fatality planning and incidents
 - e. Utilize the Colorado State system for medical and public health volunteers
2. Park County Environmental Health will assist ESF 8b through:
 - a. Training on the reporting procedures for local responders of hazardous materials incidents, particularly when waterways, chemical plumes or domestic food supplies are involved.
 - b. Providing guidance and technical support for exercises involving radioactive material
 - c. Interacting with local response training or events involving laboratory diagnostic support of environmental sampling, particularly related to terrorism threats involving biological agents

C. Prevention Actions

1. Geographical Information System (GIS) maps of acute care hospitals in the region, medical care facilities, assisted living facilities, food processing plants, waterways and water supply facilities
2. Databases of regulated facilities, including medical care facilities, food warehouses, water treatment facilities and facilities with hazardous materials
3. Communication system with medical care facilities and local public health agencies for health alerts and information exchange during events.

D. Response Actions

PCEMS will consult with the appropriate organizations to determine the need for support in the following areas:

1. Assessment of medical needs associated with disease outbreaks, environmental contaminants and healthcare system infrastructure
2. Medical care personnel capacity and capabilities
3. Health/Medical equipment and supplies requests, and reception and distribution of the Strategic National Stockpile (SNS)
4. Technical assistance in patient evacuation coordination and planning
5. Patient care support planning for inpatient hospital care and outpatient services to victims who are seriously ill or injured.
6. Blood and blood products availability monitoring
7. Coordinate and collaborate with agriculture safety and security activity as related to animals, animal feed and therapeutics intended for human consumption
8. Guidance to responder safety related to exposures to infectious diseases, chemical or radiologic agents
9. Assess exposures of the general population and high risk

populations

10. Coordinate with the Park County Human Services and Victims Advocates as the lead agencies for behavioral health care during emergency events.

F. Recovery Actions

Maintain Support of the Emergency Operations Center (EOC) and the Office of Emergency Management during recovery by monitoring the status of bed capacity, facility capabilities and supplies; and providing technical support for re-establishing standard operations.

V CONCEPT OF OPERATIONS

ORGANIZATION

General

When activated by the Office of Emergency Management or the Emergency Operations Center Manager, PCEMS will coordinate ESF #8b activities. Once activated, instructions will be given for the location of the EOC depending upon the location of the incident.

During the initial activation, ESF #8b will work with local governments and support agencies to discuss the situation and determine the appropriate response actions.

A. Local

ESF #8b is organized in the Incident Command System format in order to assure a timely and appropriate response to an emergency/disaster situation for assessments, planning, and support operations to the EOC.

Colorado State Division of Emergency Management and the South Central All-Hazards Region will coordinate with the local lead and may designate a senior official to participate with the local entities requesting support at the field level.

Communication will be maintained via radio, internet or other mechanism set up at the local level for the duration of the incident.

B. Regional

Regional staff may act as the initial point of contact for the lead agency and provide informational assistance until appropriate representatives arrive.

ESF #8b functions may be fulfilled by either a local medical agency, or the Colorado Department of Public Health and Environment (CDPHE) based on the jurisdiction and the anticipated tasks.

C. State

In a large event requiring state or federal mutual aid assistance, ESF #8b will work with counterparts from such entities to seek, plan, and direct use of those assets.

Throughout the response and recovery periods, ESF #8b will evaluate and analyze information related to medical and health assistance requests; develop and update assessments of medical and public health status in the impact area; and, perform contingency planning to meet anticipated demands.

Organizational Responsibilities

A. Park County Emergency Medical Services Agencies

PCEMS will provide at least one staff member to support the Emergency Operations Center immediately upon notification of activation for the potential or actual medical emergency. They will consult with the appropriate organizations to determine the need for support according to the functional areas listed below:

- 1. Patient Evacuation:** Park County EMS agencies will coordinate the evacuation of patients to locations where medical care is available. This may include coordinating the transfer of patients to medical centers and hospitals. This also may involve the use of National Disaster Medical Services (NDMS), coordinated through the Colorado Division of Emergency Management.
- 2. Primary Response:** Provide primary care response to local communities. This includes the coordination of triage of patients who may be transported or come voluntarily to emergency health centers and providing first aid care and treatment of minor injuries and emergent health care, as possible with available resources.

3. **Emergency Medical Services Personnel:** Park County EMS Agencies, with the assistance of Public Health, initiates the pre-registration and confirmation of medical volunteers credentials to support public health and medical activities at the local level. Coordination occurs with the local, regional, and state public health and medical volunteer systems.

B. Park County Coroner

The Park County Coroner's Office will coordinate the mass fatality and the death certificate process during mass fatality events.

This may include processing, preparation and disposition of remains, death scene investigation, victim identification, proper handling of potentially contaminated bodies, and the timely issuance of death certificates for mass fatality events.

Please see ESF 13b for more information about coroner roles and responsibilities.

E. Park County Public Safety Agencies

The Park County Sheriff's Office and other public safety agencies will provide general security for patient staging or evacuation points, mass prophylaxis site control, and Strategic National Stockpile reception and distribution.

F. Amateur Radio Emergency Services (ARES) District #6

ARES operators will be used to supply alternate or supplemental emergency communications to EMS agencies as needed and requested.

G. State and Federal Support Agencies

1. American Red Cross

Provide emergency first aid, supportive counseling, healthcare for minor illnesses and injuries to disaster victims in mass care shelters, select disaster cleanup areas, and other sites deemed necessary by ESF #8b.

2. Department of Military Affairs and Veterans Affairs

- a. Identify possible resources for deployment that may support medical operation needs. This may include:
 - i. Transportation-logistics requests (ground and air) for patient movement or patient evacuation
 - ii. Security of medical facilities or transport of supplies
 - iii. Mass fatality response (recovery and transport)

3. Colorado Department of Human Services

- a. Oversee mental health response teams
- b. Implement procedures to support mental health care particularly:
 - i. Medication for the treatment of existing or new conditions of victims
 - ii. Hospital inpatient care

IV. FINANCIAL MANAGEMENT

The ESF #8b will work with the Park County Finance Department for the procurement of resources that the county does not have. ESF #8b will report financial matters related to existing resources procured during the event to the Finance Department in support of the EOC.

All requests for resources given the ESF #8b will be processed in accordance with the policy and protocols established by the Park County Emergency Operation Center.

V. APPENDICES, ATTACHMENTS, ENCLOSURES

- 1. Strategic National Stockpile Plan
- 2. Park County Mass Casualty Plan 2006
- 3. South Park Ambulance District Emergency Operations Plan 2007
- 4. South Central Region Surge Capacity Plan

The Emergency Support Function #8b: Emergency Medical Services, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

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|---|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 9 SEARCH AND RESCUE | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #9
SEARCH AND RESCUE**

LEAD AGENCY: Park County Search and Rescue (SAR) division of the Park County Sheriff's Office.

SUPPORTING AGENCIES: Hartsel Dive Rescue Team, SAR agencies in the surrounding area, Colorado Division of Emergency Management, Colorado Search & Rescue Board (CSRB), Civil Air Patrol (CAP), and Department of Public Safety.

I. PURPOSE

ESF #9 defines procedures for the employment, coordination and utilization of available resources and personnel in locating and rescuing lost and/or injured persons. This ESF does not include urban search-and-rescue (US&R) as defined in ESF #9 of the National Response Plan. US&R involves the location, rescue (extrication), and initial medical stabilization of victims trapped in confined spaces. Structural collapse is most often the cause of victims being trapped, but victims may also be trapped in transportation accidents, mines, and collapsed trenches. For this function see ESF #4.

II. SCOPE

Search and rescue responsibility is granted by statute to the Sheriff of each county in Colorado. The State can assist the Sheriff with the use of State resources or by coordination, through CSRB, or other local resources. SAR activities may include:

- A. Searches and rescues in the mountains or plains for lost, missing or endangered persons.
- B. Dragging of or underwater searches in lakes, ponds, or rivers.
- C. Searching for downed or missing aircraft

III. **SITUATION**

- A. People may become lost, trapped or otherwise isolated. Local governments must be prepared to seek out, locate, and rescue such persons.
- B. Missing persons may be injured or deceased. Search and rescue activities must be prepared to provide aid to injured persons.
- C. The Colorado Search and Rescue Fund can provide reimbursements to local governments for some expenses incurred on some missions.
- D. The State of Colorado has signed an agreement with the Air Force SAR Coordinator for the Inland Region in support of the National Search and Rescue Plan. This agreement provides County Sheriffs with the ability to contact Air Force air assets directly or via DEM or CSRB. The Colorado Department of Military and Veterans Affairs will provide resource support via this agreement. Military and Veterans Affairs may also support SAR operations when directed by the Governor.
- E. Colorado has signed an agreement with the Colorado Wing Civil Air Patrol, Colorado Search and Rescue Board, Inc., County Sheriffs of Colorado and the Commander Air Force Rescue Coordination Center to further delineate the operations procedures pursuant to the search and rescue agreement referenced above.

IV. **ASSUMPTIONS**

- A. A missing or lost person is always considered to be alive and in need of rescue until such time that a person of authority (such as the Sheriff) concludes that there is no chance of survival or support, including rescue and assistance is no longer required.
- B. The safety of the rescue personnel is foremost in any operation.
- C. Inclement weather may be a factor in any search and rescue activity - restricting the types of resources to be used, the length of time they can be used and even the locations to be searched.

- D. Under some circumstances, the incident scene is also a crime scene and care must be taken to protect evidence.

V. **CONCEPT OF OPERATIONS**

- A. Park County Search and Rescue is the lead agency for search and rescue operations within Park County and will provide a representative to the Emergency Operations Center upon request by the EOC Manager or the Director of Emergency Management.
- B. Park County Search and Rescue responds to incidents throughout the county and surrounding areas as requested by the Park County Sheriff.
- C. The CSRB, through its agreement with the Division of Emergency Management (DEM), will provide assistance coordinating search and rescue efforts.
- D. All outside assistance will be provided to the local Sheriff and will operate under the appropriate incident commander or through the Emergency Operations Center.
- E. ESF #9 may coordinate additional resources if requested by the County Sheriff.

VI. **ORGANIZATION AND RESPONSIBILITIES**

- A. The County Sheriff is responsible for coordination of search and rescue missions within Park County. All SAR operations will be managed under the Incident Command System.
- B. The Civil Air Patrol is responsible for conducting and coordinating all lost, missing and overdue aircraft searches in cooperation with the County Sheriff in whose jurisdictions such searches may take place.

The Civil Air Patrol is responsible for Emergency Locator Transmitter (ELT) searches. Since the non-distress (false alarm) rate of ELTs is nearly 99%, the Civil Air Patrol will coordinate with the County Sheriff on searches that may be a distress situation.

- C. The Department of Local Affairs will manage the Colorado Search and Rescue Fund.
- D. CSRB is responsible for maintaining contact lists for SAR organizations throughout the State.
- E. The Department of Public Safety will provide transportation support as requested by the EOC or the Park County Sheriff.

VII. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #9, Search and Rescue, of the Park County Comprehensive Emergency Operations Plan.

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| Fred Wegener Park County Sheriff | Date |
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| Ron Brunges Field Director, Park County Search and Rescue | Date |
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|--|------|
| Gene Stanley Park County Director of Emergency Management | Date |
|--|------|

The Emergency Support Function #9: Search and Rescue, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

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| EMERGENCY SUPPORT FUNCTION # 10 OIL AND HAZARDOUS MATERIALS RESPONSE | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #10
OIL AND HAZARDOUS MATERIALS RESPONSE

Lead Agency: Park County Fire Districts and the Park County Sheriff’s Office

Supporting Agencies: Park County Environmental Health, Park County Public Health, Park County EMS Agencies, Colorado State Patrol (CSP), Colorado Department of Public Safety (CDPS), Division of Emergency Management (DEM), Colorado Department of Public Health and Environment (CDPHE), Colorado Department of Transportation (CDOT), Division of Fire Safety (DFS).

I. PURPOSE

The purpose of this Emergency Support Function (ESF #10) is to provide local and regional efforts to address a major emergency or disaster involving an actual or potential release of hazardous materials, chemical, biological materials, including radioactive materials in an all hazards approach.

II. SCOPE

This ESF is intended to provide a coordinated county response to an actual or potential release of hazardous materials, resulting from a:

- A. Transportation incident
- B. Fixed facility incident
- C. Natural disaster (i.e., earthquake, fire, flood, etc.)
- D. Terrorist attack

III. POLICIES

- A. For the purposes of this ESF, the term hazardous material is synonymous with hazardous substance. As such, hazardous materials are those materials, wastes, substances, and mixtures, that are inclusive within the definition of a "Hazardous Substance" as provided under §29-22-101 (1), Colorado Revised Statutes (CRS).
- B. The Colorado State Patrol (CSP), as a Designated Emergency Response Authority (DERA), is the primary response authority for incidents on Federal, State or county highways, outside of municipal city limits. As a DERA, the CSP is authorized by statute to provide support to local government at the request of another DERA, or under established mutual aid.
- C. The Park County Sheriff, as a DERA, is the primary response authority for incidents that are outside the authority of the Colorado State Patrol. As a DERA, the Sheriff is authorized by statute to provide support to responding agencies under established mutual aid.
- D. Fire Districts within Park County will provide equipment and personnel to respond to hazardous materials incidents in Park County, with support from the Sheriff's Office and Colorado State Patrol.
- E. All participating agencies/departments will operate under the principles and structures of the National Incident Management System (NIMS).

IV. SITUATION AND ASSUMPTIONS

- A. Situations
 - 1. Large quantities of hazardous materials are transported via highway, rail, airfreight, and pipeline within and through the State on a daily basis. Therefore, there is a high probability of an actual or potential release occurring on any given day as a result of a transportation accident and/or incident.

2. Hazardous materials are manufactured, stored, distributed, utilized, and disposed of at numerous fixed facilities located throughout the State. Therefore, there is a high probability of an actual or potential release occurring on any given day.
3. Hazardous, chemical, or biologic agents will be used either as causative agent or a byproduct (debris and human remains/bio-hazard) at any large-scale suspected or actual terrorist event.

B. Planning Assumptions

1. Actual or potential releases of hazardous materials may occur on a daily basis, either by accident or as the result of an intentional / terrorist act.
2. A hazardous materials incident may progress to a point where it becomes a serious threat to the public's health and safety and to the environment.
3. Multiple hazardous materials incidents may occur simultaneously following a major disaster such as a flood or terrorist attack.
4. Exceptions to current disposal practices may be necessary during major disasters.

V. CONCEPT OF OPERATIONS

A. General

1. In the event of an actual or potential release of hazardous materials within Park County, which presents a threat to public health and safety and the environment, this ESF or portions of it may be implemented.
2. This ESF addresses the emergency response phase of the county response to a hazardous materials incident.
3. Unless otherwise specified herein, the response to hazardous materials incidents is handled by the Designated

Emergency Response Authority (DERA) and the local fire protection district personnel.

4. Colorado State Patrol is responsible for the response to hazardous materials incidents occurring on Federal, State or county highways, outside of municipal city limits.
5. In the event of a terrorist event, the FBI will be the lead agency with State and local agencies providing support and resources to assist.
6. When required, the Park County Environmental Health department or the Colorado Department of Public Health and Environment (CDPHE) can provide environmental response resources to assist local jurisdictions with the consequences of hazardous materials releases.
7. Frequently, local agencies require technical and emergency response assistance from the Federal Environmental Protection Agency (EPA) when dealing with the consequences of hazardous materials incidents.
8. Disposal of hazardous materials (waste) is invariably handled by a private clean-up contractor with the responsible transporter or fixed facility being liable for the costs of the response and remediation of the affected area.

B. Organization and Responsibility

1. Park County Sheriff's Office and Fire Protection Districts
 - a. The Park County Sheriff's Office and all Fire Protection Districts having jurisdiction within the county will provide a coordinated response to hazardous materials incidents.
 - b. The Sheriff's Office will provide personnel, as available, to support technical/safety requirements during hazardous material/terrorist incidents, including but not limited to, traffic control, perimeter security, evacuation, etc.

- c. Park County Fire Protection Districts will provide response personnel to respond to hazardous materials incidents and provide expertise in the mitigation of the hazardous materials incident. Clean-up and recovery efforts will be coordinated through the Incident Commander, insured parties and the DERA.
 - d. A representative will be provided to assist in the county Emergency Operations Center during a large-scale event requiring EOC activation. This representative will provide technical expertise and support to incident command and the EOC.
 - e. At the request of the local ICP/EOC or emergency response personnel on-scene, contact will be initiated with the following:
 - (1) Chemical Emergency Information Center, CHEMTREC®;
 - (2) National Response Center (NRC); or
 - (3) Cleanup contractors, transporters, shippers, or other interested parties.
2. Colorado State Patrol (CSP)
- a. Is assigned the statutory responsibility as a DERA and performs the associated functions utilizing twelve (two-person) technician level hazmat teams located in strategic locations throughout the State. Locations: Alamosa, Adams County, Castle Rock, Cortez, Glenwood Springs, Grand Junction, Greeley, LaJunta, Limon, Pueblo, Sterling.
 - b. Provides emergency response to hazardous materials incidents that occur:
 - (1) On Federal, State and county highways outside of municipal city limits, except where they have delegated their authority.

- (2) At the boundary between two jurisdictions, one of which is the CSP's, or where the responsible jurisdiction is not readily ascertainable.
 - (3) When the incident initiates within the CSP's jurisdiction but spreads to another.
 - c. Provides technical assistance when requested by local jurisdictions or the incident command authority.
 - d. Provides personnel, when available, to support technical/safety requirements during hazardous material/terrorist incidents, including but not limited to, traffic control, perimeter security, evacuation, etc.
 - e. May provide Incident Command (IC) or operational support at hazardous material/terrorist incidents that occur within the CSP's jurisdictional authority as a DERA.
 - f. Requests assistance when necessary from the Division of Emergency Management (DEM) and/or CDPHE.
3. Park County Environmental Health with assistance from the Colorado Department of Public Health and Environment (CDPHE) will:
- a. Serve as a monitoring organization to provide technical advice and assistance on matters concerning the public health and the environment.
 - b. Provide technical advice and support to local hazmat responders with respect to the potential effects of released materials and proper methods of remediating those effects.
 - c. Conduct an evaluation on-scene and in areas adjacent to the scene, of the following:
 - (1) Air, water and soil contamination.

- (2) Toxicological and human health risks.
- (3) Environmental and remedial actions.
- (4) Communicate and coordinate with local public health agencies and officials.
- (5) Request State and Federal assistance when necessary.
- (6) Recommend emergency hazardous materials disposal options and actions.

4. Division of Emergency Management (DEM)

- a. Provide a conduit through which local officials can request assistance from State agencies concerning hazardous material/terrorist incidents.

When authorized, State agency support can be given in the following ways:

- (1) Colorado Department of Transportation (CDOT)
 - a. Provide personnel and heavy equipment to assist with diking operations and other scene control measures during a hazardous material/terrorist incident.
 - b. Provide personnel and equipment to assist with traffic control and scene access and egress.
- (2) Division of Fire Safety (DFS)
 - a. Provide State level coordination with fire service agencies during declared disasters and major incidents involving hazardous materials.

- b. Provide assistance with locating fire service resources in support of local and State emergency response agencies.
- b. Activate the SEOC when a hazardous material incident/terrorist event is declared a disaster or when Park County requests State assistance, and facilitate one or more of the following:
 - (1) Notify State emergency response agencies.
 - (2) Activate State assets for possible deployment.
 - (3) Communicate and coordinate with the on-scene Incident Command Post (ICP) and/or local Emergency Operations Center (EOC)
 - (4) Dispatch an on-scene liaison to the ICP/EOC, as required.
- c. Coordinate State agency support, provide resource and technical assistance, and request federal assistance when required or requested by the Incident Commander.

VI. MITIGATION AND PREPAREDNESS ACTIVITIES

A. All Tasked Agencies

- 1. In addition to specific responsibilities assigned to each organization, all local agencies are tasked with responsibilities for the following:
 - a. Developing and maintaining internal policies and procedures in support of this plan.
 - b. Familiarity and use of the National Incident Management System.
 - c. Identifying, procuring, and storing equipment and materials required to perform assigned functions.

- d. Training response personnel and validating the plan through participation in training, drills, and exercises.
2. All local agencies are also responsible for developing and maintaining internal policies and procedures concerning personal protective measures to be taken during hazardous materials operations (commensurate with the level of response offered), including but not limited to:
 - a. The use of appropriate levels of protective clothing and equipment.
 - b. The recognition and identification of hazardous materials (chemical and biological) and their dangers.
 - c. The application of other appropriate protective actions on a case-by-case basis.
 3. Each agency identified under this ESF will contribute to overall response but will retain full control over its own resources and personnel.
 4. Any agency assigned to the EOC during a disaster or major incident involving hazardous material / terrorist activity, should have:
 - a. Knowledge of their respective agencies capabilities and resources.
 - b. Access to appropriate authority for committing such resources.
 - c. Knowledge of hazardous materials response functions.
 - d. Familiarity with the Park County EOP and this ESF.
 - e. An appropriate technical and professional background.
 - f. Knowledge of incident command (structure and principles) and operation of the county EOC.

- g. Encourage the development of mutual-aid agreements with other DERA's throughout the region.

VII. RESPONSE AND RECOVERY ACTIVITIES

A. All Tasked Agencies

1. Attend briefings and coordinate activities with other participating organizations.
2. Set up work area(s), report needs to the incident commander, and initiate response/recovery activities as dictated by the situation.
3. Maintain logs of activities, messages, etc.
4. Notify field personnel of appropriate protective actions given an identified threat.
5. Maintain records of individual employees exposed to chemical/biological/radiological material at incident sites and provide for follow-up monitoring and/or treatment if required.

B. Colorado State Patrol (CSP)

1. As the DERA, or when requested through mutual-aid, deploy hazardous materials enforcement and response team(s) to provide technician level response to mitigate an actual or potential release of hazardous materials at a transportation or fixed facility incident/accident.
2. Provide and/or participate in on-scene command and control utilizing unified incident command principles.
3. Deploy available personnel to secure areas around established perimeters of hazardous materials accident scenes, assist with traffic control activities, and assist with evacuation/ movement activities.
4. When responsible as the DERA, provide for supervision of clean-up at a transportation incident/accident in consultation

with Federal, state, and local agencies having regulatory authority for clean-up.

5. Enforce provisions of federal and state law and/or regulation with respect to the transportation of hazardous materials.

C. Division Emergency Management (DEM)

1. Notify and dispatch appropriate State and local personnel to assist with emergency operations if requested by local resources.
2. If warranted, request Federal assistance through the appropriate regional office, or the Joint Operations Center (JOC) if activated.
3. In consultation and coordination with the local ICP/EOC:
 - a. Coordinate deployment of mutual-aid emergency response resources, including fire and EMS; and
 - b. Develop and establish priorities for resource deployment when multiple incidents are involved.

VIII. Approval Signatures

The undersigned have hereby reviewed and approved ESF #10, Oil and Hazardous Materials Response, of the Park County Comprehensive Emergency Operations Plan.

Fred Wegener, Sheriff

Date

Gene Stanley, Director of Emergency Management

Date

Sheila Cross, Park County Environmental Health

Date

| | |
|---|-------|
| _____ | _____ |
| Mark Wesseldine, Platte Canyon Fire Prot. District Chief | Date |
| _____ | _____ |
| Bill McLaughlin, Elk Creek Fire Prot. District Chief | Date |
| _____ | _____ |
| Bruce Dalrymple, Jefferson/Como Fire Prot. District | Date |
| _____ | _____ |
| Kristy Olme, North West Fire Prot. District Chief | Date |
| _____ | _____ |
| Jay Hutcheson, Hartsel Fire Prot. District Chief | Date |
| _____ | _____ |
| Dutch Kleinhesselink, Lake George Fire Prot. Dist. Chief | Date |
| _____ | _____ |
| Aaron Mandel, Southern Park County Fire Prot. Dist. Chief | Date |

The Emergency Support Function #10: Oil and Hazardous Material Response, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

| | | | |
|---|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 11a AGRICULTURE AND NATURAL RESOURCES | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #11a
AGRICULTURE AND NATURAL RESOURCES

LEAD AGENCY: Park County Government

SUPPORT AGENCIES: Colorado Department of Agriculture, Colorado Department of Natural Resources, Colorado Department of Public Health and Environment, Colorado Department of Public Safety, Colorado Veterinary Medical Association, Colorado Veterinary Medical Foundation, American Red Cross Association, Salvation Army, community food banks, Faith based and/or other private groups.

I. PURPOSE

Emergency Support Function #11a supports local efforts to address five primary functions:

- A. **Provision of Nutritional Assistance:** Determine nutritional assistance needs, obtain appropriate food supplies, arrange for delivery of supplies, and assist in acquiring Federal food commodities or the issuance of disaster food stamps.
- B. **Animal Disease and Pest Response:** Address animal issues to prevent, protect, respond to and recover from animal incidents impacting the livestock industry of Park County. Provide guidance and support to other local agencies and animal industry constituents to eliminate risk and recover from incidents.
- C. **Plant Disease and Pest Response:** Address plant pest and disease issues to prevent, protect, respond to, or recover from incidents impacting plant production within Park County.
- D. **Safety and Security of Commercial Food Supply:** To conduct inspection or otherwise verify the wholesomeness of meat, poultry and egg products.

- E. Protection of Natural, Cultural, and Historic Resources: Identify, assess and protect natural resources and cultural or historic sites within Park County.

II. SCOPE

- A. Provision of Nutritional Assistance: Includes determining nutritional assistance needs, obtaining appropriate food supplies, arranging for delivery of the supplies, and coordinating disaster food aid.
- B. Animal Disease and Pest Response: Shall include implementing an integrated local, regional, State and Federal response to an outbreak of a highly contagious or economically devastating animal/zoonotic disease or pest infestation. Ensures, in coordination with ESF#8–Public Health and Medical Services, that animal and veterinary issues are supported.
- C. Safety and Security of Commercial Food Supply: Includes the inspection and verification of food safety products in distribution; laboratory analysis of food samples; control of products suspected to be adulterated; food-borne disease surveillance; and field investigations.
- D. Protection of Natural, Cultural, and Historic Resources: Includes appropriate response actions to conserve, rehabilitate, recover or restore natural, cultural and/or historic resources.

III. POLICIES

- A. Park County Government is responsible for coordination of ESF#11a efforts to prevent, protect, respond to, and recover from incidents affecting agriculture. Park County will collaborate with the Colorado Department of Agriculture and Colorado Department of Natural Resources when necessary.
- B. The EOC Manager has the responsibility of activating ESF#11a based upon input from county officials, locals, the Incident Command Post or Emergency Operations personnel.
- C. Actions undertaken under ESF#11a are coordinated with affected local and regional entities utilizing NIMS guidance and ICS structure.

- D. Supporting agencies shall manage their respective assets and resources receiving direction from and in collaboration with the primary agency/division leading incident response.
- E. The primary agency for each incident coordinates with appropriate ESFs to assure appropriate use of volunteers and their health and safety and to ensure appropriate measures are in place to protect the health and safety of all workers.
- F. Entities at all levels are encouraged to enter into memoranda of agreement or memoranda of understanding with other groups providing emergency services thus enhancing their effectiveness and capacity.
- G. Support pre-credentialing and identification of emergency response personnel.
- H. Any outside assisting agencies or groups operating during a disaster will only serve under appropriate incident command and in cooperation with Park County Emergency Management as appropriate.
- I. Assisting agencies shall maintain itemized accounting of any and all organizational costs related to response to include volunteer hours and donations collected, if any, for use during the incident. A full accounting shall be provided to the EOC finance and administration section.
- J. Any outside agencies/groups must demobilize when requested by local emergency management or incident command under which they are serving.
- K. Any outside agencies/groups operating during a disaster within Park County will only make such public information releases concerning incident information as are approved by ESF #15.
- L. Emergency management and planning groups shall encourage and preferably assist in the preparation of personal preparedness plans of individuals and families.
- M. Emergency management and planning groups shall encourage and preferably assist business contingency planning through the development of continuity of operations plans that afford infrastructure protection, protection of employees, customers, and clients as well as products or services produced or delivered.

- N. When addressing animal diseases, all animal depopulation activities are conducted as humanely as possible while stopping pathogen spread and limiting the number of animals that must be euthanized.
- O. Disposal method for infected or potentially infected carcasses are chosen for their effectiveness in stopping pathogen spread and minimizing environmental impacts as best possible.
- P. When addressing plant disease issues, destruction of plants/crops to stop pathogen spread may be required but consideration shall be given to minimizing such impact and/or any effects upon the environment.
- Q. Park County Historic Preservation is the primary department for Natural, Cultural, and Historic resource management. They shall establish initial response and coordination of incidents not involving other components of ESF#11a.
- R. Response agencies are encouraged to work closely with applicable sections of the Environmental Division of CDPHE to assure water, environmental and other standards are met.

IV. CONCEPT OF OPERATIONS:

A. Nutritional Assistance

1. Receives, administers, and disseminates information and coordinates actions required to address nutritional needs.
2. Determines critical needs of the affected population in terms of numbers of people, their location, and resources to facilitate feeding.
3. Coordinates with local and State officials to determine the nutritional needs of the population in affected areas based upon the following categories: acute, deficient, moderately deficient, self-sufficient, and surplus supplies.
4. Catalogs available resources of food, transportation, equipment, storage, and distribution facilities and is able to locate these resources geographically.
5. Works with State and voluntary agencies to develop a plan of operation that ensures timely distribution of food in good

condition to the proper location once need has been established.

6. Coordinates shipment of food to affected areas.
7. Initiates direct market procurement of critical food supplies that are unavailable from existing inventories.
8. Seek emergency issuance of food stamp benefits or delivery of emergency food supplies when requested by the EOC.

B. Animal Disease and Pest Response

1. Provide for local, State and Federal response to an outbreak of a highly contagious or economically devastating animal/zoonotic disease or animal pest infestation.
2. Coordinate with ESF#8 on animal/zoonotic or other issues impacting animal and human health.
3. Coordinate with veterinary and wildlife services in affected areas.
4. Coordinate surveillance activities in conjunction with ESF#8a in zoonotic disease events.
5. In response to a biohazardous event, the decontamination and/or destruction of animals as well as associated facilities may be required and thus, should be provided for.
6. If a possible intentional pathogen release is reported, animal health authorities shall report suspect actions to local law enforcement and the Colorado Information Analysis Center. Either or both of these entities then should report the same to the FBI-JTTF at the Denver FBI Office.
7. If criminal activity is suspected, ESF #11b shall work closely with law enforcement to ensure personal/responder safety, proper investigative procedures, and the proper procurement, labeling, handling, tracking of chain of evidence, etc. of samples for testing and forensic analysis.
8. ESF #11b shall collaborate with State and Federal emergency management officials providing relevant information and coordination of resource utilization.

9. Assign veterinary personnel to assist in delivering animal health care to injured or abandoned livestock and performing veterinary preventive medicine activities, including the conducting of field investigations and the provision of technical assistance and consultation as required.

C. Plant Disease and Pest Response

1. ESF #11b shall work closely with the other ESF leads at the EOC.
2. Provide for coordination of local, State, and Federal response to an outbreak of a highly infective exotic plant disease or an economically devastating plant pest infestation.
3. Coordinate with ESF#8a should such an outbreak pose a food safety risk or the incident requires disposal or other practices that could result in environmental impact.
4. In response to a biohazardous event, the decontamination and/or destruction of plants as well as associated facilities may be required and thus should be provided for.
5. If a possible intentional pathogen release is reported, county authorities shall report suspect actions to local law enforcement and the Colorado Information Analysis Center. Either or both of these entities should then report the same to the FBI-JTTF at the Denver FBI Office.
6. If criminal activity is suspected, ESF #11b shall work closely with law enforcement to ensure personal/responder safety, proper investigational procedures are followed and to ensure the proper labeling, handling, tracking of chain of evidence, etc. of samples for testing and forensic analysis.

D. Safety and Security of Commercial Food Supply

1. The ESF #11a Lead is designated by the EOC Manager or the Incident Command Staff.
2. Local, State and Federal coordinators shall collaborate in providing information, assessing operating status of inspected processing, distribution, import and retail facilities in the affected area and evaluate adequacy of available

inspectors, program investigators, and laboratory services relative to the emergency on a geographical basis.

3. Engage in surveillance of food safety/security-related illness, injury and other consumer complaints.
4. Coordinate with Federal, regional, local and voluntary organizations to determine the extent to which resources are needed and can be provided.

E. Protection of Natural, Cultural, and Historic (NCH) Resources

1. Park County Historic Preservation organizes and coordinates capabilities and resources of Park County to facilitate the delivery of services, technical assistance, expertise, and other support for the protection, conservation, rehabilitation, recovery and restoration of Natural, Cultural and Historical resources in prevention, protection, response to, or recovery from such incidents.
2. Coordinate NCH resource identification and vulnerability assessments.
3. Facilitate development and application of protective measures and strategies.
4. Manage, monitor and assist in, or conduct response and recovery actions to minimize damage to NCH resources.

V. RESPONSIBILITIES

A. Park County Environmental Health

Would address environmental, water quality and like concerns with cooperation from Colorado Department of Health and Environment (CDPHE) and the Environmental Protection Agency (EPA).

B. Park County Historic Preservation and the Colorado Historical Society

- A. Identification of historic resources and their protection, response to or recovery from incident impact.

C. Park County Sheriff's Office Animal Control Division

A. Lend support to animal disease, including livestock, and general support to all animal activities within this ESF as called for.

D. Park County Public Health with cooperation from the Colorado Department of Health and Human Services and the Center for Disease Control

A. Responsible for disease monitoring, tracking, and the provision of subject matter expertise and resources to address outbreaks of human disease. Includes food borne illness, zoonotic disease, or illnesses predicated by the use of weapons of mass destruction. Would collaborate closely with the CDPHE and other agencies as appropriate.

E. Park County Citizen Corps

Provides support to all areas of ESF#11a through citizen education, organization, training, and preparedness to withstand and recover from emergency events. Serves as a central hub for the development of response volunteer groups to address a number of community needs.

F. Colorado Volunteer Organizations Active in Disaster

Potentially could be requested to support any or all activities covered in this ESF. Could be asked to support responders, persons or animals affected by the incident.

G. Park County Office of Emergency Management

Will either lead or support activities addressing all aspects of this ESF. Provide local coordination of response or other activities with others involved in incident planning, response or recovery.

H. Park County Livestock Associations or Groups

Are asked to be involved in all aspects of prevention, protection, response or recovery to events affecting livestock. Provide liaison with producers or other affected individuals or business and provide personnel or arrange for the use of equipment or other resources needed in response.

I. American Red Cross

Primary contact for support of responders and sheltering and feeding of displaced individuals. Support of individuals responsible for co-location of animal sheltering and coordination of activities that involved sheltered individuals who also are sheltering their animals.

J. Salvation Army

May be called upon to assist in support of response personnel and potentially other impacted individuals.

K. Faith Based and other private groups

May be called upon to assist in feeding, sheltering, housing, counseling or other forms of assistance to both responders and affected individuals. Roles may differ dependant upon the capability of each individual group.

L. Colorado Department of Local Affairs/Division of Emergency Management

Primary agency for the coordination of homeland security activities in the State of Colorado. Operates the State Emergency Operations Center in support of any and all incidents requiring State assistance. Provides liaison to acquire and coordinate the utilization of resources needed in incident response. The Park County EOC and/or IC would coordinate through the state EOC.

M. Colorado Department of Agriculture

1. Markets Division – Lead division for provision of nutritional assistance.
2. Division of Animal Industry – Lead division for animal disease and pest response. Oversight to and assist with protection of companion animals and non-commercial livestock.
3. Plants Division – Lead division for plant disease and pest response.
4. Inspection and Consumer Services Division – Lead division in assuring the safety and security of the commercial food supply.

5. Conservation Division – Lead division addressing protection of natural, cultural and historic resources in conjunction with Colorado Department of Natural Resources.

N. Colorado Division of Wildlife

Holds jurisdiction over, sometimes in collaboration with the Department of the Interior or Fish and Wildlife Services, wildlife in Colorado. This department plays a critical role in collaboration with ESF#11 lead groups in addressing animal disease, zoonotic risks, and the preservation of wildlife resources. They also have personnel who can assist and support activities within these sections.

O. Colorado Veterinary Medical Association

Will be a key contact in support of both livestock as well as any animal activity conducted under this ESF. Can provide resources of communication, location of trained and certified personnel, animal care facilities, and numerous other resources critical to the successful conduct of operations to address emergency events.

P. Federal Emergency Management Agency (FEMA)

Designated Federal agency to lead in emergency response. Provides planning, training, and other materials to assist in response as well as personnel, resources, and funding to support emergency response. Would collaborate with the Colorado Department of Local Affairs/Division of Emergency Management in the conduct of emergency response.

VI. FINANCIAL MANAGEMENT

ESF#11a will work with the logistics section of the EOC for the procurement of resources that Park County does not have, who will report such finances directly to the Finance Section of the EOC. During a response, outside agencies will record and track their own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources within ESF#11a will be processed in accordance with policies and protocols established by the Office of Emergency Management.

Sample County Animal Response Team Program: Animal Support Function Matrix

| Animal Support Function | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|----------|----------------------------|---------------------------------|-------------------------|------------------------------|------------------------|----------------------|-----------------|---|-------------------------------|-----------------------------|--|---------------------------|------------------|----------------------------------|-------------------|-------------------------|---------------------|-----------------------------|-------------|------------------------|---------------------------|------------------------|-------------------------------|-------------------------------|---|---|--------------------------------|--|
| Function | Agencies | Evacuation: Com. Livestock | Evac: Horses/backyard livestock | Evac: Companion Animals | Evac: Zoos & wildlife sanct. | Response Communication | Mortality Management | Emergency Plans | Sheltering: Commercial & backyard livestock, Horses | Sheltering: Companion Animals | Sheltering: Zoos & wildlife | Resource Support-Donations, volunteers | Emergency Veterinary Care | Zoonoses control | Mental health related to animals | Search & Recovery | Technical Animal Rescue | Hazardous Materials | Livestock Diseases Control* | Food safety | Native Wildlife Issues | Cruelty and neglect cases | Quarantine enforcement | Livestock ownership/ID issues | Mitigation & public education | Long Term Recovery & economic stabilization | Public information & Extremal communication | Animal lost and found tracking | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Emergency Management | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Joint Information Center | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EOC Donations Mgmt Team | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Animal Control | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Animal rescue groups | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Animal Shelter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ARES (HAM radio) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Boarding Kennels | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CERT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| County Fairgrounds | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CSU Cooperative Extension | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Division of Wildlife | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EMS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equine rescue/shelter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equine stable facilities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fire Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Land Fill-waste mgmt | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Law Enforcement | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Livestock Associations | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Livestock Producers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mapping department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mental health community | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Health Dept. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Works/Facilities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Red Cross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Search & Rescue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Veterinary Community | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VOAD (if present) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Zoos, wildlife facilities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Possible additional entities: Animal & agriculture retail/wholesale businesses, Farm Service Agency, Chamber of Commerce, Companion animal clubs, sled dog racers, and others depending on the community in question.

* 11A: Livestock Disease and zoonotic disease issues will need an additional detailed plan and must reflect significant supervision by the CO Department of Agriculture & USDA

| | | | |
|---|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 11b ANIMAL PROTECTION | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #11b
ANIMAL PROTECTION

LEAD AGENCY: Animal Control Division of the Park County Sheriff’s Office

SUPPORT AGENCIES: Park County Animal Response Team (P-CART), Colorado State Animal Response Team, other volunteer animal response teams, USDA, Colorado Department of Natural Resources – Division of Wildlife, Citizen Corps Council, Colorado Veterinary Medical Foundation (CVMF), American Red Cross, Park County Emergency Management, Colorado Voluntary Organizations Active in Disaster, and livestock or animal associations.

I. PURPOSE

The purpose of ESF #11b is to provide an ongoing, coordinated program with respect to evacuation and protection of domestic animals and livestock before, during and after an emergency situation. It will provide a collaborative framework for prevention, protection, preparedness, response, and recovery efforts. In the majority of emergency situations these issues will be the responsibility of local jurisdictions with resource support provided through non-governmental organizations and State agencies. Emergency preparedness, operations and assistance provided herein shall address provisions set forth in the Pets Evacuation and Standards Act of 2006.

II. SCOPE

This plan addresses emergency management issues for Park County related to companion, service/assistance animals, police or search and rescue animals, non-native captive wildlife, and livestock. For the purpose of this plan, these animal populations will be termed simply “animals.” Commercial or production animals are defined as “livestock” within Colorado Revised Statutes. Animal issues addressed within this plan afford for multi-agency coordination and resource support to rescue, shelter and care for animals impacted by emergency events.

III. POLICIES

- A. The Animal Control Division of the Park County Sheriff's Office holds jurisdictional authority to regulate activities associated with "animals" and/ or "livestock" within the county.
- B. The Colorado Department of Agriculture (CDA), Division of Animal Industry has statutory authority related to animal health (State Veterinarian 35-50), in the prevention of animal cruelty and neglect (Colorado Bureau of Animal Protection, 35-42), the regulation of companion animal industry (Pet Animal Care Facilities Act, 35-80) and the supervision of branded livestock identification, movement and ownership issues (Colorado Brand Board 35-41).
- C. The Colorado State Animal Response Team (SART), as a functional entity within the Colorado Veterinary Medical Foundation, will focus upon and assist regions, counties, local and/or private entities in preparing for and conducting animal response activities focused upon companion animals and non-commercial livestock. County Animal Response Teams (CARTs) are encouraged to organize, prepare for, and conduct such activities.
- D. Park County Animal Control, P-CART, and SART shall work collaboratively and may call upon each other for resources and assistance.
- E. The Colorado Department of Health and Environment has authority related to public health that will intersect with animal health and local jurisdictional public health authorities.
- F. Any private, local, county, or regional animal response group(s) shall promptly notify the State Veterinarian within the CDA – Division of Animal Industry when response activities involve any congregation, sheltering or co-mingling of animals. The State Veterinarian shall then assure provisions are made for the control of any potentially infectious or contagious disease.
- G. This plan recognizes that local communities may need limited resource assistance without activation of the State Emergency Operations Center (SEOC). Nothing in this plan will prohibit the CDA or other State agencies, the CVMF or other non-governmental entities from providing direct response support to local jurisdictions or facilitating the delivery of mutual aid support between local communities during emergencies.

- H. Each ESF #11b organization is responsible for managing its respective response assets after receiving coordinating instructions from the Emergency Operations Center (EOC) or the Office of Emergency Management.

IV. PLANNING ASSUMPTIONS

- A. Inability to evacuate animals is the leading cause of evacuation failure in disasters.
- B. Many people are reluctant to leave their pets. When unable to take their pets, many people may choose to stay in an unsafe location. This is particularly true of the elderly.
- C. Citizens will often try to reenter an area to retrieve animals before it is advisable for them to return to the evacuated area.
- D. People will live in the streets rather than evacuation shelters if they have to abandon their animals.
- E. Some people will abandon their pets during a disaster. This includes unscheduled drop-offs at animal facilities.
- F. This type of behavior could put people, pets, animals and emergency responders in a precarious position.
- G. The American's Disabilities Act mandate that service animals must be treated as an extension of a disabled person and must receive all needed services.
- H. Emergency services personnel will assist to provide animal services to supplement established organizations only as time permits. Human health and safety is of primary concern.
- I. Pre-disaster education is of utmost importance to ensure the public has ample time to implement arrangements for both large and small animals. The Colorado SART will provide an instrumental lead in this area.
- J. Animal shelters, veterinary hospitals, and boarding kennels will probably have full capacity and should not be considered as an alternate source for animal evacuation.
- K. Long term (>2 weeks) boarding of animals in temporary facilities is not feasible.

- L. Large-scale decontamination of livestock may be needed in a chemical or biological event.
- M. Evacuation of animals must occur in advance of a disaster if time permits. Arrangements for feeding and care of large numbers of livestock in the affected areas need to be addressed. Milking and manure removal are a couple of situations that need to be considered.
- N. Private sector agencies, whether through Congressional mandate as with the American Red Cross (ARC), or missions assigned through Voluntary Organizations Active in Disaster (VOAD), play an enormous role in disaster response.

V. CONCEPT OF OPERATIONS:

General

When activated by the Office of Emergency Management or the Emergency Operations Center Manager, Park County Animal Control, in coordination with the Park County Animal Response Team, coordinates ESF #11b. Once activated, instructions will be given for the location of the EOC depending upon the location of the incident.

During the initial activation, Park County Animal Control and P-CART will work with local governments and support agencies to discuss the situation and determine the appropriate response actions.

A. Local

1. The P-CART program is a network of community animal agencies, organizations, businesses and volunteers organized to assist the county/community in addressing animal issues during emergencies. The P-CART program will assist the county through:
 - Planning assistance
 - Acquisition of equipment and supplies
 - Training
 - Participation in exercises
 - Community preparedness outreach
 - Animal sheltering assistance
 - Response
 - Recovery
2. Park County Animal Control will serve as the lead agency in the development and supervision of the P-CART program and serve as the primary contact for P-CART network resources by the local EOC and Incident Command.

3. ESF #11b is organized in the Incident Command System format in order to assure a timely and appropriate response to an emergency/disaster situation for animal or livestock evacuation assessments, planning, and support operations. **Self-deployment of unauthorized resources will not be allowed as part of this plan.**
4. P-CART affiliated organizations will maintain appropriate contact with incident command and the Emergency Operations Center through the lead agency or ESF #11b.
5. Communication will be maintained via radio, internet or other mechanism set up at the local level for the duration of the incident.
6. All public information and warning pertaining to animal issues will be communicated to the public through the Joint Information Center (JIC) in coordination with both the Incident Command and the ESF #15 in the Emergency Operations Center. Individual organizations may communicate organizational information to the public directly (contact, mission, etc.), but information concerning public instructions, incident updates and public resource requests must be managed through the JIC or ESF #15: External Affairs.
7. In emergencies resulting in the need to shelter both people and animals, efforts shall be made to co-locate such facilities.
8. Work collaboratively with emergency management officials to facilitate concurrent evacuation, rescue, transport, sheltering and care of both affected persons and their animals. This may require rescuing animals from affected areas in the owner's absence.
9. Consider 'shelter in place' options for animals with or without the owner's presence dependant upon the nature of the event.
10. Engage wildlife authorities to manage wildlife and habitat issues and address any potential public safety or disease concerns to or associated with affected wildlife.
11. Provide for resource management to include responders and volunteers relative to individual credentialing, identification, volunteer management, resource typing, training standards, and donations management.

12. Entities at all levels are encouraged to enter into memoranda of agreement or memoranda of understanding with other groups providing emergency services thus enhancing their effectiveness and capacity.
13. Assisting agencies shall maintain itemized accounting of any and all organizational costs related to response to include volunteer hours and donations collected, if any, for use during the incident. A full accounting shall be provided to the incident command finance and administration section.
14. Any outside agencies/groups must demobilize when requested by State / regional / local emergency management / incident command under which they are serving.

B. Regional and State

Colorado State Division of Emergency Management and the South Central All-Hazards Region will coordinate with the local lead and may designate a senior official to participate with the local entities requesting support at the field level.

The P-CART program will coordinate with other CART programs within the South Central All Hazards Region and the State of Colorado concerning planning, training, outreach, and resource mobilization.

VI. ORGANIZATION AND RESPONSIBILITIES

A. Park County Animal Control

Animal Control is designated as the lead agency for ESF #11b: Animal Protection, and will be assigned as the first responders for impounding and evacuating animals and livestock during an emergency.

Animal Control, in conjunction with P-CART, will provide at least one staff member to support the Emergency Operations Center (EOC) immediately upon notification of the activation of the EOC. They will consult with the appropriate organizations to determine the need for additional support. ESF #11b will coordinate all animal response agencies responding to assist in the emergency.

The CART network will develop and maintain a damage assessment team familiar with county animal infrastructure to assist the county EOC in obtaining damage assessments.

Mitigation and Preparedness

1. Train personnel and assist with exercise development.
2. Maintain and establish procedures for rescue operations.
3. Ensure appropriate record keeping procedures are followed.
4. Maintain list of volunteer resources and capabilities.
5. Maintain a list of available veterinarians.
6. Manage donation activities, procedures, and records.
7. Provide for the management of donations of materials.
8. Identify facilities for holding livestock and companion animals.
9. Identify and establish transportation and equipment logistics.
10. Establish procedures for the intake and release of animals.
11. Coordinate with the State Brand Inspector
12. Coordinate with the Colorado Department of Public Health and Environment.

Response and Recovery

1. Receive a briefing and situation update from either the Incident Commander or the EOC Manager.
2. Create an environment for operations with safety as the first priority.
3. Oversee the extraction of animals to be rescued within the scope of personal safety.
4. Determine supply needs for feeding and sheltering of animals and plan for future actions.
5. Manage and assign volunteer tasks as needed.
6. Contact veterinarians when needed.
7. Establish facilities for holding livestock and companion animals.
8. Maintain a list of animals being sheltered and follow established record keeping procedures.
9. Provide assistance in reporting, diagnosis, quarantine, surveillance, identification, bio-security, compliance agreements, carcass disposal, epidemiology and euthanasia during an incident.
10. Provide technical assistance on public health issues relating to animal rescue.

B. Park County Animal Response Team (P-CART) Volunteers

P-CART volunteers, in conjunction with other volunteer animal response agencies, will supply trucks, trailers, and skilled personnel who can capture, load, and haul horses and livestock.

C. Animal Evacuation Volunteers

The AEV provides trained people and equipment (trucks or trailers that hold a large number of animals) to either consolidate small animal impounds at the staging area for transport to a small animal shelter or to respond to individual addresses to impound animals (as directed by the ACSM). AEV Volunteers will be activated by ESF #11b as needed and will work cooperatively with P-CART.

D. Colorado State Organizations

1. Colorado State Animal Response Team (SART)

The Colorado State Animal Response Team (SART) is a program of the Colorado Veterinary Medical Foundation that works under the guidance of the Colorado Division of Emergency Management and the Colorado Department of Agriculture to provide networking and support to County Animal Response Team programs. This includes supporting the coordination of animal and agricultural resources during emergencies through the Emergency Operations Center.

SART will be contacted to provide, if necessary, qualified volunteers from other local and state agencies to assist with small animal impound and transport. State resources will be requested via the IMT structure, SART, or the Emergency Operations Center as deemed appropriate by ESF #11b.

2. Colorado Department of Agriculture

The Colorado Division of Animal Industry is the lead division for animal disease and pest response. They provide oversight to and assist with protection of companion animals and non-commercial livestock.

3. Colorado Department of Local Affairs /Division of Emergency Management (DEM)

Primary agency for the coordination of homeland security activities in the State of Colorado. Operates the State Emergency Operations Center in support of any and all incidents requiring State assistance. Provides liaison to acquire and coordinate the utilization of resources needed in incident response. Each departmental EOC and/or IC would coordinate through the state EOC.

4. Colorado Division of Wildlife

Holds jurisdiction over, sometimes in collaboration with the Department of the Interior or Fish and Wildlife Services, wildlife in Colorado. This department plays a critical role in collaboration with ESF#11b and ESF #8 lead groups in addressing animal disease, zoonotic risks, and the preservation of wildlife resources. They also have personnel who can assist and support activities within these sections.

5. Colorado Association of Animal Control Officers

Lend support to animal disease, including livestock, and general support to all animal activities within this ESF as called for.

6. Colorado Sheriffs Association

May be called upon for assistance in this ESF, but specifically associated with hold, quarantine and stop movement orders associated with animal disease control.

7. Colorado Association of Certified Veterinary Technicians

May be called upon for assistance in the location, sheltering, treatment and care of animals under provisions set forth by this ESF.

8. Colorado Volunteer Organizations Active in Disaster

Potentially could be requested to support any or all activities covered in this ESF. Could be asked to support responders, persons or animals affected by the incident.

9. Colorado Veterinary Medical Association

Will be a key contact in support of both livestock as well as any animal activity. Can provide resources of communication, location of trained and certified personnel, animal care facilities, and numerous other resources critical to the successful conduct of operations to address emergency events.

10. Colorado Veterinary Medical Foundation

Direct affiliation with the Colorado State Animal Response Team who will collaborate and assist local response teams and/or assume the lead in the care of animals as appropriate. Provide staff, financial or other resource support specifically to animals and potentially to this ESF.

E. National Organizations

The American Humane Association (AHA), the Humane Society of the United States (HSUS), Code 3 Associates, and others may be requested when local resources are taxed beyond their ability to continue the response effort. National organizations will be requested via the IMT structure, CO-SART, or the Emergency Operations Center as deemed appropriate by ESF #11b.

1. United States Department of Agriculture/Veterinary Services (APHIS/VS)

Holds Federal jurisdiction for the control of specified animal pests and diseases in conjunction with the CDA Division of Animal Industry. Would assist in the operation of a Unified or Area Command to address such an outbreak. Serve as liaison for the acquisition of resources and coordination with Federal authorities.

2. Environmental Protection Agency

Would address environmental, water quality and like concerns with counterparts at the CDPHE.

3. Federal Emergency Management Agency

Designated Federal agency to assist local agencies in emergency response. Provides planning, training, and other materials to assist in response as well as personnel, resources, and funding to support emergency response. Would collaborate with the Colorado Department of Local Affairs/Division of Emergency Management in the conduct of emergency response.

4. U.S. Northern Command (NORTHCOM)

Based in Colorado Springs with the ability to support this ESF in numerous ways to include personnel, equipment, transportation, veterinary and epidemiologic expertise, supplies, non-law enforcement security, traffic control, or the like.

5. American Red Cross

Primary contact for support of responders and sheltering and feeding of displaced individuals. Support of individuals responsible for co-location of animal sheltering and coordination of activities that involved sheltered individuals who also are sheltering their animals.

6. Salvation Army

May be called upon to assist in support of response personnel and potentially other impacted individuals.

VII. FINANCIAL MANAGEMENT – General and inclusive

ESF#11b lead agencies/divisions/NGOs will work with the Park County Emergency Operations Center and Resource Support (ESF #7) for the procurement of resources that they do not have, who will report such finances directly to the Finance Section of the EOC. During a response, ESF #11b will report financial matters related to existing resources procured during the event to the Finance Section of the EOC. During a

response, each agency will record and track its own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources within ESF#11b will be processed in accordance with Park County policies and protocols established by the EOC.

VIII. APPENDICES, ATTACHMENTS, ENCLOSURES

- 1. Park County Animal Emergency Response Plan

IX. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #11b, Animal Protection, of the Park County Comprehensive Emergency Operations Plan.

Fred Wegener, Sheriff

Date

Gene Stanley, Director of Emergency Mgmt

Date

Bobbi Jo Priestly, Animal Control

Date

Emergency Support Function #11b: Animal Protection, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

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| EMERGENCY SUPPORT FUNCTION # 12 ENERGY | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #12
ENERGY**

LEAD AGENCY: Park County Government

SUPPORTING AGENCIES: Town of Fairplay Public Works, Town of Alma, Excel Energy, Intermountain Rural Electric Association (IREA), Ferrelgas, Colorado Public Utilities Commission (COPUC) *per MOU with Office of Energy Management and Conservation*, Colorado Department of Public Safety; Colorado Department of Transportation; Colorado Division of Emergency Management.

I. PURPOSE

- A. To coordinate the restoration and protection of Park County’s critical electricity generation, transmission and distribution infrastructure, and the supply of fuels used in base load generation (natural gas and coal) following a major disaster, emergency, or other significant event requiring local, State and/or Federal agency response and protection.

- B. ESF #12 proactively works toward meeting requests for assistance from local electric utilities, generation fuel suppliers and deliverers to facilitate restoration and protection efforts. This is achieved through meetings with the various utilities and fuel suppliers to identify potential needs in the event of an emergency. Proper preparation and development of contact lists will facilitate restoration and protection of critical electrical infrastructure.

- C. The COPUC will act as a liaison providing direct coordination with all other local, State, and Federal departmental response elements as requested by the affected utility(s) and/or fuel supplier(s). Additionally, this agency has been requested to brief the Governor’s Office and the pertinent State agencies in the event of an emergency. If deemed appropriate by the State’s electric utilities, the COPUC can discuss the following information:
 - 1. Information on system(s) damage; and
 - 2. Estimations on the impact of system outages within affected areas.

II. SCOPE

- A. Facilitate briefing of EOC on critical electric, natural gas, and coal system infrastructure damage and outages, including estimations on the impact and anticipated restoration timeframe.
- B. Coordinate requests from electric utility(s) and generation fuel(s) suppliers for assistance to facilitate critical infrastructure protection and restoration.
- C. Within the primary and support agencies are a variety of assets and resources that may be used in response to any event involving the electric system and/or multi-hazard problems. ("Multi-hazard" includes acts of God, radiological materials, weapons of mass destruction (WMD), and terrorism incidents.)
- D. Damage to the electric system in one region may affect other regions relying on the same interconnected system. Consequently, electricity outages within Park County can be caused from events occurring within the county or within the surrounding region.

III. SITUATION

- A. An emergency or disaster, either natural or manmade, may disable key electric generation and delivery facilities resulting in local, statewide and possibly regional blackouts and/or brownouts (e.g., Western United States). Additionally the fuel supply system used for generation may be interrupted.
- B. Sudden, widespread blackouts could result in panic given the timing of the event (i.e., Winter/Summer) and potential duration (i.e., weeks/months).
- C. A widespread electricity outage can cause shortages in generation of fuel supplies and vice versa.
- D. Gasoline and diesel shortages can be caused by supply, demand, and distribution problems. These fuels are need by utilities to facilitate restoration efforts through dispatch of repair vehicles. These fuels are also needed by first responders (e.g., law enforcement).
- E. Park County does not currently control or maintain any electric utilities, and the only fuel supplier is through Road and Bridge. Therefore, it is important to maintain working relationships with all

support agencies to ensure utilities are working and maintained appropriately.

IV. PLANNING ASSUMPTIONS

- A. There may be widespread and possibly prolonged electric power failures.
- B. The transportation and telecommunications infrastructures may be affected.
- C. Delays in the production, refining, and delivery of petroleum-based products may occur as a result of loss of commercial electric power.
- D. Deployment of armed first-responders (e.g., law enforcement) to various locations may be required.
- E. Notification of public could result in panic, crisis and bedlam, requiring crowd control.

V. CONCEPT OF OPERATIONS

- A. Warning Sources:
 - 1. News media reports shall address:
 - a. affected area
 - b. estimated outage time
 - c. estimated restoration time
 - d. recommendations for survival
 - 2. United States Department of Energy statements and predictions.
 - 3. Electric utility sector statements and predictions with any assistance requested of the COPUC.

- B. Countermeasures include:
1. Act as liaison to the EOC giving assistance to local responders to facilitate critical infrastructure protection and restoration efforts.
 2. Rely on electric utility industry restoration practices, assist utilities when, where and as directed by the utility(s).
 3. Brief ESF #6a so appropriate social service assistance can be given to those that need it.

VI. ORGANIZATION AND RESPONSIBILITIES

A. Organization

All ESF #12 activities will normally be conducted in the EOC.

B. Responsibilities

1. Park County

- A. County officials shall notify local electric utilities and fuel suppliers in the event of an emergency. The local utilities agencies will provide support to the EOC as requested or needed to ensure incident objectives are met.
- B. Discuss county/local vulnerability to an electrical outage shortage with utility providing service.
- C. Plan for county/local outages.
- D. Prepare outage management plans.
- E. Request State assistance where necessary in preparation for an emergency event and after an event once specific, unforeseen needs are identified.

2. State Government

a. Public Utilities Commission

- (1) Serve as liaison to regulated and unregulated utility companies and State agencies to

facilitate critical electric infrastructure protection and restoration.

- (2) Keep the EOC informed of electric sector, natural gas pipeline, and railroad problems when they may cause or contribute to extended outage(s).
- (3) Participate in planning for short-term and long-term emergency management, restoration and protection operations, and the development of supporting operational plans, SOPs, checklists, or other job aids in concert with existing first-responder standards.
- (4) Coordinate with the Department of Energy (DOE), the North American Electric Reliability Corporation (NERC), the National Association of Regulatory Utility Commissioners (NARUC) and other electricity sector agencies and develop procedures for responding to regional outages as a result of malicious act(s).
- (5) Participate in training and exercises aimed at continuous improvement of prevention, response, and recovery capabilities;
- (10) Identify capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

b. Colorado Division of Emergency Management

- (1) Activate the SEOC when necessary to support local emergency management.
- (2) Provide information to county/local governments on the status of the energy crisis and measures required to cope with the situation.

c. Other State agencies will provide

- (1) Assistance in the alleviation of the electrical outage.

VII. FINANCIAL MANAGEMENT

The ESF #12 will work with the logistics Section of the EOC for the procurement of resources that Park County does not have, who will report such finances directly to the Finance Section of the EOC. During a response, all outside agencies will record and track its own expenditures and seek reimbursement from the appropriate resource after the event.

All requests for resources will be processed in accordance with policy and protocols established by the EOC.

VIII. APPENDIXES, ATTACHMENTS, ENCLOSURES:

The Colorado State Energy Management Plan was updated on April 4, 2006.

IX. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #12, Energy, of the Park County Comprehensive Emergency Operations Plan.

Tina Darrah, Town of Fairplay, Administrator

Date

Gene Stanley, Director of Emergency Mgmt

Date

The Emergency Support Function #12: Energy, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

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|---|--|----------------|--|
| EMERGENCY SUPPORT FUNCTION # 13a PUBLIC SAFETY AND SECURITY | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

**EMERGENCY SUPPORT FUNCTION #13a
PUBLIC SAFETY AND SECURITY**

LEAD AGENCY: Park County Sheriff’s Office

SUPPORTING AGENCIES: Fairplay Police Department, Alma Police Department, Colorado Department of Public Safety, Colorado State Patrol, Department of Corrections, Military and Veteran Affairs, Public Health and Environment, Division of Emergency Management, Brand Inspectors and Professional Associations (Colorado Association of Chiefs of Police & County Sheriffs of Colorado).

I. PURPOSE

The purpose of ESF #13a is to provide procedures for the mobilization, prioritization, deployment and coordination of law enforcement personnel, equipment, and supplies in the event of an emergency within Park County and the region that exceeds the capabilities of local law enforcement resources to manage.

II. AUTHORITIES

- A. Title 24, Article 33.5, Part 201 et. Seq., Colorado Revised Statute, as amended; entitled the *Colorado State Patrol created*.
- B. Title 24, Article 32, Part 2101 et. Seq., Colorado Revised Statute, as amended; entitled the *Colorado Disaster Emergency Act of 1992*.

III. SCOPE

The scope of this ESF is to describe the general actions of law enforcement personnel and supporting agencies in response to a law enforcement-related emergency exceeding the capabilities of local law enforcement resources to manage.

IV. SITUATION

- A. The potential for local law enforcement resources to become depleted can happen at any time; this is especially true during and after a major disaster or terrorism event. Natural disasters and other emergencies in Park County have shown that normally available law enforcement resources may be difficult to obtain and utilize because of massive disruptions of communications, transportation, and utility systems.
- B. Local law enforcement departments will be the primary response agency in most terrorist events (conventional, chemical, biological and radiological). They will play an important role during response to and recovery from an event.

V. ASSUMPTIONS

- A. Major disasters and other emergencies, which exceed local capabilities, have and will continue to occur in Park County and the surrounding area.
- B. Terrorism events may result in mass casualties and damage. Because these are crime scenes, there will be the need for additional law enforcement resources for security and investigations.
- C. Successful law enforcement operations during an emergency will require organized, interagency cooperation at all levels of government.

VI. CONCEPT OF OPERATIONS

- A. The Park County Sheriff's Office (PCSO) will have a representative available once the Emergency Operations Center (EOC) has been activated to provide support involving the mobilization, prioritization and coordination of law enforcement services countywide to respond to any type of emergency requiring additional resources. If the incident is in the town of Alma or Fairplay, the PCSO representative will coordinate with the law enforcement agency having jurisdiction to ensure proper communications and delegation of authority.

- B. Unless there is a written delegation of authority by the chief or sheriff, or a Governor's emergency declaration and the Governor chooses to take command of local resources, law enforcement activities remain under the control of the jurisdictions' chief law enforcement official, generally the Chief of Police or the County Sheriff.
 - C. Cities, towns, and counties are responsible for requesting State support through the county EOC or the local Office of Emergency Management when a disaster exceeds local capabilities.
 - D. Additional assistance may be provided by Colorado State agencies, private companies, and cooperating industries. Based on known or projected threats, imminent hazards or predicted disasters that may require additional resources, ESF #13a may mobilize resources, with assistance from the Division of Emergency Management, and stage them at designated locations in order to respond if assistance is requested.
 - E. Ordering and tracking of resources is accomplished through activation of the State Emergency Operations Center's Resource Ordering and Status System (ROSS) when appropriate.
- VII. **ESF ACTIONS:** In preparation for and execution of its law enforcement mission, ESF #13a will:
- A. Preparedness
 - 1. Maintain current inventories of law enforcement facilities, equipment, and key personnel throughout the county.
 - 2. Coordinate with the Colorado Association of Chiefs of Police (CACP) and County Sheriff's of Colorado (CSOC) on the organization and training of law enforcement personnel to rapidly respond to requests for assistance.
 - 3. Coordinate with the Colorado Division of Fire Safety on the training of utilizing the Colorado Emergency Resource Mobilization Plan.
 - 4. Prepare local law enforcement to respond to terrorism events by providing information and intelligence on actual or

potential acts involving Weapons of Mass Destruction (WMD), including guidance on evidence preservation.

B. Response

1. Support local and regional law enforcement efforts with appropriate resources to include mobilizing, prioritizing and deploying law enforcement resources as needed.
2. Coordinate with other ESF's for use of law enforcement assets to support law enforcement operations when indicated.
3. Coordinate with the Division of Emergency Management for the use of law enforcement assets to support all local law enforcement activities during a large-scale emergency or disaster.
4. Using the incident command system, assume responsibility for coordinating and tracking all law enforcement resources committed to an incident.
5. Plan for and establish relief resources to replace or rotate with committed resources for extended operations.
6. Obtain and submit situation reports to the EOC.

C. Recovery

1. Maintain adequate resources to support local operations and plan for extended staffing responsibilities or the reduction of outside resources.
2. Conduct reviews of incident actions with agencies involved to improve future operations.
3. Inventory any lost or damaged equipment and record any personnel injuries or equipment accidents.

4. Anticipate and plan for arrival of and coordination with State or Federal ESF #13 personnel in the EOC.
5. Coordinate with all supporting agencies in any law enforcement recovery function through ESF #13a and the EOC.

D. Mitigation

Document matters needed for inclusion in the Park County Emergency Operations Plan or Emergency Support Functions.

VIII. RESPONSIBILITIES

A. Park County Sheriff's Office, Fairplay Police Department and Alma Police Department

1. Identify, train and provide personnel to staff the Emergency Operations Center in the ESF #13a function as requested by the EOC Manager.
2. Ensure law enforcement capabilities support incident management requirements including critical infrastructure protection, security planning and technical assistance, and public safety in both pre-incident and post-incident situations.
3. Monitor status of all law enforcement operations and provide updates to the EOC.
4. Coordinate, prioritize, and mobilize resources to maintain law and order during an emergency or disaster, including but not limited to traffic and crowd control.

B. Colorado Department of Public Safety, Colorado State Patrol

1. The CDPS will ensure ESF #13a capabilities support incident management requirements including force and critical infrastructure protection, security planning and technical assistance, technology support, and public safety in both pre-incident and post incident situations.

2. Notify all ESF #13a supporting agencies upon activation.
3. Maintain database inventories of State law enforcement facilities, equipment, and key personnel throughout the State.
4. Coordinate with the Colorado Association of Chiefs of Police and the Colorado Sheriff's Association of Colorado on the prioritization and deployment of law enforcement resource requests.
5. Assess and provide information concerning public safety and law enforcement services for areas affected by the emergency.
6. Analyze disaster or potential disaster conditions, assess statewide needs and national requirements and recommend to the Governor those functions that should be reduced, strengthened, or maintained during the emergency period.
7. Work in cooperation with other State and local agencies to ensure services and public safety issues are coordinated throughout the incident.
8. Provide the Colorado State EOC with information related to law enforcement requirements identified throughout the State.

B. SUPPORT AGENCIES

All support agencies will:

1. Identify, train, and assign personnel to maintain contact with and prepare to execute missions in support of ESF #13a during periods of activation.
2. Maintain inventories of assets utilized to support law enforcement operations.
3. Colorado Department of Transportation will provide equipment, fuel, personnel, shop service, and transportation assets to support law enforcement operations.

4. Department of Corrections will secure correctional facilities and when available, augment State law enforcement efforts when directed by the Office of the Governor.
5. Department of Military and Veteran Affairs will augment law enforcement/security efforts as directed by the Office of the Governor.
6. Department of Natural Resources will augment State law enforcement response activities with certified peace officers as directed by the Office of the Governor.
7. Department of Public Health and Environment will provide information regarding actual or potential health threat issues effecting law enforcement activities and make recommendations on personal protective equipment.
8. Division of Emergency Management is the coordination point for receiving, prioritizing, organizing, and deployment of law enforcement resources statewide.
9. Department of Agriculture / Brand Inspectors will augment State law enforcement activities as directed by the Office of the Governor.
10. Professional Associations, i.e., the CACP and the CSOC may have a liaison(s) assigned to the Colorado State EOC to represent local / county jurisdictions to coordinate additional staffing and resource needs and to provide expertise. They will:
 - a. Coordinate database inventories of local / county law enforcement facilities, equipment, and key personnel throughout the State.
 - b. Assist the county ESF #13a lead to alert, activate, and deploy law enforcement assets and requests for assistance.

IX. CONTINUITY OF GOVERNMENT

Lines of succession for personnel with law enforcement responsibilities will be in accordance with existing governmental / department policies and required procedures of their organization.

X. FINANCIAL MANAGEMENT

During emergency operations, each agency / department (local, county, State and private) is responsible for recording and tracking its own expenditures or losses and seeking reimbursement from the appropriate agency after the event when applicable.

XI. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #13a, Public Safety and Security, of the Park County Comprehensive Emergency Operations Plan.

Fred Wegener
Park County Sheriff

Date

Joel Vice
Chief of Police, Town of Fairplay

Date

Greg Kimseyt
Chief of Police, Town of Alma

Date

Gene Stanley
Park County Director of Emergency Management

Date

The Emergency Support Function #13a: Public Safety and Security, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

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| EMERGENCY SUPPORT FUNCTION # 13b FATALITIES MANAGEMENT | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #13b
FATALITIES MANAGEMENT

LEAD AGENCY: Park County Coroner’s Office

SUPPORTING AGENCIES: Park County Sheriff’s Office, Fairplay Police Department, Alma Police Department, Park County Emergency Services Agencies, Park County Public Health, Park County Environmental Health, Colorado Coroner’s Association, Colorado Public Health and Environment and Division of Emergency Management.

I. PURPOSE

The purpose of ESF #13b is to provide for fatalities management including the collection, identification, documentation and protection of human remains. It provides procedures for the mobilization, prioritization, deployment and coordination of fatalities management activities, equipment, and supplies in the event of an emergency within Park County that exceeds the capabilities of local Coroner’s Office personnel to manage.

II. SCOPE

The scope of this ESF is to describe the general actions of Coroner’s Office personnel and supporting agencies in response to a large-scale emergency or disaster exceeding the capabilities of the Coroner’s Office. It outlines procedures for establishing the cause/manner of death and appropriate legal notifications and actions, and initiates mass fatality response as appropriate.

III. POLICIES

- A. The Park County Coroner will be the lead for coordinating ESF #13b preparedness, response, recovery and mitigation activities.

The Coroner will provide a staff member to coordinate ESF #13b activities at the EOC when needed and requested.

- B. All ESF #13b personnel and support agencies are responsible for managing their respective response assets after receiving coordination instructions from the Emergency Operations Center or the Office of Emergency Management.
- C. The EOC facilitates the coordination of the overall Park County ESF #13b response during emergency situations. During ESF #13b activations, the EOC maintains frequent communications with the Division of Emergency Management and the State Multi-Agency Coordination Center (MAC).

IV. ASSUMPTIONS

- A. Major disasters and other emergencies, which exceed local capabilities, have and will continue to occur in Park County and the surrounding area.
- B. Terrorism events may result in mass casualties and damage. Because these are crime scenes, there will be the need for additional law enforcement resources for security and investigations.
- C. Natural disasters and other emergencies in Park County have shown that normally available resources may be difficult to obtain and utilize because of massive disruptions of communications, transportation, and utility systems.
- D. Emotional distress is usually apparent at the time of any incident involving fatalities. Mental health interventions may be required immediately.
- D. Outreach and crisis counseling interventions can help survivors meet new challenges and offer support in their recovery process to return to pre-disaster performance and functioning levels.
- E. Park County is home to a culturally diverse population. Issues that must be addressed are language, immigration status, family values

(how family is defined), and views related to loss, grief, property, religion and mental health.

V. CONCEPT OF OPERATIONS

- A. The Park County Coroner will have a representative available once the Emergency Operations Center (EOC) has been activated to provide support involving the mobilization, prioritization and coordination of mass fatalities services countywide to respond to any type of emergency requiring additional resources.
- B. Cities, towns, and counties are responsible for requesting State support through the county EOC or the local Office of Emergency Management when a disaster exceeds local capabilities.
- D. Additional assistance may be provided by Colorado State agencies, private companies, and cooperating industries. Based on known or projected threats, imminent hazards or predicted disasters that may require additional resources, ESF #13b may mobilize resources, with assistance from the Division of Emergency Management, and stage them at designated locations in order to respond if assistance is requested.
- E. Ordering and tracking of resources is accomplished through activation of the State Emergency Operations Center's Resource Ordering and Status System (ROSS) when appropriate.

VI. ESF ACTIONS: In preparation for and execution of its mission, ESF #13b will:

A. Preparedness

1. Maintain current inventories of mass fatalities facilities, equipment, and key personnel throughout the county.
2. Provide guidelines for mass fatalities incidents.
3. Develop and implement mass fatalities planning and response exercises with local partners.

B. Response

1. Provide technical support for mass fatality and the death certificate process.
2. Support local and regional efforts with appropriate resources to include mobilizing, prioritizing and deploying mass fatalities resources as needed.
3. Coordinate with the Division of Emergency Management for the use of additional assets to support all local coroner activities during a large-scale emergency or disaster.
4. Using the incident command system, assume responsibility for coordinating and tracking all ESF #13b resources committed to an incident.
5. Plan for and establish relief resources to replace or rotate with committed resources for extended operations.
6. Obtain and submit situation reports to the EOC.

C. Recovery

1. Maintain adequate resources to support local operations and plan for extended staffing responsibilities or the reduction of outside resources.
2. Conduct reviews of incident actions with agencies involved to improve future operations.
3. Inventory any lost or damaged equipment and record any personnel injuries or equipment accidents.
4. Anticipate and plan for arrival of and coordination with State or Federal ESF #13 personnel in the EOC.
5. Coordinate with all supporting agencies through ESF #13b and the EOC.

D. Mitigation

Document matters needed for inclusion in the Park County Emergency Operations Plan or Emergency Support Functions.

VII. RESPONSIBILITIES

A. Park County Coroner's Office

The Park County Coroner is responsible for all duties associated with deceased individuals in the County, including pronouncement of death, death investigation, notifications, autopsies, and body removal.

1. Identify, train and provide personnel to staff the Emergency Operations Center in the ESF #13b function as requested by the EOC Manager.
2. Provide technical support to the EOC for mass fatality and the death certificate process during mass fatality events. This may include processing, identification, autopsy, preparation and disposition of remains.
3. Make advance arrangements for the selection and acquisition of sites for morgues.
4. Set up morgues, collect remains, and determine disposition of the remains. Positive identification will be made as the situation permits.
5. Provide notification of relatives of the deceased.
6. Conduct investigation both at the scene and in the morgue regarding the cause and manner of death, including autopsy as required.
7. Provide protection of personal effects found with the deceased at the time of death to the extent the incident allows.
8. Coordinate with Red Cross and other jurisdictions for notification of next-of-kin, as needed.

9. Monitor status of all mass fatalities operations and provide updates to the EOC.

10. Notify all ESF #13b supporting agencies upon activation.

B. Park County Clerk's Office

Provide timely issuance of death certificates for mass fatality events.

C. Colorado Coroners Association

The Colorado Coroner's Association will activate the Coroner Assist Team to assist the county coroner in all aspects of a mass fatality event.

D. Department of Human Services

1. Assist ESF #13b by providing mental health support to victims and first responders

2. Oversee mental health response teams

E. Park County Sheriff's Office and Colorado State Patrol

1. Ensure ESF #13 capabilities support incident management requirements including critical infrastructure protection, security planning and technical assistance, technology support, and public safety in both pre-incident and post incident situations.

2. Assess and provide information concerning public safety and law enforcement services for areas affected by the emergency.

3. Analyze disaster or potential disaster conditions, assess needs and requirements and recommend to the EOC those functions that should be reduced, strengthened, or maintained during the emergency period.

4. Work in cooperation with other State and local agencies to ensure services and public safety issues are coordinated throughout the incident.

F. SUPPORT AGENCIES

All support agencies will:

1. Identify, train, and assign personnel to maintain contact with and prepare to execute missions in support of ESF #13b during periods of activation.
2. Maintain inventories of assets utilized to support mass fatalities operations.
3. Department of Public Health and Environment will provide information regarding actual or potential health threat issues effecting mass fatalities activities and make recommendations on personal protective equipment.
4. Division of Emergency Management is the coordination point for receiving, prioritizing, organizing, and deploying additional mass fatalities resources statewide.

VIII. CONTINUITY OF GOVERNMENT

Lines of succession for personnel with coroner responsibilities will be in accordance with existing governmental / department policies and required procedures of their organization.

IX. FINANCIAL MANAGEMENT

During emergency operations, each agency / department (local, county, State and private) is responsible for recording and tracking its own expenditures or losses and seeking reimbursement from the appropriate agency after the event when applicable.

X. APPROVAL SIGNATURES

The undersigned have hereby reviewed and approved ESF #13b, Fatalities Management, of the Park County Comprehensive Emergency Operations Plan.

David Kintz, Jr.
Park County Coroner

Date

Debra Green
Park County Clerk and Recorder

Date

Fred Wegener
Park County Sheriff

Date

Joel Vice
Chief of Police, Town of Fairplay

Date

Greg Kimsey
Chief of Police, Town of Alma

Date

Gene Stanley
Park County Director of Emergency Management

Date

September 2015

The Emergency Support Function #13b: Fatalities Management, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

September 2015

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|--|--|-----------------------|--|
| EMERGENCY SUPPORT FUNCTION # 14 LONG-TERM COMMUNITY RECOVERY AND MITIGATION | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #14
LONG-TERM COMMUNITY RECOVERY AND MITIGATION

LEAD COORDINATING AGENCY: Park County Government

Lead Department: Office of Emergency Management

SUPPORTING AGENCIES: Park County Tourism, Park County Historic Preservation, Park County Senior Coalition, Park County Libraries, Park County Human Services, Colorado Division of Emergency Management; Colorado Department of Human Services; Colorado Department of Public Health and Environment; Colorado Department of Public Safety; Colorado Department of Transportation; Colorado Volunteer Organizations Active in Disaster; American Red Cross; and the Park County Citizen Emergency Response Team (CERT).

I. PURPOSE

The purpose of ESF #14 is to:

- A. Provide for coordinated measures and policies designed to facilitate recovery from the effects of natural and technological disasters, civil disturbances, or acts of domestic terrorism;
- B. Provide for effective utilization of resources to support local government efforts to aid long-term community recovery, stabilize local economies, and reduce or eliminate risks from future incidents;
- C. Coordinate the damage assessment process in order to determine the need for supplemental assistance; and
- D. Provide a government conduit and administrative means for appropriate federal, state, military, voluntary and private sector organizations to assist Park County during the recovery and mitigation phases.

II. SCOPE

The policies and concepts in this ESF apply to appropriate local departments and agencies and voluntary organizations following a major emergency or disaster that affects the long-term recovery of a community or communities. Based on an assessment of incident impacts, ESF #14 support may vary depending on the magnitude and type of incident and the potential for long-term and severe consequences. ESF #14 will most likely be activated for large-scale or catastrophic incidents that require State and Federal assistance to address significant long-term impacts in the affected areas (e.g., impacts on housing, businesses and employment, community infrastructure, and social services).

III. Situation

- A. Park County has authority under local ordinances and resolutions and Colorado Revised Statutes to take responsible and appropriate actions in the direction and control of disaster recovery activities. If an effective recovery is beyond Park County's capability, State assistance may be required. The Governor may then declare a "State of Emergency" and the provisions of the State Emergency Operations Plan will be implemented.
- B. If the situation is beyond State and local capability, the Governor may ask for Federal assistance by requesting a Presidential Declaration of an "emergency" or "major disaster." A Presidential Declaration authorizes Federal assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended). The declaration triggers the implementation of Federal disaster assistance programs, which are coordinated by the Federal Emergency Management Agency (FEMA), in cooperation with the Colorado Division of Emergency Management (DEM). Response and recovery operations in locally-, State- and Federally-declared disasters will be conducted in accordance with the standards set forth by the National Incident Management System (NIMS) and the National Response Plan (NRP).
- C. Park County will receive guidance from DEM concerning the declaration process and procedures for requesting State and Federal disaster assistance. Although the State does not have formal programs to help restore damaged public infrastructure and to assist individuals, families and businesses, the Department of Local Affairs and the coordinating and supporting Agencies identified in this ESF will make every effort to match identified local disaster-related needs with assistance potentially available from State, Federal and voluntary agency sources.

- D. Long-term recovery and mitigation efforts will be based on a variety of factors and priorities, including public safety, economic development, environmental protection, and preservation of social, cultural and historical resources.

IV. Planning Assumptions

Recovery involves action taken over the short term to return vital life-support systems to minimum standards and over the long term to return communities to normal or improved conditions. These measures may include damage assessment, supplemental State and Federal assistance to individuals and public entities, preparation of economic development studies and plans, identification of hazard mitigation opportunities and projects, and revisions to policies, plans and procedures.

The Emergency Operations Center (EOC) will be activated before emergency conditions subside to ensure that short-term recovery activities are implemented quickly and efficiently. The EOC Manager will request State and Federal supplemental assistance when the situation exceeds local capabilities.

V. Concept of Operations

- A. Initial and short-term recovery activities focus on the safety and welfare of the affected community and restoration of essential services to include:
 - 1. Coordinating and conducting initial damage assessment efforts to help guide local decision-making and priority-setting and to determine the need for supplemental State or Federal assistance
 - 2. Coordinating the restoration of essential public services and facilities (e.g., removal of debris from emergency routes, emergency repairs to essential county buildings and public safety facilities)
 - 3. Completing steps for formally requesting State and Federal disaster assistance when damage assessment results indicate that impacts exceed the resource capacities of Park County
 - 4. Coordinating the delivery of State and Federal disaster assistance programs (e.g., Individual Assistance, Public Assistance, Hazard Mitigation) in Colorado State and Presidential-declared disasters
 - 5. Coordinating relief resources available from State agencies, Federal programs and voluntary organizations

6. Coordinating the provision of temporary housing for victims of a disaster event
 7. Managing unsolicited, undesignated donations of goods and services
 8. Coordinating spontaneous, unaffiliated volunteers that emerge in the aftermath of a disaster event
 9. Coordinating with ESF #15 for all disaster-related information and instructions to the general public
 10. Identifying post-disaster hazard mitigation activities to reduce future risks.
- B. Long-term recovery efforts focus on redeveloping communities and restoring the economic viability of disaster areas, including:
1. Coordinating and integrating the resources and assistance programs of voluntary agencies and other community-based organizations
 2. Restoring and making permanent repairs to public infrastructure damaged in the disaster
 3. Reestablishing an adequate supply of housing, including affordable housing, to replace housing stock destroyed by the disaster
 4. Restoring the economic base of disaster-impacted communities, including lost jobs and employment opportunities
 5. Identifying hazard mitigation opportunities and implementing long-term hazard mitigation plans, projects and measures (e.g., land use plans, hazard-zone restrictions and building codes).
- C. State Recovery Organization

The State recovery organization in Federally-declared disasters includes establishment of the following positions to ensure effective coordination with local, voluntary and Federal agencies and to facilitate the timely application of available resources in the recovery effort.

1. State Coordinating Officer (SCO)
The SCO is designated by the Governor as the lead State official responsible for direction of State recovery activities and coordination with the Federal Coordinating Officer (FCO). The SCO serves as the focal point for affected local jurisdictions and works closely with local officials to ensure that local recovery needs are identified and addressed by available recovery resources and programs.

2. Governor's Authorized Representative (GAR)
The GAR is the individual designated by the Governor in the Federal-State Agreement to execute, on behalf of the State, all necessary documents to expedite the delivery of Federal disaster assistance, including certification of applications and vouchers for Public Assistance.
3. Public Assistance Officer
The State Public Assistance Officer is appointed by the GAR to manage state-level activities related to restoration of public infrastructure under FEMA's Public Assistance Program, in cooperation with the Federal Public Assistance Officer.
4. Individual Assistance Officer
The State Individual Assistance Officer is responsible for coordinating available recovery assistance for individuals, families and businesses from Federal, State, volunteer and private organizations. The State Individual Assistance Officer manages State-level activities related to the delivery of FEMA's Individual Assistance Program, in cooperation with the Federal Individual Assistance Officer.
5. Hazard Mitigation Officer
The State Hazard Mitigation Officer (SHMO) is appointed by the GAR to manage state-level activities related to the delivery of FEMA's Hazard Mitigation Grant Program, in cooperation with Federal hazard mitigation program staff.
6. Public Information Officer (PIO)
The PIO reports to the SCO and is responsible for coordinating news releases and instructions to the public concerning available disaster assistance and the progress of recovery efforts, in cooperation with ESF #14 and FEMA public information staff.
7. Volunteer Coordinator
The State Volunteer Coordinator assembles and provides direction for the Volunteer Coordination Team and is responsible for establishing a process for matching volunteers with established voluntary organizations and procedures for effectively channeling offers of assistance from unaffiliated citizens to meet disaster-related needs.

8. Donations Management Coordinator

The State Donations Management Coordinator assembles and provides direction for the Donations Management Team, which is responsible for providing guidance to citizens, managing a telephone registration and database system, establishing one or more collection facilities, creating a system to sort and distribute donated items, and storing donated resources until they are needed.

All or parts of the State recovery organization described above may be requested by the Park County EOC Manager and activated depending on the scope and nature of the disaster, the availability of Federal disaster assistance, and the specific disaster assistance programs that are authorized when a Federal disaster declaration is made.

D. Damage Assessment Coordination

1. Once conditions allow, an initial damage assessment will be conducted by Park County officials to identify the immediate emergency needs of disaster victims, to assess the extent of damages to residential and business properties, to evaluate the impacts to public facilities and services, and to determine whether overall damages and impacts are sufficient to warrant a request for a formal Preliminary Damage Assessment (PDA).
2. Based on the results of the initial damage assessment and the overall magnitude of the impacts, the Division of Emergency Management will evaluate the need for a PDA and notify FEMA of the recommended course of action. The PDA is a joint local-State-Federal effort that builds on the initial assessment to formally evaluate whether damages are severe enough to justify a request by the Governor for a Presidential disaster declaration. The coordination of the PDA process, including number and types of teams and their schedules, is the responsibility of DEM, in coordination with FEMA and Park County Emergency Management.

E. Federal Disaster Assistance

1. The Governor will review information collected by DEM to determine if a State emergency should be declared and if a Presidential Disaster Declaration should be requested. The Governor must submit a request for assistance to the President within 5 days of determining the need for

emergency assistance and within 30 days of the event for a major declaration. The DEM Director will prepare a letter to the President for the Governor's signature to request Federal assistance. This letter must:

- a. Demonstrate that the situation is of such severity and magnitude that effective response is beyond the capability of the State and affected local governments;
 - b. Demonstrate that supplemental Federal assistance is necessary to save lives and to protect property, public health and safety, or to lessen or avert the threat of a disaster.
 - c. Furnish information on the extent and nature of State and local resources, which have been or will be used to alleviate the results of the disaster;
 - d. Certify that the State and local governments will bear their required share of the costs to implement Federal disaster assistance programs;
 - e. Include an estimate of the extent and nature of Federal assistance required for each of the impacted counties and the state;
 - f. Confirm that appropriate actions have been taken under State law;
 - g. May identify the State Coordinating Officer (SCO) in the event the request is honored. (The SCO becomes the State official who then coordinates State and local disaster assistance efforts in conjunction with the Federal government).
2. In the event of a catastrophic incident, where the magnitude and severity of damages are expected to be extreme and there is an immediate need for supplemental Federal assistance, the Governor may make an expedited request for a Presidential Disaster Declaration. This request will not include specific estimates of damage and the amount of Federal assistance necessary. This request will, however, outline the anticipated impacts of the disaster.
 3. When the President declares an area or areas to be disaster areas, FEMA will immediately notify the Governor and appropriate Federal agencies. The Director of DEM will be responsible for ensuring that the affected local governments are notified. The State PIO will notify the media and public through media briefings and press releases.

4. After the President's declaration, the Governor and the FEMA Regional Director enter into a **Federal-State Agreement** that describes how Federal disaster assistance will be made available.

The agreement:

- a. Identifies those areas that are eligible for assistance.
 - b. Stipulates the program(s) made available and the division of costs among the federal, state, and local governments.
 - c. Specifies the time period in which assistance will be made available.
 - d. Identifies any other conditions for receiving assistance.
 - e. Describes the incident.
5. Long-Term Recovery Committee
 - a. The State may facilitate the formation of a Long-Term Recovery Committee (LTRC) to continue to address the needs of disaster victims that could not be met by governmental assistance and immediately available emergency assistance from voluntary agencies. LTRC assistance targets those who have unmet needs after assistance from all other sources has been provided. An LTRC may be needed because disaster victims often will continue to have significant unmet needs after personal resources, insurance and immediate disaster-related government benefits are exhausted.
 - b. LTRC efforts are intended to complement, but not duplicate, assistance provided by FEMA, voluntary agencies, churches, civic groups and citizens. LTRCs will help evacuees understand their available benefits, assist them if necessary in making application, and make referrals to relevant agencies. State and Federal government agencies support the LTRC by helping to identify and coordinate available recovery resources, but leadership and management of the coalition are assumed by representatives of the faith-based, non-profit and voluntary organizations that comprise its membership.

VI. Responsibilities

The following organizations have these specific emergency responsibilities with respect to recovery efforts.

A. Park County Office of Emergency Management

1. Coordinate local damage assessment and recovery efforts.
2. Prepare emergency and disaster declarations for the Board of County Commissioners when appropriate.
3. Work with all local agencies and county departments to ensure recovery efforts are available to citizens affected by the disaster.
4. Provide technical information, advice, and assistance in procuring available State emergency assistance.
5. Coordinate all emergency relief efforts with the Colorado Division of Emergency Management.

B. Colorado Division of Emergency Management

1. Coordinate statewide damage assessment and recovery efforts.
2. Ensure rapid disbursement of disaster assistance funds to individuals and government throughout the recovery period. Make recommendations to the governor concerning requests for Federal disaster declarations and prepare Governor's letter requesting Federal assistance.
3. Coordinate the dissemination of information on State and Federal emergency assistance available to public and private agencies, organizations, individuals, and families.
4. Prepare for the Governor executive orders, proclamations and regulations as necessary to address State recovery operations.
5. Administer grant and loan programs in cooperation with other State organizations to political subdivisions for disaster recovery.
6. Supply technical information, advice, and assistance in procuring available Federal and State emergency assistance.
7. Review and verify damage assessment and assistance information.

8. Task State level organizations to provide personnel to serve on damage assessment or mitigation teams based upon the nature of the disaster.
9. Coordinate closely with Federal personnel in the JFO and at the site of the disaster for assessment/recovery activities.
10. Provide regular updates of information to PIO and ESF #5 for use in the development of information packets, briefing information, displays, news releases, etc.
11. Coordinate with the Governor for designation of the State Coordinating Officer (SCO) and the Governor's Authorized Representative (GAR).

C. Park County Senior Coalition and Colorado Division of Aging

Coordinate with area agencies on aging and related service providers to provide a broad-range of support and assistance to older disaster victims located within Park County including the following:

1. Inform older disaster victims and their families of disaster programs and other assistance.
2. Assist older disaster victims in establishing eligibility and completing applications for disaster assistance programs. Provide follow-up and advocacy to assure that individuals are able to complete the application process and/or receive eligible assistance.
3. Inform older disaster victims, aging network staff and emergency management staff of services the area agencies on aging and related service providers can provide including but not limited to alternative housing, home repair, chores, meals and counseling.
4. Collaborate with disaster relief organizations to address unmet service needs of older disaster victims.

D. Park County Historic Preservation and the Colorado Historical Society

1. Provide technical advice to affected areas concerning historical property/artifacts destroyed or harmed during emergencies.
2. Provide personnel to serve on Damage Assessment and Damage Survey teams with respect to losses and repairs for public historical sites and artifacts.

E. Park County Libraries and Colorado Historical Society

1. Provide technical advice to affected jurisdictions concerning book/document restoration/preservation for articles affected

- by a hazard and restoration/repair of damaged library structures.
 - 2. Provide assessments and evaluations for damaged libraries.
- F. Park County Human Services and Colorado Department of Human Services (DHS)
- 1. Coordinate the implementation of a comprehensive program of emergency assistance to families following a disaster to include:
 - a. Aid to Dependent Children
 - b. Emergency Food Stamp Program
 - c. Inter-county welfare operations
 - d. Non-deferrable grants
 - e. Welfare inquiries
 - f. Medical assistance programs
 - 2. Maintain liaison with private relief organizations and public agencies during the operation of mass care centers.
 - 3. Provide representatives as needed to give advice and assistance to disaster affected individuals.
 - 4. Assist private relief organizations and/or public agencies in distributing emergency supplies.
 - 5. Coordinate with public agencies and private relief organizations for the operation of mass-care centers following a disaster.
 - 6. Coordinate with COVOAD as needed during emergencies.
 - 7. Process requests, assist in reuniting families and provide missing person information as required.
 - 8. Provide coordination between governmental and non-governmental relief organizations.
 - 9. Provide representatives as needed to give advice and assistance to disaster victims.

VII. Financial Management

- A. Local Governments and agencies involved in recovery activities are responsible for providing financial support for their operations and for carefully documenting disaster-related costs and expenditures to support requests for reimbursement. Accurate record keeping will also be necessary for agencies to withstand post-emergency audits. Approval to expend funds for recovery operations is the responsibility of authorized officials from each participating department and agency.
- B. In the aftermath of a disaster, financial operations are carried out under compressed timeframes, requiring expedited purchases and

The Emergency Support Function #14: Long-term Community Recovery and Mitigation, has hereby been reviewed and approved by the Board of County Commissioners this _____ day of _____, 2015, and will be added to the Comprehensive Emergency Operations Plan for Park County.

Mark Dowaliby, BOCC Chair

Attested by:

Debbie Green, Park County Clerk

**Long-Term Community Recovery and Mitigation
Emergency Support Function #14
Appendix A
Summary of Federal Disaster Assistance Programs and Processes**

Summary of Programs

The following are the principle programs offered by the Federal government in assisting localities affected by disasters.

1. Individual Assistance (IA)

Individual Assistance is supplementary Federal assistance provided under the Stafford Act to individuals, families and businesses affected by a major disaster or an emergency. Such assistance may be provided directly by the Federal government or through State or local governments or disaster relief organizations. The following information is used to determine the level of damage for IA declarations.

- a. Damage to homes (Housing Loss Form)
 - 1) Primary versus secondary residence damage
 - 2) Homeowner or rental property damage
 - 3) Degree or percentage of damage to structure
 - 4) Insured versus uninsured damage

- b. Damage to businesses (Losses to Businesses Form)
 - 1) Estimated days out of operation
 - 2) Tenant versus owner considerations
 - 3) Number of employees
 - 4) Replacement costs
 - 5) Percentage of damage to businesses
 - 6) Insured versus uninsured damage

- c. Types of Federal Individual Assistance
 - 1) Disaster Housing
This program is administered by FEMA and designed to help victims whose residences have been rendered uninhabitable by a disaster. For those who are eligible, the Federal government will pay for 100 percent of the cost of victims' lodging at hotels; motels or other housing for a period of up to 18 months dependent upon continued eligibility. Where no disaster housing is available, FEMA or the State may supply mobile homes for housing as a last resort. In cases where homes are minimally damaged and still habitable,

funds may be available to homeowners for repairs. Assistance will not duplicate insurance benefits.

- 2) **Small Business Administration (SBA)**
This program provides disaster loans designed to supply low interest loans to owners of homes or businesses that have experienced uninsured physical or financial losses as a result of a disaster. SBA can also provide loans for the replacement of personal property for homeowners and renters. One of the primary criteria for SBA assistance is the applicant's basic ability to repay the loan.
- 3) **Farmers Home Administration (FmHA)**
This program provides low interest disaster loans to farmers, ranchers and agricultural operators for physical or production losses. Loans may be made to either the tenant or owner of the agricultural business.
- 4) **Disaster Unemployment Assistance**
This program aids those individuals who have become unemployed as a result of a disaster. Unemployment assistance of up to 26 weeks may be paid to victims who have lost their jobs due to the disaster. The Colorado Division of Employment Services administers the program. Benefits paid to victims cannot be in addition to regular unemployment compensation, and the amount cannot exceed that which is ordinarily paid under State law in non-disaster situations.
- 5) **Individual and Family Grants (IFG)**
The program provides grants to disaster victims to meet necessary expenses or serious needs. The amount is adjusted annually on October 1. The recipient may spend this money for a variety of needs, including medical and dental expenses, housing repairs, personal property, funeral and burial expenses and public and private transportation. These expenses must have been caused by the disaster. The recipient must have been either turned down or inadequately served by other programs, including SBA, before he/she becomes eligible for an IFG. This program is administered by the State and is a 75/25 federal/State match. The assistance cannot duplicate insurance benefits.
- 6) **Income Tax Service**
The Internal Revenue Service will help victims identify ways in which the disaster affects their Federal income tax.

Casualty loss credits, early tax refunds and information on loss documentation are some services available to disaster victims.

- 7) **Food Coupons**
These may be made available to victims whose nutritional needs are affected because of a disaster. The U.S. Department of Agriculture administers this program at the Federal level and Department of Human Services at the State level. County Departments of Human Services will interview food stamp applicants and issue food stamp benefits to qualified recipients. The President will determine the length of eligibility for receiving emergency food coupons.
- 8) **Crisis Counseling Program**
The President is authorized to provide professional counseling services for disaster victims. These services include financial assistance to State or local agencies or private mental health organizations to provide services for victims of major disaster in order to relieve mental health problems caused or aggravated by the disaster or its aftermath. The Colorado Division of Mental Health primarily provides services directly to individuals and families that focus on mental wellness and mechanisms to deal with the incident and subsequent recovery. Through effective public information, education, and outreach activities, basic mental health needs are provided and prevention of long-term mental health problems is achieved.

2. **Public Assistance (PA)**

Supplementary Federal assistance provided under the Stafford Act to State and local governments or certain, private, non-profit organizations, other than assistance for the direct benefit of individuals and families. The PA Program is administered by the state. There is a federal/State match, with the Federal share no less than 75%. Assistance provided will not duplicate insurance benefits. The following are the types of assistance covered by this program.

- a. **Emergency work**
 - 1) Cost to clear debris
 - 2) Costs of personnel, material, and equipment used for emergency response activities.
- b. **Permanent work**
 - 1) Damage to roads, streets, and bridges
 - 2) Damage to water-control facilities
 - 3) Damage to public buildings and equipment

- 4) Damage to public utilities
- 5) Damage to park and recreational sites

The State will serve as the grant administrator for all Federal funds provided to eligible applicants under the PA Program.

Summary of Processes

Individual Assistance Process

1. **National Teleregistration Center (NTC)**
The National Teleregistration Center (NTC) is a permanent FEMA facility that houses a national toll-free telephone bank. Upon activation following a Presidential Disaster Declaration, disaster victims register for individual disaster assistance through contacting the NTC. Toll-free numbers for the NTC will be widely publicized for disaster victims by State and Federal recovery personnel.
2. **Disaster Application Centers (DACs)**
These are federally established temporary locations generally established in or near communities directly impacted by the presidentially declared disaster. Federal and State recovery personnel staff the centers. The purpose of the DACs is to allow disaster victims to apply for individual disaster assistance in person. Although DACs may be used in conjunction with the NTC, establishment of these temporary facilities is very infrequent and generally dependent upon the scope or magnitude of the disaster. Use of DACs is agreed upon by FEMA, State and local officials. Locations and days/hours of operation are widely publicized for disaster victims by State and Federal recovery personnel.
3. **Disaster Recovery /Service Centers**
These are federally established temporary locations, which are staffed by Federal and State recovery personnel in the Presidentially declared disaster areas. These centers provide information on the status of applications submitted by disaster victims for individual assistance. Information may be provided regarding the use of disaster assistance funds, hazard mitigation information and SBA information. Access will also be provided to various state, county, local and voluntary agencies that may be able to provide additional disaster assistance. Registrations for individual assistance are not usually taken at these centers. Use of Service Centers are agreed upon by FEMA, state, and local officials.
4. **Toll-free telephone assistance.**
FEMA maintains a permanent facility which houses a national toll-free telephone center to answer questions from disaster victims. In conjunction with the permanent FEMA center, the State provides a toll-free information

number to address questions from disaster victims relative to the State Individual and Family Grant (IFG) Program. Additionally, other Federal and State agencies may operate similar information sources for disaster victims. The toll-free numbers are widely publicized by State and Federal recovery personnel.

5. Community Relations

Community outreach efforts will be made cooperatively by Federal and State recovery personnel in order to ensure that all disaster victims are aware of assistance programs. The efforts may include but are not limited to providing flyers and press releases to local community leaders, school officials, and religious organizations about Federal State individual assistance that may be available to disaster victims. Community relations also report to the PCO and SCO about the effectiveness of the response effort in the communities and any other issues that may impact the recovery process.

Public Assistance Process

1. The State Public Assistance Officer (PAO) is part of the Recovery Team and is responsible for working with the Federal PAO to coordinate all activities related to the reimbursement of State and local governments and private not-for-profit organizations for eligible costs incurred as a result of the disaster.
2. The PAO will administer all public assistance grants, agreements and contracts and will provide technical assistance to eligible applicants and subgrantees and maintain and submit documentation necessary to obligate and disperse public assistance funds.
3. The PAO will work with the Disaster Response and Recovery Branch Chief to identify support staff that will assist in the coordination of the following activities:
 - a. Federal reimbursement
 - b. Conducting applicant's briefings
 - c. Grant management
 - d. Use of State engineers and inspectors to provide technical support with the preparation of Requests for Assistance forms, etc.
 - e. Preparing with FEMA the scope of work and cost estimates for large and small projects
 - f. Serve as Special Consideration Liaison and Applicant's Liaisons
 - g. Management of subgrants
 - h. Maintenance of accurate correspondence and financial records
 - i. Legal review to ensure compliance with local, state, and Federal regulations

Hazard Mitigation Process

The hazard mitigation program is designed to permanently reduce or eliminate the long-term risk to human life and property from natural hazards. Federal, state, and local hazard mitigation responsibilities are prescribed by the Stafford Act and may be available following the declaration of a major disaster or emergency or declaration for fire suppression assistance.

1. Federal

The FEMA Regional Director appoints a Federal Hazard Mitigation Officer to manage hazard mitigation programs and activities that include assisting the State and local governments in identifying appropriate mitigation projects that will measurably reduce the impact of specific hazards. In addition, the Federal Hazard Mitigation Officer follows-up with State and local governments to ensure mitigation commitments are fulfilled.

2. State

- a. The Governor appoints a State Hazard Mitigation Officer who reports to the Governor's Authorized Representative (GAR) and is responsible for the following activities:
 - 1) Acting as the point of contact for all matters related to hazard mitigation planning.
 - 2) Preparing and submitting a hazard mitigation plan(s) or updates to existing plans that include an evaluation of the natural hazards in the declared area and identification of appropriate actions to mitigate those hazards.
 - 3) Participating on the Hazard Mitigation Survey Team with other state, federal, and local personnel as appropriate.
 - 4) Assessing that State and local governments are taking appropriate hazard mitigation actions.
 - 5) Coordinating the hazard mitigation activities of State agencies to ensure they are contributing to the overall lessening of vulnerability to natural hazards.

3. Local

- a. Local governments will appoint a Local Hazard Mitigation Officer if appropriate and participate on a voluntary basis in the development and implementation of hazard mitigation plans.

- b. Local governments will coordinate and monitor implementation of local hazard mitigation measures in coordination with the State and Federal Hazard Mitigation Officers. (Refer to the State of Colorado Hazard Mitigation Plan for additional information.)

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| EMERGENCY SUPPORT FUNCTION # 15 EXTERNAL AFFAIRS | | Date Approved: | |
| | | Revised Date: | |
| | | Supercedes: | |

EMERGENCY SUPPORT FUNCTION #15
EXTERNAL AFFAIRS

Lead Agency: Park County Board of Commissioners and Attorney’s Office

Supporting Departments/Agencies: All county departments and elected officials, volunteer organizations, professional associations, and private entities.

I. PURPOSE

The purpose of ESF #15: External Affairs is to establish uniform policies for the effective development, coordination, and dissemination of information to the public in the event of a disaster. This ESF also describes the means, organization, and process by which a jurisdiction provides timely, accurate, and useful information and instructions to area residents throughout an emergency.

II. SCOPE

- A. Emergency public information actions before, during, and following any emergency will be determined by the severity of the emergency as declared by involved jurisdictions, county administration, State agencies, or as perceived by the public. A significant emergency public information response will involve many local, regional, State, and private sector agencies.
- B. For the purpose of this ESF, Public Information Officers (PIO’s) will represent their own agency and speak about their agency's involvement in response and recovery operations in an event-driven environment. The county PIO, through the Joint Information System (JIS), using the Emergency Operations Center and Office of Emergency Management as the central point of contact, shall be kept informed about all participating agency news and information releases throughout response and recovery operations.

- C. For all county incidents of significance involving a statewide emergency or disaster declaration, the Colorado Division of Emergency Management (CDEM) PIO, through the JIS, shall be kept informed about all press releases throughout response and recovery operations.
- C. This ESF provides for public information, education, and media relations functions incorporating a Joint Information System (JIS) as the information source. Joint Information Center (JIC) operations shall take place at the County Emergency Operations Center, the State Emergency Operations Center (SEOC), or the media center set up at the site of the incident.
- D. Resource requirements, including staffing, equipment, office supplies, and office facilities required will be tailored to the type and magnitude of each specific disaster and full, or partial activation of this plan will be addressed on a case-by-case basis.

III. SITUATION

- A. The public needs timely and accurate information for protection of life and property during response to, and recovery from a disaster or emergency situation.
- B. To reduce inaccuracies and misinformation, Park County will initiate a Joint Information System (JIS) to coordinate information with participating local, regional, State, and Federal agencies. Based on the urgency of the situation and the need for inter-agency cooperation, agencies should attempt to coordinate emergency public information through the Emergency Operations Center.
- C. Local jurisdictions will provide immediate and vital information to the public regarding response and recovery activities through the designated PIO or through the Emergency Operations Center.
- D. At no time will a news release from any local jurisdiction conflict with news releases from local government.
- E. Under the JIS/JIC concept, each agency representative has the commitment to share and coordinate information with all other participating agencies prior to its release to the media and public.

- F. The County Attorney's Office has lead responsibility as the official spokesperson for Park County government actions.
- G. A virtual JIC may be initiated through technological means when geographical restrictions, incident management requirements, and other limitations preclude physical attendance by public information officers/liaisons at a central location.
- H. The Emergency Alert System (EAS) may be utilized by the State to broadcast a public alert to specific jurisdictions. For more information regarding EAS see the ESF #2 Communications.

IV. Concept of Operations

The following systems and procedures will be applicable to the response and recovery phase of any disaster or emergency situation.

- A. In a disaster, the Office of Emergency Management will activate the Emergency Operations Center (EOC). This will become the focal point for the receipt of information and therefore, is a logical location for the preparation and distribution of emergency public information if so deemed by the Board of County Commissioners.
- B. The Incident Commander, EOC Manager, or the Director of Emergency Management will appoint or designate a Lead Emergency Public Information Officer to coordinate the release of public information through the JIS, and to the public through the media.
- C. A Joint Information Center (JIC) may be established by the EOC through ESF #15. Involvement of other agency/organization Public Information Officers will be determined by the scope and nature of the disaster. The JIS will continue with the establishment of the JIC.
- D. The JIC becomes the focal point for dissemination of all emergency public information about emergency and disaster response and recovery operations. This will reduce or eliminate negative information that may arise and ensure emergency and disaster information is delivered to the citizens of Park County.

- E. JIC PIO's are responsible for setting-up news briefings for key disaster officials, writing and disseminating news releases to appropriate media outlets, monitoring and analyzing TV, radio, and newspaper disaster-news coverage and providing this information to the JIS, and preparing background information and fact sheets.
- F. PIO's in the JIC work closely with elected officials, response agencies, regional partners and emergency managers.
- G. If a Statewide or Presidential Declaration has been made, the JIC may be expanded to include State and Federal resources.

V. Organization & Responsibilities

A. Lead PIO

1. Initial actions for the PIO following the notification of an incident will be to:
 - a. identify a Lead PIO, and
 - b. ensure incident personnel are aware of the lead PIO and where to send all public information related questions, and
 - c. discuss involvement of PIO's from concerned agencies and through mutual agreement determine their level of involvement in JIS/JIC operations.
2. During this phase, the Lead PIO and all concerned agency PIO's will jointly craft news releases and determine input and release procedures for the JIS according to the needs of the emergency or disaster situation. As a part of this communication process, the JIS will function to serve communities identified as the affected audiences and establish contact with media outlets necessary to reach those audiences.
3. The Lead PIO serves as the coordinator for public information and is responsible for developing and distributing all approved media information to the news media, rumor control, and/or any other organizations deemed necessary to receive the news advisories.

4. The Lead PIO serves as the EOC representative for news and advisory issues in conjunction with the Board of County Commissioners and ESF #15.
5. The Lead PIO ensures appropriate elected officials, jurisdictional authorities, state officials and legislators who represent areas affected by the emergency or disaster are apprised of issues related to response and recovery. This will be done in conjunction with the Emergency Operations Center.
6. Coordinate the management of the County's emergency public information response through all phases of an emergency or disaster.
7. Ensure coordination of information and press briefings with the Board of County Commissioners and other elected officials.
8. Provide information on the emergency or disaster, its impact on the County, incident response actions, and agency support being provided to local jurisdictions and response agencies. This will be done in cooperation and collaboration with the Emergency Operations Center.
9. Provide information on recovery programs designed to return, if possible, to its pre-incident condition. This will be done in cooperation and collaboration with the Emergency Operations Center and the Office of Emergency Management.
10. Collect and maintain the following ESF status information and coordinate with the Emergency Operations Center manager to ensure inclusion into the Situation Report (SITREP):
 - a. Media releases issued.
 - b. Schedule of press conferences and releases.
 - c. Unmet needs.
 - d. Major Public Information issues/activities.
11. Communicate and address staffing and resource shortfalls.

