

Park County, CO

If you are new to Park County or have been a resident for many years, Park County Development Services has created this Guide as a tool for you to use as you walk through the permitting process for completing your building project. If at times the process seems confusing, please contact us for help or clarification.

We are here to make your experience with Park County an enjoyable one.

Park County Planning Department: 719.836.4254

Environmental Health Department: 719. 836.4267

Building Department: 719.836.4255

Hours: 7a.m.-6 p.m. M-TH.

We are glad you've chosen Park County for your home.

Directory of Park County Services

ELECTRIC:

Xcel Energy	1.800.895.4999
Intermountain Rural Electric Assoc. Conifer, CO	303.838.5583
Intermountain Rural Electric Assoc. Woodland Park, CO	719.687.9277

NATURAL GAS:

Colorado Natural Gas Divide, CO	719.686.1328
Colorado Natural Gas Pine, CO	303.838.2090

PHONE SERVICE:

Qwest	1.800.244.1111
South Park Telephone	888.837.6400

PROPANE:

Bailey Propane Co.	303.838.5411
Ferrellgas (Fairplay)	719.836.0378
All Star Gas (Fairplay)	719.836.2474

WELL INFORMATION:

CO Division of Water Resources	303.866.3581
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*This is a list of services for your convenience only.
Park County does not endorse or recommend any service.*



**Park County
Development Services**

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PARK COUNTY PERMITTING GUIDE

Building a new home?

An addition to an existing home?

An accessory structure?

This Guide will walk you through

the permitting process to

complete your project.

The Permitting Process

Welcome to Park County! We're glad you've chosen our beautiful county for your home. Please use this brochure as your guide to the Park County permitting process.

The Development Services Office is located at 1246 Co Rd 16 Fairplay, CO on the second floor. A map is available under Quick Links on the Planning and Zoning page of the County website: www.parkco.us. The Environmental Health Department recommends that before you begin the permitting process, you locate your well on your property. This will determine the siting of your home and the design/location of your Onsite Treatment Wastewater Systems (OWTS). The Colorado Division of Water Resources, listed in the Directory of Services in this brochure, issues all well permits.

PLANNING

1 The first step to obtaining your development permits is to obtain Planning and Zoning approval from the Planning Department. The purpose of the Planning & Zoning approval is to help the Planning Department determine the zoning of your property, setback requirements, and other important land use considerations. The Planning & Zoning approval materials may be found within the Development Permit Application, which is available on the Park County website on the Building Department page.

The Planning and Zoning approval requires a recorded warranty deed, a site plan, and any other applicable Planning and Zoning materials. The site plan requirements are listed under item #1 on page four of the Development Permit Application.

ENVIRONMENTAL HEALTH

2 To obtain a septic and driveway permit you will need your approved paperwork from the Planning Department, your completed OWTS and driveway permit applications, and applicable fees. The OWTS and driveway application instructions explain the inspection procedures and your responsibilities as the property owner in preparing the site for inspection. The OWTS and driveway permit applications and instructions may be found on the County website on the Environmental Health Department.

Your OWTS and driveway permits will be issued after the preliminary inspection of your property by the Environmental Health Department.

The Building Department, located just across from the Environmental Health Department, will be your final step in the permitting process.

BUILDING

3 To obtain a building permit, you must submit your engineered building plans and the completed Development Permit Application. Your plans are then reviewed for compliance with the county building codes. The Park County Building Permit Guide may be found on the Park County website on the Building Department. It explains the process and what you need to submit for the plan review.

Please note that a final inspection for a Certificate of Occupancy will not be scheduled until the State Plumbing and Electric are signed off and your OWTS and driveway have been approved and finalized by the Environmental Health Department.

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1246 C.R. 16; Box 1598, Fairplay, CO 80440
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Environmental Health Ph: 719.836.4267,
codeenforcement@parkco.us
Building Department Ph: 719.836.4255, building@parkco.us