

**PARK COUNTY APPLICATION FOR
TEMPORARY USE PERMIT
NON-REFUNDABLE APPLICATION FEE: \$1700 FOR APPLICATIONS
REQUIRING PUBLIC HEARINGS, \$550 FOR ADMINISTRATIVE
APPLICATIONS**

All applicants must attend a pre-application conference with the Park County Planning Department Staff. The Planning Director shall decide with an administrative decision if the application requires Administrative or Quasi-Judicial review and request an appropriate number of copies of the complete application for processing.

If you have questions regarding this form please contact the Planning Department by phone at (719) 836-4254, or e-mail pcpd@parkco.us, fax (719) 836-4351, or write to us at P.O. Box 1598 Fairplay, CO 80440.

A. APPLICANT AND OWNERSHIP INFORMATION

Applicant's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone

(work) _____ (home) _____ (fax) _____

Owner's Name: _____

Mailing Address: _____

Telephone No.: _____

B. PROPERTY INFORMATION

Complete Legal Description of Property Proposed for the Temporary Use Permit (attach additional page, if necessary):

Street Address of Property: _____

Property's Total Acreage: _____

Current Zone District of Property: _____

For County Use Only Planning Department Confirmation of Current Zone District: District: _____ Print Full Name _____
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Requirements for a Temporary Use Permit
Article V, Division 6, Section 5-601

**For County
Use Only:**
Initial Receipt of
the Required
Information

C. APPLICATION REQUIREMENTS

1. Application Fee. An application fee in the amount of \$1060 (quasi-judicial applications) or \$530 (administrative applications) must be paid at the time of submission of the application. Make the check or money order payable to: Park County Planning Department. The fee pays for the typical cost to the County to process the application. Any additional costs that may occur are the applicant's responsibility.
2. Tax receipt-showing payment of current taxes. This can be obtained at the Park County Treasurer's office.
3. Evidence of Ownership and Encumbrances as defined by Article IV of the Land Use Regulations.
4. A legal description of the property proposed for the Temporary Use prepared by a licensed Colorado land surveyor.
5. A list of names and mailing addresses of all owners of adjacent property to the property subject to the Temporary Use, this information is at Park County Assessor's Office.
6. A Current Conditions map of the property proposed to be subject of the Temporary Use including the following information;
 - a. Points of access to the property, internal roads and trails including widths, and approximate grades. The Current Conditions Map must illustrate how access is obtained from the property subject to Temporary Use to the nearest County road or highway;
 - b. Natural features of the property subject to Temporary Use including, wetlands, riparian areas, water bodies (e.g., lakes, ponds, streams, whether continuous or seasonal), and slopes greater than thirty percent (30%);
 - c. Structures on the property subject to the Temporary Use Permit.
7. Proposed Plan for the Temporary Use Plan describing in text, mapped, and/or graphic form the following information as relevant to the proposed Temporary Use:
 - a. Area, extent, and physical layout of all proposed Temporary Use(s);
 - b. Traffic management plan including areas of ingress, egress, emergency vehicle access, pedestrian walkways, parking areas, and the manner proposed to manage and control the flow of vehicular and pedestrian traffic;
 - c. All physical improvements proposed to be constructed;

(1.) _____

(2.) _____

(3.) _____

(4.) _____

(5.) _____

(6.) _____

(6a.) _____

(6b.) _____

(6c.) _____

(7.) _____

(7a.) _____

(7b.) _____

(7c.) _____

For County Use Only: Initial Receipt of the Required Information
(7d.) _____
(7e.) _____
(7f.) _____
(8.) _____
(9.) _____

- d. Emergency services plan which includes descriptions of the emergency (law enforcement, emergency medical, and other needed services) names, addresses, and telephone numbers of all service providers, copies of contracts for all services, description of the general qualifications of service personnel, and proposed location and layout of service areas dedicated to emergency services;
 - e. Public service areas, including information booth(s), public restroom facilities (including number, type, and locations);
 - f. Accommodations proposed for the needs of handicapped persons.
8. A Site Evaluation letter from Park County Environmental Health Department.
9. The property must be clearly identified with the address and posted according to the Park County address requirements (attached).

Note: Refer to Park County Land Use Regulations Article V, Division 6.

D. APPLICANT AND LANDOWNER SIGNATURES:

The undersigned applicant and landowner hereby verify and affirm that the information contained in this application is complete and accurate. The undersigned applicant and landowner understands and acknowledges that the submission of inaccurate and incorrect information may result in the denial or rejection of the application and/or result in the invalidation of any approvals issued by Park County, Colorado.

Applicant: Signed: _____
Print name: _____
If company, state Title/Position: _____

E. VERIFICATION OF DATE OF DELIVERY OF APPLICATION

This application was submitted to the Park County Planning Department on the following date and time:

_____, 20____
Month Day Year

For County Use Only: Verification of Date of Delivery and County Receipt of Application Date: _____ Print Name: _____
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Payment of the Applicant Fee was made by:

_____ Personal Check # _____ Amount \$ _____
_____ Cash Amount \$ _____
_____ Other _____ Amount \$ _____

APPLICANT MUST ATTEND THE HEARING. IF A REPRESENTATIVE ATTENDS THE HEARING ON BEHALF OF THE APPLICANT, A NOTARIZED LETTER OF CONSENT MUST ACCOMPANY THE APPLICATION.

ALL PLANNING COMMISSION HEARINGS WILL BE SCHEDULED FOR THE SECOND TUESDAY OF EVERY MONTH. IF A QUORUM IS NOT AVAILABLE, THE HEARING WILL BE SCHEDULED THE NEXT AVAILABLE DATE.

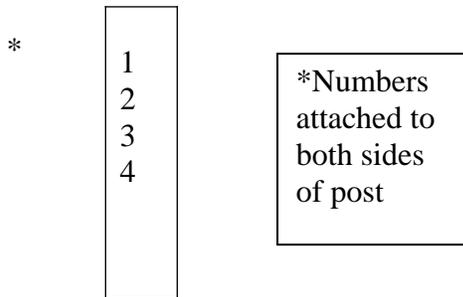
“POSTED” ADDRESS REQUIREMENTS

Park County Land Use Regulation
Section 7-1207 Address Number Signage

Park County requires properties undergoing development to have a permanent address posted. This address post is permanent and is not just for the inspector but is for the use of the Fire Department, Sheriff and Emergency Services. The street address numbers need to be posted on the property prior to the preliminary inspection of the driveway.

- ❑ Numbers shall be attached to a 4” X 4” treated wood or redwood post.
- ❑ The post shall be placed at the driveway no further than 5 feet from the property line. **Note: The post must not be placed in the county road right-of-way.**
- ❑ The top of the post shall be installed, in a permanent fashion, a minimum of 48 inches above the ground. If the ground is frozen, place the post in a 5 gallon bucket filled with sand or rock until the post can be permanently installed into the ground.

The sign specifications are shown with the below two examples.

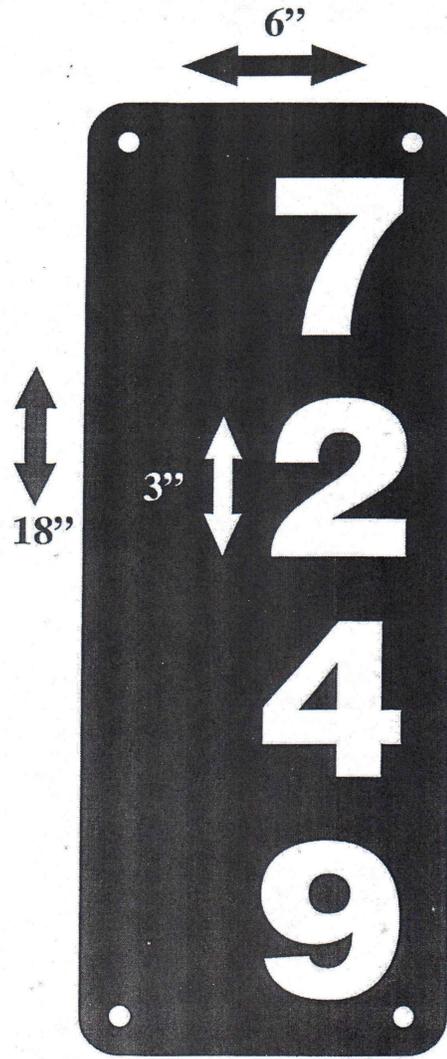


Note: Contact your local Fire Protection District for signage information
Type of Sign specifications for numbers is attached.

SIGN SPECIFICATIONS

Standard Size - 6" x 18"

Standard Color – Green Background with White Reflective Numbers



4 Holes for Easy Mounting

Rounded Corners For Safety