



**PARK COUNTY APPLICATION FOR
OUTDOOR EVENTS PERMIT**
(Please Type or Print Legibly)

Mail Application to: Park County Planning Department;
P.O. Box 1598; Fairplay, CO 80440

Date Submitted: 5/4/16

Date of Completeness Determination: _____

- Application fee of \$ 2150.00 paid with
_____ Cash _____ Check # _____ _____ Other _____
- Proof of ownership of the property on which the event is taking place, in the form of a recorded Warranty Deed. This can be obtained at the Park County Clerk and Recorders office.
- Tax receipt showing payment of current property taxes. This can be obtained at the Park County Treasurer's office.
- An Agreement for Payment of Development Review Expenses may be required if the anticipated review costs will exceed the set fee.

EVENT DESCRIPTION

- Full Name of Event:
HARTSEL DAYS
- Additional Names of Event (AKA):
NONE
- Set Up Duration:
 - Start Date/Time: Aug 6, 2016 @ 7:00a.m. Completion Date/Time: Aug 6 @ 10:00a.m.
 - Maximum number of people on site: 30
- Event Duration:
 - Start Date/Time: AUG 6 9:00a.m. Completion Date/Time: AUG 7 @ 9:00 p.m.
 - Maximum number of people on site: 250



- Tear Down/Clean Up Duration:
 - Start Date/Time: Aug 7 5:00pm Completion Date/Time: Aug 7 9:00pm
 - Maximum number of people on site: 25

- Years and Location Event Previously Held:

27 years in HARTSEZ

- Tax Parcel(s) (Schedule Number(s)) where event will be held:

Throughout Town

- Complete legal description of the property for the proposed event (attach additional page as needed):

88-86 Valley Street

- Property Physical Address:

88-86 Valley St.

- Nearest Town to Event Location:

<input type="checkbox"/> Alma	<input type="checkbox"/> Fairplay	<u>☒ HARTSEZ, Co.</u>
<input type="checkbox"/> Bailey	<input type="checkbox"/> Guffey	
<input type="checkbox"/> Como	<input type="checkbox"/> Lake George	

- Total Acreage of the property: _____

- Applicant Name: Linda Friez Vice President
 - ☒ Applicant's Physical Address:

4995 Accoolatha Rd.

HARTSEZ, Co 80449
 - Email Address: LFRIEZ83@G.mail.com
 - Event Contact: Linda Friez
 - Title: Vice President
 - Phone: 719-839-0707
 - Email: LFRIEZ83@g.mail.com

• Property Owner Name: Hartse 2 Fire Protection District

○ Owner's Physical Address:

86 Valley Ave
Hartse, Co 80449

○ Email Address: Hartse2fire@hotmail.com

○ Owner Contact: _____

○ Title: Fire Chief - Jay Hutcherson

○ Phone: 719-836-3500

○ Email: _____

• Event Description (be very specific, attach additional page(s) as necessary):

Vendors, Food Vendors, Car Clubs, Parade
Pancake Breakfast, Cowboy Church, Kids Games

• Purpose of Event:

Community Involvement and Enrichment

• Expected Attendance:

151-500 501-1,000 1,001-2,000 2,001-3,000

▪ Associated Activities

Live Music

Food Vendors / Number: 5

Alcohol Vendors / Number: 0

Merchandise Vendors / Number: 10-15

Camping None

Athletic Events (specify): None

Animals / Livestock (specify): Horses in Parade - Sheri The Cow For Cow Plop Bingo

Fireworks None

Open fires / campfires None

- Carnival Rides (specify): None
- Other (specify): Five rides on horse and mule drawn wagons

EMERGENCY SERVICES

1. Law Enforcement & Security

- Name of security service Vendor: None HFPD and Mr. Watson (background in police work) who will be camping on-site & doing rounds at night
- Vendor Contact Name: Susan BURGARDT
- Vendor Contact Phone: 719-837-3033 Email: SUSANBURGARDT@gmail.com
- Copy of contract with vendor. Hartset Days@gmail.com
- See plan requirements.

2. Fire Protection

- Name of fire protection vendor: Hartset Fire Protection District
- Vendor Contact Name: Chris Tingle
- Vendor Contact Phone: 719-836-3500 Email: Hartsetfire@hotmail.com
- Copy of contract with vendor.
- See plan requirements.

3. Medical Services

- Name of Medical Service Vendor: Hartset Fire
- Vendor Contact Name: _____
- Vendor Contact Phone: _____ Email: _____
- Copy of contract with vendor.
- Supervising Physician Medical Director Name: _____
- Medical Director Contact Phone: _____ Email: _____
- Attach letter from Physician Medical Director confirming responsibility for all persons providing event medical care
- On-site Medical Service providers: NA
 - Physician #: _____
 - Nurse #: _____
 - Physician Assistant #: _____
 - Paramedic #: _____
 - EMT #: _____

- Number of on-site ambulances: _____

SANITATION & WATER

- Name of Sewage Disposal and Toilet Facilities Vendor: WARREN DALE
Vendor Contact Name: WARREN DALE
- Vendor Contact Phone: 719-836-3291 Email: Jewellseptic.com
- Name of Waste Collection & Removal Vendor: NA
- Vendor Contact Name: WARREN DALE
- Vendor Contact Phone: _____ Email: _____
- Copies of vendor contracts.
- See plan requirements.

I have read and understand the above conditions, requirements, and considerations. My organization and I agree to abide by them. Further, I will insure that no resident in the area of this event will be denied access to his or her residence or place of business as a result of this event. I recognize that failure to comply with conditions, requirements, and considerations set herein shall result in this permit being revoked, and all applicable fees forfeited. Applicant agrees to indemnify the County, its officials, agents, and employees and other participating governmental entities from any and all liability, damage, loss, cost or expenses, including attorneys' fees, incurred as a result of claims brought against them by any person or entity, and arising either in whole or in part as a result of this special event.

The undersigned applicant and landowner hereby verify and affirm that the information contained in this application is complete and accurate. The undersigned applicant and landowner understand and acknowledge that the submission of inaccurate and incorrect information may result in the denial or rejection of the application and/or result in the invalidation of any approvals issued by Park County, Colorado.

We, the undersigned, acknowledge that the Outdoor Event operator and property owner shall be jointly and severally responsible for meeting the provisions of these standards and regulations, assuring that attendance does not exceed the maximum approved, for operational maintenance, for the clean, safe and sanitary condition of the grounds, sanitary facilities and other service equipment; fully implementing the fire, safety and medical plans; cooperating with law enforcement, medical personnel and fire safety staff; complying with all federal, state and local laws; and fully implementing the noise reduction, crowd control and traffic safety plans.

We understand that, in addition to any fines or penalties assessed under any other law or regulation, event organizers and landowners will be liable for all violations of the noise ordinance, State regulation, and/or noise limits applicable to the Outdoor Event, in the following amounts:

1. \$500 for the first offense, and
2. \$10,000 for the second offense and each subsequent offense.

We further understand that the permit may be revoked by an administrative decision finding that:

- a) The Outdoor Event has failed to comply with any condition of the Outdoor Event Permit and the applicant has not remedied the failure immediately following notification by

the County; or

b) The Outdoor Event has failed to comply with any federal, state, or local law and the applicant has not remedied the failure immediately following notification by the County.

Chief Officer, Sponsoring Organization: *Linda Friel* 5-2-2016
Signature Date

Primary Contact/Organizer: *Linda Friel* 5-2-2016
Signature Date

Landowner: *Chief of Police* 5-3-16
Signature Date

COUNTY USE ONLY BELOW THIS LINE

Conditions

Your permit is approved with the following conditions:

- Payment – Payment to the Park County Sheriff's Office for law enforcement staffing and other involved governmental entities must be received at least fourteen (14) days prior to the date of the event.
- Staff (Paid or volunteer) – Organizer will adequately staff required positions. Staff will be instructed to assist in staging a safe and orderly event. Staff must be easily identifiable through use of bib, shirt, vest or cap.
- Venues/Routes – Venue location/Routes for events will not be changed unless specific approval is given by the Director of Department Services or Designee, the Sheriff or Designee, or the Incident Commander or Designee may approve changes during the event.
- Times – Permits are issued with a set starting and ending time. These times cannot be changed without permission from the Planning Department, the Sheriff or the Incident Commander on the day of the event. Resumption of normal traffic in these areas will occur at the end time specified on the permit.
- Plans & Narratives (Safety & Security, Health & Sanitation, Grounds, Access/Traffic Control, etc.) – Organizer will follow all elements of the approved plans.
- Other permits – Organizers are responsible for ensuring all applicable permits are in place prior to the event.
- Road closures – The following road closures have been allowed for this event. Organizer must place signs according to approved plans.

**Linda Friel
P.O. Box 604
Hartsel, Colorado 80449**

July 20, 2016

Jennifer,

I hope this answers some of your questions for our Hartsel Days Event.

- 1. The Hartsel Fire Department has been in charge of the road closure for the last 24 years. During these years we have never had any complaints or incidents. This year we are adding "Event In Progress" signs on the east and west side of Highway 24. The estimated time for the parade is only 10 to 15 minutes.**
- 2. The Hartsel Fire Department does cover the Hartsel Days Event.**
- 3. The parade starts at the Hartsel Fire Department on the corner of Valley Avenue and Elm Street. It continues down Elm, turns left on Mariposa, another left on Highway 24, goes one block on Highway 24 turning left on Valley Avenue ending at the Hartsel Fire Department.**
- 4. This year we have Mr. Watson in a camper overnite for security behind the Mercantile to make it possible for him to do rounds about Hartsel. This will give the vendors and their products a little security. Mr. Watson is the son of our board member Linda Watson, who has back ground in police work. Also, we will have our Treasurer Linda Iverson collecting money from each event with an escort**

Sincerely,



Linda D. Friel

HARTSEL DAYS 2016

- PARADE ROUTE (Sunday only)
- RESTROOMS AND PORTA POTTIES (16)
- PARKING
- DUMPSTERS (9)
- GARBAGE CANS (22+)
- NIGHT SECURITY STATION



MARIPOSA

ELM STREET

VALLEY Rd.

Highway 29

VENDORS

BAYOU SANDA

BADDER BASIN GAS STATION

POST OFFICE

Country DEAF T STORE

HIGHLINE CAFE

SALOON

South PARK MERCHANTILE

HARTSEL FIRE DEPT

HARTSEL LIBRARY

HARTSEL Community CENTER



Park County Sheriff's Office

P.O. Box 604

Fairplay, CO 80440

719-836-2494

Sheriff Fred Wegener

May 3, 2016

Park County Planning and Zoning Dept.
P.O. Box 1598
Fairplay, CO 80440

Re: Outdoor event for Hartsel Day on August 6th – 7th

The purpose of this letter is to show my support of the upcoming event to be held on August 6th – 7th in Hartsel. It is my understanding that the Hartsel Fire Protection District will be handling any traffic control issues.

Best Regards,

Sheriff Fred Wegener



HARTSEL FIRE PROTECTION DISTRICT
P.O. BOX 10
HARTSEL, CO 80449
719-836-3500
www.hartselfire.org



May 3,2016

Park County Planning Department

To Whom It May Concern,

Hartsel Fire Protection District is aware of the Annual Hartsel Days Celebration which is planned for the first weekend in August, the 6th and 7th. The Fire Department will be on hand for any emergencies and will be participating in the event. The Hartsel Days Celebration Event has permission to use the properties at, 86 Valley Ave. and 88 Valley Ave., which belong to the department, for event functions. (Games, booths, food etc.)

If you have any questions please feel free to call me.

Thank You,

Chief Jay Hutcherson
Hartsel Fire Protection District



Form must be completed on a computer using drop down menus
DO NOT FILL IN THE FORM BY HAND

Special Event Application

Please mail your application to the attention of the CSP Special Events Unit 15055 South Golden Rd. Golden, CO 80401, or
fax your special event application to (303) 273-1840, or email to ron.prater@state.co.us
For more information, please call 303.239.4500.

Application Date (mm/dd/yyyy)	Event Date (mm/dd/yyyy)	Inaugural Event	Recurring Event
May 2016	08/06 & 08/07	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Contact Information

Organization Name

Hartsel Days

Street Address

86 Valley Avenue

City

Hartsel

State

CO

Zip Code

80449

Organization Phone #

719-839-0707

Fax #

Contact Person

Linda Friel

Contact Person Phone #

719-839-0707

Email Address

lfriel83@gmail.com

Alternate Contact

Susan Borgardt

Alternate Contact Phone #

719-837-3033

Alternate Contact Email

susanborgardt@gmail.com

Formal Event Name

Hartsel Days

Event Information

Start Date of Event

August 6, 2016

End Date of Event

August 7, 2016

Start Time of Event

9:00 am

End Time of Event

17:00 pm

NOTE: If times vary on subsequent Dates, Please explain below--***List all applicable times and dates

Requested Parade route on August 7, 2016

Event Coordinator Application

EVENT INFORMATION

Name of the Event:

Hartsel Days

Date(s) of the Event:

Aug 6 + 7, 2016

Location of the Event:

Hartsel, COLORADO

Hour of the Event: (Days and times)

Approx 10 - 4

Sunday only 8:00 breakfast

Expected number of patrons:

500?

Expected peak day(s) if event is longer than 1 day:

SATURDAY

Anticipated Number of Food Booths:

2

(Complete Vendor Information List

and attach)

Event Coordinators Name:

LINDA FRIEL

Coordinator's Phone Number:

(719) 839 0707

Coordinator's Fax Number:

N/A

Coordinator's Mailing Address:

4995 Acolatha, Hartsel (P.O. Box 604)

City

Hartsel

State CO

Zip Code

80449

Coordinator's E-mail address:

Lfriel83@gmail.com

Contact Person during the Event (if different from above):

Contact phone number for the day of the Event:

(⁷¹⁹~~303~~) 839 - 0901

FOR HEALTH DEPARTMENT USE

Date Received: _____ Date Reviewed: _____

EH Representative Signature _____

SERVICES PROVIDED ON-SITE TO FOOD VENDORS (Check all that apply and provide detail if necessary):

Water Supply:

- There is access to a potable water taps on site.
- Vendors must bring their own water supplies.

Wastewater:

- There will be liquid waste collection tanks / receptacles on site.
- Vendors must arrange for their own wastewater disposal.

Electricity:

- There will be no electricity supplied on site.
- There is access to electricity on site.
- Generators will be provided for vendor use.
- Vendors are allowed to use generators on site.

Trash / Refuse:

- There will be trash receptacles for public use.
 - There will be dumpsters for vendor and public trash removal.
- How often will they be serviced? 1-2 times

Toilet Facilities:

- Water carrying public restrooms. How many? 12
 - Portable toilets. How many? 2
- How often will they be serviced? 3

Hand Wash Facilities:

- Water carrying public restrooms. How many? 12
 - Portable hand wash stations. How many? _____
- How often will they be serviced? _____

Other Services:

- Refrigerated truck
- Commissary kitchen (Provide a equipment list)
- Ice

TEMPORARY EVENT SITE MAP (PLEASE PROVIDE MAP ON NEXT PAGE)

Provide a labeled map of the entire Temporary Event area and include the following:

- Toilet facilities (portable and fixed)
- Hand washing facilities
- Trash containers
- Electrical hook-up points and generator locations
- Potable water taps for vendors
- Location of all food preparation and service areas on the event grounds
- Food booth vendors
- Roadways, sidewalks, and walkways
- Refrigerated truck (if applicable)
- Commissary kitchen (if applicable)
- Petting Zoo (if applicable)

***provide any additional information you may find applicable**

