



Received  
3/11/15  
SC

**PARK COUNTY APPLICATION FOR  
LARGE OUTDOOR EVENTS PERMIT**  
(Please Type or Print Legibly)

Mail Application to: Park County Planning Department;  
P.O. Box 1598; Fairplay, CO 80440

Date Submitted: 3/11/15

- Application Fee. \$ 3000.00
- Make the check or money order payable to the Park County Planning Department.
- Proof of ownership of the property on which the event is taking place, in the form of a recorded Warranty Deed. This can be obtained at the Park County Clerk and Recorders office.
- Tax receipt showing payment of current property taxes. This can be obtained at the Park County Treasurer's office.
- A properly executed Agreement for Payment of Development Review Expenses in the attached form.

**EVENT DESCRIPTION**

- Full Name of Event:

Apogaea

- Additional Names of Event (AKA):

• Starting Date: 6/10/15 Start Time: Noon

• Ending Date: 6/14/15 End Time: Noon

- Years and Location Event Previously Held:

2001-2003 as Geodesica Lake Wellington, 2004

Pronia CO, 2005-2010 Lake George CO, 2011-2014 Bailey

- Tax Parcel(s) (Schedule Number(s)) where event will be held:

15598 15596 see Attached

- Complete legal description of the property for the proposed event (attach additional page as needed):

see Attached

- Property Physical Address:

4047 CO Rd 68 Bailey CO

- Nearest Town to Event Location:

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> Alma              | <input type="checkbox"/> Fairplay    |
| <input checked="" type="checkbox"/> Bailey | <input type="checkbox"/> Guffey      |
| <input type="checkbox"/> Como              | <input type="checkbox"/> Lake George |

- Total Acreage of the property: 1685.33

- Applicant Name: Apogee Inc

- Applicant's Physical Address:

1913 19th st

Boulder CO 80302

- Email Address: Moss@apogee.com

- Event Contact: Michael Moss

- Title: President

- Phone: 970-846-6233

- Email: Moss@apogee.com

- Event Description (be very specific, attach additional page(s) as necessary):

See Attached

- Purpose of Event:

see Attached

- Expected Attendance:

151-500    501-1,000    1,000-2,000    2,000-3,000

- Associated Activities

Live Music

Food Vendors / Number: \_\_\_\_\_

Alcohol Vendors / Number: \_\_\_\_\_

Merchandise Vendors / Number: \_\_\_\_\_

Camping

Athletic Events (specify): \_\_\_\_\_

Animals / Livestock (specify): \_\_\_\_\_

Fireworks

~~Open fires~~/ campfires

Carnival Rides (specify): \_\_\_\_\_

Other (specify): \_\_\_\_\_

### EMERGENCY SERVICES

#### 1. Law Enforcement & Security

- Name of Security Service Vendor: Apogee Rangers
- Vendor Contact Name: Dave Wellhausen
- Vendor Contact Phone: 303-931-6531 Email: UncleDave@apogee.com
- Attach letter from Security Service Vendor confirming responsibility to provide event security
- Provide detailed security plan including event safety, traffic control, etc.

#### 2. Fire Protection

- Attach detailed fire mitigation plan for wildland and structure fire in compliance with current adopted fire code
- Location of fire extinguishers: see Attached
- Location of on-site firefighting water sources: \_\_\_\_\_

**3. Medical Services**

- Name of Medical Service Vendor: See Attached
- Vendor Contact Name: \_\_\_\_\_
- Vendor Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_
- Attach letter from Medical Service Vendor confirming responsibility to provide medical services
- Supervising Physician Medical Director Name: \_\_\_\_\_
- Medical Director Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_
- Attach letter from Physician Medical Director confirming responsibility for all persons providing event medical care
- On-site Medical Service providers:
  - Physician #: \_\_\_\_\_
  - Nurse #: \_\_\_\_\_
  - Physician Assistant #: \_\_\_\_\_
  - Paramedic #: \_\_\_\_\_
  - EMT #: \_\_\_\_\_
- Number of on-site ambulances: \_\_\_\_\_

**4. Emergency Activation Plan**

- Attach Communication Plan detailing methods for contacting 911, the Park County Communications Center. Note: many areas of the county lack reliable cellular service
- Attach detailed procedures to address incidents requiring Law Enforcement, Fire, or EMS response:
  - Assault / Threatening or Hostile Person / Person with Weapon / Bomb Threat
  - Civil Disturbance
  - Missing / Lost Person
  - Fire (wildland / structure)
  - Explosion
  - Medical Emergency
  - Severe Weather

**SANITATION & WATER**

- Name of Sewage Disposal and Toilet Facilities Vendor: Columbia Sanitary
- Vendor Contact Name: Sheila Nessler
- Vendor Contact Phone: 303-526-5370 Email: \_\_\_\_\_
- Attach letter from Sewage Service Vendor confirming responsibility to provide event sewage disposal and toilet facilities
- Name of Waste Collection & Removal Vendor: N/A
- Vendor Contact Name: \_\_\_\_\_
- Vendor Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_
- Attach letter from Waste Collection & Removal Vendor confirming responsibility to provide event waste collection and removal
- Detail any potential surface water or ground water impact
- Describe fresh / drinking water sources and methods of distribution to participants



Commander on the day of the event. Resumption of normal traffic in these areas will occur at the end time specified on the permit.

- Operations plan – Organizer will follow all elements of the approved operations plan.
- Other permits – Organizers are responsible for ensuring all applicable permits are in place prior to the event.
- Roads closures – The following road closures have been allowed for this event. Organizer must place signs according to approved plans.

Additional Conditions

**Failure to provide truthful and accurate information and to comply with the terms and conditions of this permit may result in the immediate cancellation of the event, denial of future special event permit applications and the forfeiture of the performance guarantee deposit and application fee.**

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**Park County**

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Sheriff's Office: \_\_\_ Denial \_\_\_ Approval \_\_\_ With Attached Stipulations

Comments:

\_\_\_\_\_  
Sheriff or Designee

\_\_\_\_\_  
Date

Road & Bridge: \_\_\_ Denial \_\_\_ Approval \_\_\_ With Attached Stipulations

Comments:

\_\_\_\_\_  
Director or Designee

\_\_\_\_\_  
Date

County Administration: \_\_\_ Denial \_\_\_ Approval \_\_\_ With Attached Stipulations

Comments:

Chief Administration Officer or Designee

Date

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**Emergency Services**

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Fire District: \_\_\_\_\_ Denial \_\_\_\_\_ Approval \_\_\_\_\_ With Attached Stipulations

Comments:

\_\_\_\_\_  
Chief or Designee

\_\_\_\_\_  
Date

Ambulance District: \_\_\_\_\_ Denial \_\_\_\_\_ Approval \_\_\_\_\_ With Attached Stipulations

Comments:

\_\_\_\_\_  
Chief or Designee

\_\_\_\_\_  
Date

State Patrol: \_\_\_\_\_ Denial \_\_\_\_\_ Approval \_\_\_\_\_ With Attached Stipulations

Comments:

\_\_\_\_\_  
Captain or Designee

\_\_\_\_\_  
Date

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## 1.0 Event Description:



### Apogaea 2015 – Synchronicity

#### About Apogaea

Apogaea is a collaborative outdoor arts, music, and camping experience held in the mountains of Park County, Colorado. Over our 11 years of producing Apogaea our attendance has increased from 400 to 2400. We are not just a camping party in the woods. We are a community that pride ourselves on creating an environment based on participation, expression, creativity, sharing; and NOT on commerce. Please see the 10 Principles for more information on how we view our community.

As a 501C-3 organization, Apogaea, Inc. is a member-based organization composed of individuals who are affiliates of the Corporation and actively participating within in it on a voluntary basis. There are no paid roles within Apogaea, Inc. We operate year-round in preparation for Apogaea. Our volunteers are the heart of our organization and are organized into the following departments:

- **Acculturation**
- **Apogaea Security Squad (A.S.S.)**
- **Apogaea Department of Public Works (DPW)**
- **Apogaea Media and Propaganda (AMP)**
- **Art Funding Department**
- **Bureau of Apogaea Medical and Fire (BAMF)**
- **Center Camp**
- **Communications**
- **Event Logistics (other departments)**
- **Finance**
- **Fire Conclave (Fire Performance)**
- **Gate**
- **Greeters**
- **Historian**
- **Info Booth**
- **IT Department**
- **Land Search**
- **Parking**
- **Philanthropy**
- **Placement & Sound**
- **Rangers**
- **Volunteer Department**
- **Youth**

Apogaea is a sanctioned Regional Burning Man event that is required to uphold all of the tenants of Burning Man including the Ten Principles of Burning Man, which are attached. As a regional event we are required by Burning Man to be fully insured, permitted, have participant safety/medical, security, appropriate fire safety plans, and be accessible to the wider community.

Apogaea Inc. has been successfully operating the Apogaea event since 2004 when we had less than 400 people in attendance. This year we are growing our event by 10% to a maximum participation of 2400 people. Over the years we have controlled our growth even though demand has always greatly outstripped the supply of tickets. We intentionally control our growth through a strictly enforced ticketing policy to ensure our volunteer-run organization can safely and effectively manage the event with the resources we have. This means that there are NO GATE TICKET SALES, ever. All of our finances are available for viewing at our website; <http://apogaea.com/about/financials/> .

Our event is unique. We have no main stage, no headline acts, and no vending. We are completely participant driven. Apogaea is the canvas upon which our participants paint by contributing their own art, camps, events, and creativity. Our participants spend thousands of hours building magnificent, often interactive, art simply to share it with their fellow community members. During the event you are surrounded by art and radical self-expression of all of the participants. Please see our Apogaea Art document for more information.

Everyone who attends the event, from the Apogaea Board of Directors to the first-time participant, must purchase a ticket to the event. This ensures all of our volunteers and participants support the overall community with their commitment to purchase a ticket.

We are radically self-reliant. Apogaea provides the essential infrastructure to ensure the safety and functionality of the event. This includes medical, toilet facilities, security. There is no commerce at Apogaea. Participants are educated to bring with them everything they need to survive, and enjoy, several days of camping: food, water, shelter, first-aid kits, light sources, shade structures, heat sources, trash bags, waste water containers. There is no commerce at Apogaea, only gifting. If you left your toothpaste at home, you simply need to ask your neighbor. Our participants come to Apogaea ready to take care of themselves and support their community. Please see the Apogaea Health and Sanitation Plan.

We are proud that we are a different from other festivals and that we approach community in our own unique way. We would even say that we revel in our uniqueness, but we are always open to inviting people to join us as we celebrate our culture of art, self-expression, self-reliance and communal effort. The main way we educate ourselves, and those new to the community, is our yearly Survival Guide. This required reading is the guidebook by how we play well and safely together in these beautiful mountains. Please see our 2014 Survival Guide for more information. We are currently producing a new guide for this year and will provide it upon completion, which is estimated as May 1st.

Apogaea is a family friendly event and is very open to children and families. Our Youth Department works very closely with participants who decide to bring their children to the event. We have a Kids Camp for families who want to camp together and support each other during the event with baby-sitting and support. The community is very respectful of children and supportive of families that decide to bring their children. Please see Apogaea Youth Policies and Procedures for more information.

## **Apogaea 2015**

This year our event is proposed for the General Ticket holder, June 10th through June 14<sup>th</sup>. Set up and strike days are June 9<sup>th</sup> and Jun 15<sup>th</sup>, 16<sup>th</sup>. The event will take place on the Berger Land Company Property at 4047 Co Rd 68, Bailey CO.

We propose the following periods for the event:

- June 9th: Set-up for registered theme camps, Volunteers and Members of Apogaea Inc- No General ticket holders allowed
- June 10th: 1200 hours to June 14th 1700 hours – All Ticket Holders
- June 15th: Extended Exodus Until 1200 Hours – Preregistration required for Camps needing additional breakdown time and Departments needed for Strike – No general ticket holders allowed
- June 16th: DPW Clean up and Land Check Off – No general ticket holders allowed

Art is a core part of our event. Many of our participants bring, build and install art for the community to enjoy. Our desire to be a longer event than the 48 hour suggested limit is to allow for the participants with more elaborate projects time to build, enjoy, and remove their projects. This extended event schedule also allows for a greatly distributed flow of traffic into the event over the span of days, minimizing impacts on Park County roadways. Please see our Transportation, Gate and Parking Plans.

Over the last 4 years Apogaea has been on the Berger Land Company Property. We have developed a very professional, respectful working relationship with Platte Canyon Fire Department and Park County Sheriff's Office. During this time we have had very little impact on the operations of these departments. This year we are working closely with Platte Canyon Fire Department to provide additional medical services at Apogaea. Our Apogaea Rangers have always worked closely with the Park County Sheriff's office to provide security at the event. Over the last four years we have had just two incidents that required involvement of the Sheriff's Department. We have always been very responsive to any issues that arise from our event. Please see our Safety and Security Plans for more information.

This year we will also be producing an event the weekend before Apogaea, called Safetygaea. During this separately permitted event, we will be building our core community infrastructure and practicing our Incident Command System responses for specific scenarios. Please see the Permit Application for Safetygaea for more details. During the days between Safetygaea and Apogaea there will be a very limited number of Apogaea Inc Members on site to protect and monitor the Event Grounds.

## 1.1 Company Resume



### Overview

Apogaea is a non-profit art and music festival founded in 2004. It is an official regional event as designated by the Burning Man organization, and adheres to rules as established by the organization, including its ten principles, which include self-expression, self-reliance, gifting, civic responsibility, decommodification, participation, and leave no trace.

### History

In 2004, organizers of Geodesika, a festival held in Park County from 2001 to 2003, along with several community leaders, formed Apogaea as a Colorado corporation. The idea was to provide an organizational structure capable of supporting the event's growth. Apogaea has been held in early June every year since, all but one year in Park County, and now serves around 2,300 participants. The event has been fully permitted since its inception and maintains appropriate liability insurance. In 2008, Apogaea applied for and was granted its 501c(3) non-profit status. The event is currently held on land owned by the Berger Family.

### The Festival

Apogaea consists of diverse forms of expression represented by a broad interpretation of art. At Apogaea art takes many forms including painting, sculptures, large-scale installations, costuming, music, gifting, and theme camps (art collectives that provide anything from games and costumes to dancing and shelter). In order to encourage the creation of art, Apogaea grants over \$50,000 to individual artists and theme camps.

### Safety

Safety is a top priority for Apogaea. Apogaea has three main safety departments as well as an Incident Command System, all lead by well-trained and experienced individuals. These departments include: medical, fire and rangers (think: security meets concierge). Apogaea also requires all participants to read its Survival Guide, a comprehensive publication that delineates everything a participant needs to know to attend and be safe. Because of Apogaea's focus on organization and its planning with local governmental agencies, it should be noted that in its twelve year history, Apogaea has had no serious incidents, and minimal issues requiring outside assistance.

## **Community Support**

Apogaea values its long standing relationship with Park County and the Town of Bailey. It is estimated that Apogaea brings in upwards of \$50,000 annually to the community through land rental, road improvements, ice sales, propane, porta-john rentals, and shopping with local vendors (gas, food, hardware, etc.). Apogaea also makes charitable donations to such local groups as the I Love U Guys Foundation, and the Mountain Resource Center food bank, as well as providing volunteer staffing for Emily's Parade.

## **Governance**

Apogaea is governed by an unpaid Board of Directors and an executive team consisting of a president, vice president, treasurer and secretary, also volunteer. Each operational area such as parking, medical, infrastructure, placement, sound abatement and art is managed by an event lead, and in turn, day/shift leads. As Apogaea is a participatory event, much of the work pre-event, at the event, and post-event are provided by its 400+ volunteers.

Apogaea Inc.

Executives

Michael Moss, Director and President - 970-846-6233

Sharon Duran, Director and Secretary - 720-289-0349

Scott Rickert, Treasurer - 720-299-8981

Michael Yancey, Senior Director 970-301-8199

John Perez, Director - 607-379-0947

Greg Schmid, Director - 303-762-1986

Jason Sherry, Director - 720-340-1423

Mariah Rosel, Director - 614-565-8232

## **1.2 Apogaea's Ten Principles**

Crafted not as a dictate of how people should be & act, but as a reflection of our community's ethos & culture as it has organically developed.

### **Radical Inclusion**

Anyone may be a part of our community. We welcome & respect the stranger. No prerequisites exist for participation.

### **Gifting**

We are devoted to acts of gift giving. The value of a gift is unconditional. Gifting does not contemplate a return or an exchange for something of equal value.

### **Decommodification**

In order to preserve the spirit of gifting, our community seeks to create social environments that are unmediated by commercial sponsorships, transactions, or advertising. We stand ready to protect our culture from such exploitation. We resist the substitution of consumption for participatory experience.

### **Radical Self-reliance**

We encourage the individual to discover, exercise and rely on his or her inner resources.

### **Radical Self-expression**

Radical self-expression arises from the unique gifts of the individual. No one other than the individual or a collaborating group can determine its content. It is offered as a gift to others. In this spirit, the giver should respect the rights and liberties of the recipient.

### **Communal Effort**

Our community values creative cooperation and collaboration. We strive to produce, promote and protect social networks, public spaces, works of art, and methods of communication that support such interaction.

### **Civic Responsibility**

We value civil society. Community members who organize events should assume responsibility for public welfare and endeavor to communicate civic responsibilities to participants. They must also assume responsibility for conducting events in accordance with local, state and federal laws.

### **Leaving No Trace**

Our community respects the environment. We are committed to leaving no physical trace of our activities wherever we gather. We clean up after ourselves and endeavor, whenever possible, to leave such places in a better state than when we found them.

## **Participation**

Our community is committed to a radically participatory ethic. We believe that transformative change, whether in the individual or in society, can occur only through the medium of deeply personal participation. We achieve being through doing. Everyone is invited to work. Everyone is invited to play. We make the world real through actions that open the heart.

## **Immediacy**

Immediate experience is, in many ways, the most important touchstone of value in our culture. We seek to overcome barriers that stand between us & a recognition of our inner selves, the reality of those around us, participation in society, and contact with a natural world exceeding human powers. No idea can substitute for this experience.

## **2.0 Operations Plan**

### **2.1 Construction**

#### **Apogaea Site Specific Construction**

Apogaea Inc. is responsible for all on site construction of shared community infrastructure. Apogaea is a distributed camping event and our event specific construction is limited and includes:

- Center Camp Tent - This is a 40x80 canvas circus style tent.
- Department Facilities - throughout the event we will be constructing carport style tents for Gate, Parking, Info Booth, Placement, Conclave, Acculturation, BAMF Fire, BAMF Medical, Apogaea Rangers, Volunteer Oasis and Commissary.

#### **Participant Construction**

Additional construction of camps and art is the responsibility of the participants. Please see the section on Art at Apogaea for more information about constructed art. Each year our participants design and build camping structures that range from a series of tents and camping shade structures to geodesic domes. We will soon be opening our Theme Camp Registration where our participants share their plans with us so we can properly place them on site. We build no permanent structures with footings or foundations, so as per the Colorado Building Codes, these structures do not need to be inspected or permitted. Everyone at Apogaea takes the safety of our community and our event seriously and any structure or Art deemed unsafe is removed from the event grounds.

### **2.2 Accessibility**

Due to the self-reliant nature of our community and this event, accessibility services are limited. We provide accessible porta-potties throughout the event. We also provide camping and parking areas for participants that are close to the center of the event site, on level ground and offering easy access to BAMF. In years past we make every effort to support our participants that need additional services at the event which has also included allowing for the participants to utilize personal transportation at the event.

### **2.3 Signage**

Due to the distributed nature of our camping event, signage is limited. Apogaea Inc will provide directional signage on the road, which is to include street signs, one-way, and no parking signs. All directional signage will be created in house with Apogaea creative flair. We will also have signage at our BAMF Medical and Fire Station, and Ranger Station so participants can find these services when needed.

All participants will be provided access to digital maps, which show infrastructure aspect such as toilets, emergency services, roads, parking sites and Camp locations, which may be printed by the participants. Additional printed maps will be available at our Center Camp and Info Booth.

CR 68 will have 12 no parking signs that will be placed as dictated by the Park County Public Works Department. These signs will be placed from 6/5 - 6/15/2015. Please see attached Contract for more information

## **2.4 Lighting**

Due to the outdoor camping nature of the event and the size of the event site, lighting is dynamically related to the areas occupied by the attendees. Public areas of the event site have brighter ambient lighting, as do the areas occupied by camp groups. All attendees are required to provide for adequate personal lighting. This expectation is communicated in writing to all attendees prior to the event via our survival guide.

## **2.5 Transportation Plan**

Apogaea will have traffic coming to the event starting on June 9th with our set up crews. The general population of the event will be arriving June 10<sup>th</sup> through June 13th. Traffic will be departing the event on June 14th and 15th. We are taking great steps to minimize impact on the surrounding communities and the infrastructure of Park County. Our single greatest opportunity is that by allowing our participants multiple days to both arrive and depart, we prevent a crush of cars at any one time.

Over the last four years of producing our event we have had very little impact on the County Road System due to our disbursed traffic patterns. We staff volunteers at the gate throughout the event to ease traffic flow. Additionally, at times of peak traffic we pull all vehicles onto the internal roads with the goal of zero back up on Co RD 68.

### **Traffic Flow**

We are anticipating 2300 participants to attend the event. In years past there has been up to a 20% no show rate due to weather or last minute cancellations. This year we are assuming 100% of participants showing up at the event.

Over the dates of the event we anticipate the following flow rates of vehicles.

- Tuesday June 9th -1200-2000 hours – 300 Early Entry for Registered Camps, Volunteers and Members of Apogaea Inc
- Wednesday June 10th - 900 - 2000 hours - 325
- Thursday June 11th - 900 - 2000 hours - 325
- Friday June 12th - 900 - 2000 hours - 260
- Saturday June 13th - 900 - 1900 hours - 100
- Sunday June 14th - Exodus - A pulsed flow of traffic - see below

### **Exodus**

- Starting Sunday morning at 9am, our parking shuttles will reverse flow and start taking people to the parking lots to retrieve their vehicles
- Cars are brought back to camp sites to load, once loaded, cars are held on site and then are pulsed off site to minimize impacts on CO RD 68, and US 287
- A majority of participants are off site by Sunday evening.

- Pre-registered Camps, Volunteers and Departments required for strike and clean up are allowed to stay until Monday 1200 hours to insure all items are removed from the event grounds.

For greater detail please see our Parking Procedures Document

### **Traffic Signage**

As per requirements of the Park County Public Works department we will be deploying “No Parking” signs along CO Rd 68 from June 5th through the 15th.

Internally, we will have street signs, stop signs, one ways and no parking signs used through the Event Site.

### **Dust Control**

Apogaea Inc. has contracted with Park County Public Works to apply Mag Chloride on Co Rd 68 in conjunction with other users of the road. Please see Contracts.

### **Internal Roads**

Please see our Roads Map for the layout of the roads in the event site. Our main entrance road from CO RD 68 to the event site is a two lane graded dirt road with a short section of 10% Grade. This road can operate in two directions simultaneously. The main road from the gate and into the city will be covered in wood chips to reduce Dust.

## **2.6 Apogaea Gate, Traffic and Entrance**

### **Entrance into the event**

- Volunteers will be staffed at all time of Gate operation at the entrance to the land at County Road 68 to manage traffic flow in order to minimize any traffic impact on the County Road.
- Each vehicle will be stopped by a volunteer ensuring that they have a ticket to the event as soon as they turn onto Bart’s land (this location will be called “Gravel”)
  - If they do not, they will be turned around
  - The interaction should be brief minimizing any possibility of causing a backup onto the road
    - If traffic does increase enough to cause a backup, the stop point will be moved further up the land to pull the backed-up traffic off the main road and into the land of the event. .
- All non-emergency traffic into the event will be held to the following hours for admittance into the event:
  - Pre-event - Staff and Volunteers Only
    - Tuesday 6/9: 12 noon – 8pm
  - Event:
    - Wednesday 6/10: 9am – 8pm
    - Thursday 6/11: 9am – 8pm
    - Friday 6/12: 9am – 8pm
    - Saturday 6/13: 9am – 7pm

### **At Gate**

- Before the turn off to the Gate area cars will be stopped to assess if they are going to will call or if they have their ticket in hand. This location will be called “Apex”

- This may cause some back-up along the road on Bart's land, but cars will be directed to move as far as they can to the right to ensure that that other lane is completely clear
- If a large vehicle, such as a large RV or truck, is not able leave space for a second car to pass, they will be pulled up alongside the gate area for expedited processing.
- Once inside the gate cars will be stacked in 2 rows, 3 cars in each row.
- Each vehicle will be searched for the possibilities of a stow-away (with consent of the driver/owner), proper supplies and equipment.
  - If the driver/owner does not consent to the search, they will not be allowed access to the event, regardless of ticket purchase
- Each participant will be required to have a ticket, ID, and liability waiver
  - ID's will be checked for legal drinking age
  - Each participant will then be wrist-banded one of two bands, indicating either 21+ or under the age of 21.

### **Leaving the Gate**

- A volunteer will control traffic exiting the gate, ensuring single lane control.

### **Emergency clearing of the road**

- In case of emergency, the roadway will be completely cleared.
- Radio traffic
  - Personnel at the Gate, Apex, and Gravel will all have radios.
- Gravel
  - All traffic will be stopped from entering the event until the emergency vehicle has been allowed to pass.
- Apex
  - All cars waiting at the Apex or on the road up to the Apex will be directed into the Gate area
- Gate
  - vehicles in the Gate area will be asked to pull off the road and up the hill in a dedicated holding area alongside the Gate
  - All vehicles in the Gate and those piled at the Apex will be pulled into this area
  - Any vehicles still on the road leading up to the event will be pulled into the holding area or main gate area as space allows.
- The road will remain clear until emergency services allows for traffic to resume.

### **Traffic exiting the event during the event**

- Any participants exiting the event during the duration of the event will be stopped at Gravel.
  - A cursory assessment of intoxication will be done at this moment.
    - if there is any concern for safety of the driver, Rangers and BAMF will be contacted and the individual will be asked to wait until a further assessment can be done
  - If any participants wish to re-enter the event again, they will then purchase an in-and-out wristband, allowing them re-entry to the event.

## **Exodus**

- During the Exodus phase of the event when are participants are retrieving their cars from the Parking Lots, packing their camps and departing the event, the Gate is closed. Our Parking Department controls Exodus with support from other departments as needed.

## **2.7 Parking**

This year we have not expanded the size of our event grounds, but due to the expansion of our parking areas and the refinement of our parking systems, we will be able to support a population of 2300 people and a max of 1500 cars. We will have three parking lots on site with one additional overflow lot. This year we will be contracting with a private towing company to enforce our parking regulations.

### **The Parking Process**

- Volunteers will be staffed at the entrance to the land at County Road 68 to manage traffic flow in order to minimize any traffic impact on the County Road.
- Participant arrives and is processed by Gate, please see Gate Procedures
- Participant is greeted at the Greeters station and is then given assistance by our Placement team to find appropriate camping.
- Participant then finds a camp site and unloads, limited to 30 minutes.
- After unloading, vehicles return to a staging area where a shuttle will lead groups of vehicles to the appropriate parking area in a pulsed manner.
- In the parking lots, participants are directed to appropriate parking where their vehicle will stay for the duration of the event.
- Participants are then shuttled back to the event site.

Impact on County Road 68 will be minimized by volunteer traffic control flaggers to provide rapid access to the event while providing priority to local traffic. Traffic Control and appropriate signage will be coordinated with Park County Public Works, contract attached.

In case of an emergency, incoming traffic will be diverted to an offsite holding lot at 2608 CO RD 68, in order to facilitate unobstructed access for emergency vehicles. Additionally, any vehicles on the internal roads of the event will be cleared in order to prevent obstructing access of emergency vehicles.

We have an estimated 1200 parking spots on site with an additional 300 spots at our overflow lot at 2608 CO RD 68. We only used 80% of available parking last year as we encourage participants to carpool.

### **Exodus Planning**

At the end of the event, we reverse flow of our parking system to facilitate our participants accessing their vehicles, loading, and then leaving the event.

- At the beginning of exodus our shuttles take gathered participants to the parking lots.
- Shuttles then escort vehicles back to the city where they can load their vehicles.
- This process repeats until all participants have left the event grounds.
- This system naturally pulses the departure of participants to minimize impact on the County Road System

Parking in conjunction with Apogaea Security Squad and Apogaea Department of Public Works manages traffic flow inside the event during Exodus. Parking will have volunteers at the boundary of the event at CO RD 68 to manage traffic flow out of the event and onto the County Road.

## **2.8 Apogaea Youth Policy, aka Tiny Humans**

The Apogaea community welcomes people of all ages to our event, including babies, kids, teens, as well as adults. Our event is heavily focused on creativity and art, and kids tend to fit into that very naturally.

In 2014, we had more than 60 kids attend, including several with special needs such as autism, sensory integration issues, and anxiety disorders. By all accounts, every one of them had a great time.

Not only do kids love Apogaea, but many adult attendees find the presence, energy, and sense of wonder that kids bring to the event to be both entertaining and inspiring. Many actively plan kid-appropriate events and activities in addition to whatever else they may be doing.

That said, we are also very aware that the presence of children requires additional consideration and preparation on the part of both events and parents. Therefore, we do impose additional requirements for minors attending the event. We also provide additional support and resources for them.

### **All minors attending the event must have:**

1. A legal guardian on site with them at all times. It isn't sufficient for a minor to simply attend with the approval of his/her parents, or with the parents of a friend - if a legal guardian does not arrive with and attend with the minor, then that minor may not attend the event.
2. A fully filled-out liability waiver signed by the legal guardian.
3. A wristband indicating that the child has entered the event legally (this is required of all attendees, and happens at the gate). This wristband is a different color than adult wristbands.
4. A fully filled-out "Tiny Human" registration form. The form is keyed to the number on the minor's wristband, and includes important information about the minor's legal guardian, location of the minor's campsite, off-site emergency contact numbers, and any important medical information. While we require that minors be supervised by a responsible adult at all times, this form acts as a kind of failsafe against the unexpected.
5. In addition to the above, all minors *\*must\** be supervised by a responsible adult at all times.
  - a. If a minor is found to be unsupervised, both the minor and the legal guardian may be removed from the event.
  - b. If the supervising adult is not in full control of their faculties (i.e. inebriated), both the minor and the adult/guardian may be removed from the event.
  - c. We do allow minors to be temporarily supervised by responsible adults other than their legal guardians (i.e. we allow families camping together to "trade off"

babysitting duties, so that parents can have a night out). In such cases, however, the supervising adult *must* be able to find the legal guardian in the event of an emergency. If they cannot, the minor and the adult/guardian may be removed from the event.

- d. In practice, we do use reasonable discretion in enforcement. Not every minor infraction (such as a kid wandering next door for a cookie when mom's back is turned) needs to result in banishment.

## **Before the Event**

We make very specific efforts to proactively reach out to parents before they even get to the event, to make sure they understand their responsibilities and help them and their children have the best experience possible.

Some of these efforts include:

- Pre-registration of minors through the ticketing process, including the gathering of the following information:
  - Name, email, and phone number of legal guardian
  - Names and ages of associated minors
  - Verification that the legal guardian is aware of their responsibilities and requirements when bringing minors to Apogaea.
- A “Parent & Family Advocate”, specifically tasked with:
  - Ensuring parents & families are aware of what is expected of them at the event.
  - Acting as a primary point of contact for families who are thinking of attending the event, ensuring that they get the information they need to make the decision about whether and how to attend Apogaea.
  - Acting as a watchdog to ensure that event policies and processes are made with an awareness of how they might affect families.
  - Acting as a resource for other Apogaea departments when developing processes and policies
  - Managing family-specific discussion groups (more about that below).
- A “Youth Coordinator”, who is responsible for:
  - Organizing events for minors, such as:
    - Squirtgun battles
    - Kid-oriented art tours
    - Face painting
  - Working with theme camps to encourage them to create additional activities for kids. Some of these have included:
    - Kid’s version of the “Hippie Hunger Games”, where kids race to collect stuffed animals
    - Special presentations of concerts and skits for kids
    - Milk and cookies
    - Kid-led art and craft events, such as “finger knitting”
    - Ranger meet & greet, where kids learn about the Apogaea Rangers and what they do
- A “Tips for Families at Apogaea” guide, which not only repeats key information from the general event “Survival Guide”, but also includes suggestions for things to bring, how to talk to kids, and other general advice

- The creation and maintenance of additional family-specific email and discussion groups.
  - These are moderated resources, helping to ensure that important family-related policies and announcements don't get lost among other discussions.
  - These resources are advertised via the main Apogaea lists and on the website, and parents are sent explicit invitations to join when they pre-register.
  - These also help give parents a chance to connect, share advice, and make arrangements to camp with/near other families.
- Careful consideration toward the placement of kid-oriented theme camps and activities.
  - Assigned locations in lower-sound zones.
  - Placement of kid-oriented theme camps near portable toilet facilities.
  - Deliberate separation from camps with more adult-oriented activities.

Of course, the full range of services and resources available to other participants are also available to parents and families. For example, both parents and kids are encouraged to seek out one of the Apogaea Rangers in the event they have a concern or simply need help. We also encourage kids to sign up for kid-appropriate volunteer roles at the event (with parental support, of course).

Beyond our official resources, families often arrange beforehand to camp together and share resources. There is almost always at least one "Kidsville", and there are usually multiple conglomerations of families that camp together and share resources, babysitting duties, etcetera. Not only do these camps work together to entertain kids, the kids often work together to put on workshops or other events for adults!

A few other specific points that may be of concern to people who have not personally attended the event:

- While we do not condone or encourage illegal activity, art, creativity, and freedom of expression are core parts of our culture. Just as adults may occasionally find a piece of art or form of expression distasteful or disturbing, parents may also find some of them to be inappropriate for their children. We make it very clear in advance that we expect parents to steer their children away from such experiences, and that they be prepared to talk with their children before, during, and after the event about any questions or concerns the child may have.
- We also support the right of participants to exclude children from their camps and activities, even if the child's parent would otherwise approve of the child's participation.
- We draw a distinction between simple nudity and public sexual activity. The former is acceptable; the latter is illegal and as such is not permitted. Parents are made aware of that before attending the event; if it is something they find unacceptable, they are advised to consider not attending (and if they do attend, it is their responsibility to steer their kids away from it).
- Apogaea does not tolerate other illegal behavior, such as underage drinking or drug use (or providing minors with alcohol or other drugs).
- All attendees are encouraged to report any unsafe, illegal, or inappropriate behavior that involves minors. We are a community that values "civic responsibility", and we work together to keep our kids safe.

Included below are links to 2014's "Tiny Human" form and "Tips for Families at Apogaea" guide:

- “Tips for Families at Apogaea”: <http://bit.ly/1NbRWlr>
- “Tiny Human Registration Form”: <http://bit.ly/1HxS90p>

We are still in the process of refining and updating these forms and policies for this year’s event, and as always we encourage feedback and suggestions for improving them even further.

## 2.9 Sound Policy

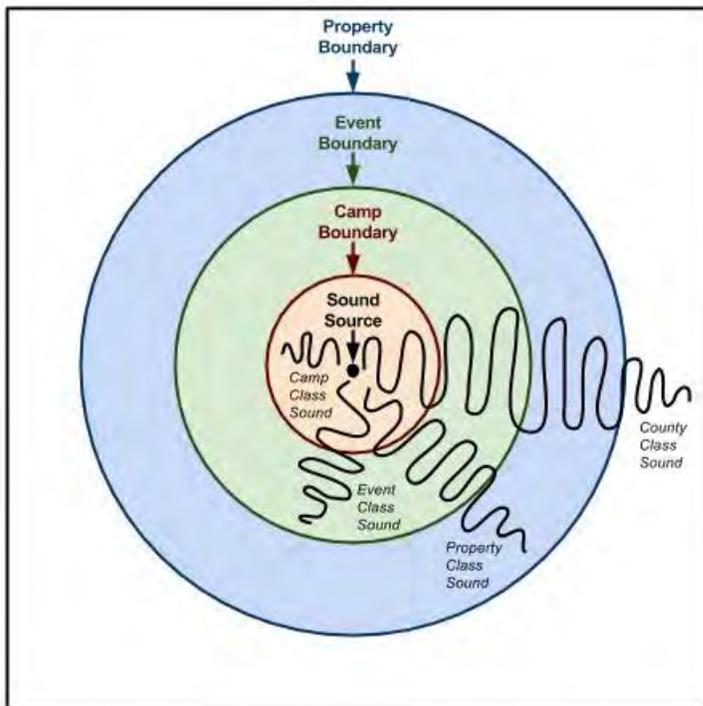
### Intentions

- Ensure the effective production of Apogaea within compliance of Park County Colorado Ordinance No. 12-01 (addressing noise control) and compliance with the event permit issued by Park County.

-To maintain our artistic vision audibly throughout Apogaea 2015

### Definitions

*Elevated Sound:* An elevated sound is one that can be measured at a level greater than 3db in reference to the ambient noise floor when the sound source is turned off at a discrete location and time across the frequency range of 20Hz to 20kHz.



**Sound Classification:** Sound systems and other sound generating sources are classified by the enclosed area in which elevated sound can be measured.

1. *Camp Class Sound*- Elevated sound within but not at any point along the camp boundary.
2. *Event Class Sound*- Elevated sound within but not at any point along the event boundary.
3. *Property Class Sound*- Elevated sound within but not at any point along the property boundary.
4. *County Class Sound*- Elevated sound at any point along the property boundary.

### Sound Classification:

*Personal/Art Project Sound/Camp class sound:* These camps can’t be heard outside the perimeter of their camps and within a 50 foot boundary of an art project. The system would consist of a few small powered speakers. No subwoofers or loudspeakers are in this category. If the sound cannot be heard outside your camp there is no need to regulate it.

*Daytime Small Sound Camp/ Event class sound:* Sound camps consisting of DJ monitors. This level of camp/sound has the intent to have DJ artists and Daytime events only. These camps will have a shut off time from 9:45pm-10am Wednesday and Thursday night and 11:45pm-10am Friday and Saturday night.

*Day and Night Small Sound Camp/ Event class sound:* Sound camps consisting of DJ monitors. This camps intent is to have DJ's, daytime and nighttime events. All but a select few of these camps will have a shut off time from 9:45pm-10am Wednesday and Thursday night and 11:45pm-10am Friday and Saturday night. Only a set number of these sound camps will be able to play into the night past these hours. Camps that are chosen to hold nighttime events will be placed in such a manner as to direct sound away from neighbors as to minimize off site impact, please see the attached Map. The volume level of these select few nighttime camps will be closely monitored in and outside of the event and property boundaries to insure compliance with Park County Noise Ordinance .

*Large Daytime Sound/County Class Sound:* Sound camps consisting of DJ monitors and the least amount of loudspeakers and subwoofers to obtain your artistic vision. This camps intent is to have DJ's and daytime events only. These camps will have a shut off time from 9:45pm-10am Wednesday and Thursday night and 11:45pm-10am Friday and Saturday night. There will be no County Class Sound allowed outside of these times.

*Acoustical Instrument camp/ Event Class Sound:* camps focused around non-amplified musical instruments. If you are planning on bringing a non-powered instrument to play you will only be able to play it here in this designated camp area. Sound levels will be monitored for compliance with the Park County Sound Ordinance

## **Monitoring and Enforcement Schedule**

### **Sound Measuring Devices**

We will be measuring and logging sound through out the event we will be utilizing devices such as Check Mate Sound Pressure Level DB Meters and the Phonic PAA3 Handheld Audio Analyzer. These devices will allow us to test, log and track the sounds levels being generated from the event. These logs will be available for inspection at any time during the event.

### **Sound Level Measurement Locations:**

***Property line sound readings:*** We will be taking measurements at the property line along County Road 68 (Wellington Lake Road) at six separate points that are located between our closest neighbors and our estimated source of sound Every hour we will take sound readings at each location to ensure that our event is not audible at the property line during noise ordinance enforcement hours.

***Event line sound readings:*** We will also be taking measurements at the event boundary line in four different places that we think that sound will travel outside of the event. We will be able to take readings that these locations every fifteen minutes to make sure that we are not making sound at a level that will reach the property line. One of these points will be at the

northernmost elevated aspect of our event boundary so that we can monitor sound that may be projecting at elevations possible of impacting distant neighbors.

**On Duty Nightly** (9pm - 10am): One member of the sound team acts as a sound liaison each night to monitor sounds emanating from *Camp Class Sound* and *Small Class Sound*. There will be four volunteer shifts each night of the event to provide continuous sound monitoring and enforcement.

### **Volunteer shifts will be filled from the sound camps at Apogaea**

If a volunteer does not show up to his or her shift on time and sober they will need to have their shift covered by an alternate volunteer. Volunteers that do not show up risk having their camps sound turned off for the remainder of the event, additionally that camp will not get placed the following year.

### **Duties include:**

- Being sober while carrying out all duties
- Being on call with a radio
- Contacting the Board Member on Duty (BOD), Ranger Khaki, and Apogaea Security Squad (ASS) Lead during shift changes to inform them a sound liaison is on duty
- Assisting sound camps to shut off sound at quiet hours 9:45pm Wednesday and Thursday or 11:45pm Friday or Saturday
- We are giving a 15min buffer to allow our sound enforcement team enough time to ensure that all sound systems are complying with the sound policy
- Taking sound level measurements at set times and locations to verify any sound system that is active each night is operating within noise limits at the property boundary.
- Responding to noise questions and complaints together with the BOD and a Ranger to negotiate with participants, law enforcement, and sound system operators.

### **Daytime Enforcement**

The on duty placement lead or placement daily lead is on call with radios and act as the first point of contact in the event of noise issues during the day. They will represent the sound team to the best of their abilities while looking for an off duty sound team member in a timely manner if needed.

It will be the responsibility of the BOD and Rangers that operate on a 24-hour schedule for sound monitoring and responding to sound issues. The possession of the sound meter is given to the BOD which in turn can be distributed to a Apogaea Security Squad or Ranger volunteer on shift. The meter is returned to the placement lead or placement daily lead in the morning. Given that only a single small sound system is allowed to operate during this time period, any other sound system that switches on should be quite noticeable.

### **Sound Violations**

Due to the current restrictions involving sound in Park County the event cannot accept any rogue or last minute sound camps. If you have not pre-registered for sound or a sound camp you will not have sound at Apogaea. No Exceptions!!! Apogaea will have a ZERO TOLERANCE policy on this rule. If you bring rogue sound to Apogaea we will give you the option of handing over your equipment and return it to you when you leave OR remove you and your equipment from the event entirely.

Anyone with a sound system that could create a sound disturbance is jointly and severally responsible for meeting and upholding the provisions of the county sound ordinance. Sound system owners are required to demonstrate how to properly adjust and power down their equipment as part of the check in process at arrival. In the event of a sound disturbance Apogaea will request to adjust the sound source to an acceptable level or the sound source will be powered off and the participant may be subjected to eviction from the event. Additionally, any camp found to be in violation of the Park County Sound Ordinance that results in fines to Apogaea Inc., will be held jointly and severally responsible for payment of fines.

### **Emergency Operation**

In the event of an emergency and initiation of ICS (Incident Command System), all amplified sound systems are required to have a microphone available for use by Apogaea personnel to make announcements. Microphone operation will be verified during arrival and setup when a sound team member checks in the sound system.

### **Maps for Sound**

Please see section 9 for appropriate maps for sound monitoring.

## **3.0 Event Security Plan**

### **3.1 Apogaea Rangers**

The Apogaea Rangers are the primary interface with Law Enforcement at Apogaea, and provide the security function within the event in coordination with other staff departments and external agencies. The Apogaea Rangers are a safety organization that has been in place at the events of Apogaea Inc, since 2004, including 10 years in Park County. Apogaea Ranger methods are based on best-practice from the Black Rock Rangers. Black Rock Rangers have been operating since 1996 providing safety infrastructure for the Burning Man event of now over 70,000 participants at a remote site.

#### **Operational structure**

Apogaea Ranger volunteers attend annual eight hour trainings that establish communication protocols and prepare them to respond within the role. They work rotating six hour shifts throughout the event, with on-call staff during setup and teardown of the event.

Apogaea Rangers patrol the event in pairs, equipped with event radios (VHF/UHF with repeaters) and perform the following tasks:

- monitor safety needs of participants
- persuade participants to resolve concerns before they escalate
- communicate any needs for escalation as they occur
- provide safety perimeter and response coordination for major events
- assist other emergency responders with communications and scene safety.

Apogaea Rangers' effective persuasive ability comes from the community's trust in the role and is strengthened by a requirement in the waiver for participants to follow Apogaea Ranger instructions as a condition of their attendance.

The number of pairs on patrol is planned in proportion with the population of the event and the likely need for responders, from a minimum of one pair in the morning when few participants have arrived to a maximum of eight pairs patrolling at night at peak event population. Large-scale internal art events have additional Apogaea Rangers staffing their safety perimeter, last year up to 40. In 2014, there were 75 Apogaea Ranger volunteers. Some of these came from other related festivals specifically to cross-train methods in the role.

Each Apogaea Ranger shift is coordinated by a Shift Lead (Khaki). These Shift Leads are the most experienced and trusted Apogaea Rangers available at the event. Shift Leads plan collaboratively year-round with in-person meetings and electronic communications. Shift Leads typically have more than five years of experience in the Ranger role at Black Rock City, more than eight years as Rangers at Apogaea, or both. They are selected and trained by the department leadership from year to year. In 2014 there were 15 Apogaea Ranger Shift Leads.

#### **Operational Responsibilities**

Apogaea Patrol (Dirt) Rangers are trained to bring all escalations, procedural questions, and notable events to the Shift Lead's attention, and the Shift Leads maintain logs for each other. The Shift Lead maintains access to outside emergency services: in recent years multiple cellular networks have supported service throughout the event for direct 911 calls, but when

needed the Shift Lead has access to the event's satellite-phone that is programmed with the station-house number for Platte Canyon Fire, the nearest emergency services node which has direct access to county dispatch. Shift Leads have access to event vehicles for transportation across the site.

Apogaea Ranger Shift Leads are in close communication throughout the event with their active Medical and Fire Shift Lead peers and work with other departments as needed including the event's access control (ASS), vehicle management, logistics infrastructure (DPW), legal responsibility (BoD), and art management teams. Apogaea Rangers help direct emergency services vehicles to the scenes where they are needed and provide emergency traffic control. When Law Enforcement responds to the event the Apogaea Rangers are their primary point of contact to help resolve any complaints or guide them through the event. Apogaea Rangers are the primary responders for missing persons reports, conflict resolution, weather and wildlife events, crisis peer counseling, and ejection from the event.

The Apogaea Ranger Shift Lead can escalate the Incident Command System (ICS) for large-scale problems. Apogaea Rangers function as an ICS Group which directs task forces or strike teams in roles such as communication to the participants, traffic management, and Law-Enforcement interface.

The Shift Lead cadre is coordinated by the Apogaea Ranger Department Event Lead, a single point of communication for escalations and continuity. The Event Lead is responsible for operations, policy, budgeting, interdepartmental communications, personnel management, logistics, law-enforcement relations, and is the final authority for the department in a crisis. The Event Lead is assisted in those duties by some of the Shift Leads who take responsibility for specific parts of that scope. This year's Event Lead is returning for his 5th year in that role, was trained by the founding Event Lead, and has maintained close ties year-round with Park County emergency services.

## **Procedures**

The first responsibility of Apogaea Rangers on patrol is to maintain their own safety and that of their partner.

Their second responsibility is to maintain communication with their Shift Lead.

As they are able to, they provide advice, requests, information, and assistance to participants within a civilian / Good Samaritan scope of practice, and speak with authority for the event regarding safety and compliance.

Shift Leads are the primary communication channel for all interdepartmental requests, maintain coordination of their active staff and information needed for future shifts, activate off-shift resources for specific crises, and provide quality support for Apogaea Patrol Rangers' practices.

The Event Lead manages the Shift Leads, is activated for all incidents that have scope across the whole event, and resolves interdepartmental issues.

## **History**

In the 10 years Apogaea has been held in Park County, the Apogaea Rangers have continuously assisted with safety, security, and emergency services. The Apogaea Rangers have safely guided emergency vehicles to scenes where they were needed within the event as well as facilitating courtesy visits from the Sheriff's Department regularly each year.

On two occasions, the Apogaea Rangers have worked directly with the Park County Sheriff's office to resolve potential crises:

In 2008 Apogaea Rangers helped the Sheriff's deputies determine that the person named in a tip (reported to be suicidal) was not present at the event. The tip was found to be invalid, as Apogaea Rangers worked efficiently with Sheriff's deputies to verify that no such person with that name was at the event.

In 2012 Apogaea Rangers called for law enforcement assistance while maintaining control of a combative participant who was subsequently turned over to emergency medical services. The situation was resolved peacefully and the participant was transported for medical evaluation and treatment.

The Apogaea Rangers have a proven track record of prevention and resolution of safety and security issues at Apogaea including successful collaboration with emergency services in Park County for the past decade.

## **3.2 Perimeter and Boundary Plan**

### **Apogaea Security Squad**

Apogaea Security Squad (A.S.S.) is responsible for maintaining a perimeter around the Apogaea event site as well as verifying that participants inside the event are ticket holders. A.S.S. works with other departments to establish a physical boundary, which is clearly marked with brightly colored warning plastic wrapped around tree trunks. Participants are not allowed to set up their camps, or walk, beyond this boundary. If they do so, A.S.S. requests that they move to be within the boundary or face ejection from the event.

When a ticket holder arrives at the gate to check in, gate staff puts a special UV-reactive cloth wristband on each ticket holder, which are to remain on each person for the duration of the event. These wristbands are easily identifiable and hard to fake due to their woven and colorful nature.

Volunteers staff A.S.S. 24 hours a day for the duration of the event. These volunteers have handheld UV lights with which they check for the UV reactive wristbands. Volunteers are encouraged to visit the marked boundary lines, to look for individuals trying to enter without a ticket or people camped on the far side of the boundary.

In the event a person without a wristband is noticed and does not attempt to flee, the ASS volunteer will notify the Lead on duty as well as the ASS Leadership. These interested parties will talk with the unbanded person, attempt to ascertain why he or she is missing a wrist band, and take appropriate steps to find that person's ticket status. If they are found to be unticketed, together with the Board Member on Duty, the person without a wristband will be asked to

leave the event. The A.S.S. Department Head and/or Board Member on Duty will remain with the person while they put their items together as well as escort them off the event land. If an unbanded person is noticed, and they flee from A.S.S., volunteers have very specific instructions: IF, and only IF, they feel safe, follow the person in question reporting over the radio appearance, direction of travel and any other pertinent information; under no circumstances should the volunteer/s EVER touch the suspected trespasser, including tackling, holding down, or otherwise restraining the person. Should the person leave the event area, volunteers are not to pursue the person beyond the event boundary. Assuming the suspected trespasser is apprehended without physical contact and is also found to be, in fact, a trespasser, they will be removed from the event in conjunction with A.S.S. leadership, Rangers, and the Board Member on Duty.

## 4.0 Fire Operations

### Introduction

This document covers the operations of the Fire Branch of the Bureau of Apogaea Medical and Fire (BAMF), also known as "Apogaea Emergency Services".

### Mission

The mission of BAMF Fire is to protect the lives and major property of the participants of Apogaea, within the boundaries of the event. All other actions are secondary to this mission.

All Apogaea participants volunteering for BAMF Fire must always be cognizant of the fact that they are indeed volunteers, and that they, like all of the other participants of Apogaea, *assume all risk of serious injury or death by attending the event*. BAMF Fire volunteers must never put their own safety at risk unless the life of a participant is in grave danger and that a calculated response can be made without unduly risking any other lives, especially their own.

### 4.1 Personnel/Staffing

The BAMF Fire volunteer system will be in place from Tuesday 2pm until Sunday 2pm of the event, in 6 hour shifts (changing shifts at 2 o'clock and 8 o'clock). Between these times there will be a BAMF Fire Specialist on duty 24 hours per day, supported by a BAMF Fire Support volunteer. BAMF Fire volunteers will be qualified as follows:

#### Fire Specialist

Requirements:

- Firefighter 1 or greater, or
- Red card (wild land), plus
- CPR and basic first aid , and
- ICS 100, and
- Demonstrated familiarity with BAMF Fire Operations manual

#### Fire Support

Requirements:

- CPR and basic first aid, and
- ICS 100, and
- Previous Apogaea volunteer experience, and
- Demonstrated familiarity with Apogaea radio protocols, and
- Demonstrated familiarity with BAMF Fire Operations manual

The on-duty team must be physically and mentally fit at the time they go on duty, and throughout their shift.

#### **Personal Protective Equipment Required for Fire Specialist and Fire Support shifts**

- Sturdy work pants
- Sturdy non-flammable jacket (prefer canvas or natural fibers in a tight weave)

- Sturdy shoes or boots, preferably with reinforced toe
- All clothing items should be natural fibers – not synthetics
- Leather work gloves
- Safety goggles
- Flame resistant restraints for hair or decorations (wool cap, headband, etc.)
- Headlamp or flashlight
- Knife or multitool
- RED colored blinkies or flashy things - red is the color for Fire teams to be identified at night!

## 4.2 Fire Apparatus/Vehicles

The on-site fire apparatus (the Spitting Camel) is a 4' x 4' insert skid to be placed in a 4WD Utility Vehicle (Gator, Kubota or equiv.). It is equipped with:

- 60 gallon water tank
- 6.5hp Briggs and Stratton 4-cycle engine
- 100psi Dual Stage Pump
- (2) 50', 1.5" Forestry Hoses, NH threads with quarter-turn sexless couplers added
- (1) 20', 1.5" Suction Line for drafting
- (1) 1.5" Nozzle

This fire apparatus will be located in the center of the event at the BAMF tent.

### Reserve Water Truck

For 2015, BAMF will make use of auxiliary water supply, the Water Buffalo. The Water Buffalo consists of a 300gal water skid fixed in the back of a pickup truck. If there is any BAMF Fire call out, the BAMF daily lead will ask the Ranger department to bring the Water Buffalo to the site of the incident to provide backup water supply. This fire apparatus will be located in the center of the event at the BAMF tent.

### Getting Around Safetygaea

The Spitting Camel and Water Buffalo will be operated in control and with appropriate care at all times, even in case of emergency. Response to calls shall be with all warning lights available. Operators must drive with due regard for the safety of Safetygaea participants at all times.

## 4.3 Fire Operations

### **Fire Operations**

At all times the 2-person BAMF Fire team will be ready for action and reachable by radio. They may be located at BAMF headquarters or remain in radio contact within the Apogaea city. Unless called into action for a fire incident, the team will make periodic patrols of the city. The primary objective of the patrols is to promote fire safety within the community. This includes inspection of burn barrels or pits for safe operation according to Apogaea and PCFD guidelines, inspection of generators and fuel storage, and interaction with Apogaea citizens to promote fire safety.

In case of a call to action for a fire incident, the strategy of BAMF Fire to accomplish its mission will be modeled on those already established in the Fire and Rescue service. These are the

establishment of Incident Priorities, and implemented using the concepts of "RECEO" and "SAFETY".

### "Incident Priorities"

1. Life Safety
2. Incident Stabilization
3. Property Conservation

### "RECEO"

**Rescue:** Evacuate any persons in danger.

**Exposures:** Protect surrounding lives and property.

**Confinement:** Prevent the incident from spreading.

**Extinguish:** Mitigate the incident.

**Overhaul:** Clean up and prevent the incident from recurring.

### "SAFETY"

Safety is always our first concern. Responder safety is our first priority. Don't become part of the problem!

**Actions:** Prioritize your immediate needs: perimeters, escape routes, staging.

**Fire control:** Offensive or defensive strategy?

**Exposures:** What is at risk and can we defend with our current capabilities.

**Time:** Predicted fire behavior and response time of additional resources. Consider rate of fire spread, need for and resistance to evacuation, and crowd control.

**"Y"** – This is the Y branch of your "Go/No Go" decision. Base all your choices on a risk/benefit basis.

## 4.4 Response to Alarms

Regardless of the alarm type, the BAMF Fire team will alert the BAMF Daily lead that a Fire response is taking place. The BAMF Daily lead carries the satellite phone and will in every case call Park County Dispatch to let them know of our response, and ask for backup. They will also inform the onsite staff of Platte Canyon Fire Department of the response to the call.

### Dispatch and arrival

When a call is received, reply advising that you are responding. Repeat the nature of the call and its location. This allows the person calling in the incident to correct any information given in error.

The response to all alarm calls will be with the Spitting Camel. On arrival, position the Spitting Camel uphill, upstream, and upwind, and in an area clear of hazards. **Do not block ingress or egress routes for other apparatus (with special consideration for placement of the Water Buffalo reserve water truck).** The Fire Support Volunteer will advise the Ranger Shift Lead (Khaki) of the team's arrival, and update them with the correct location of the incident.

## **4.5 Mitigation**

- BAMF Fire personnel should attempt to remove/evacuate victims in fire path, protect exposures and egress routes with limited supply of water until Fire Department resources are in place.
- Protecting an exposure only takes 25% of the water needed to directly attack a fire.
- All actions should bias to the safety of the firefighters and bystanders.
- If in doubt, and no life rescue is required, be defensive.

## **Major Incidents**

Major incidents shall be covered by the Apogaea ICS plan, and authority will be handed over to more qualified resources as soon as they are onsite. See Apogaea ICS Plan

## **Voluntary Response to Major Incidents**

When BAMF Fire volunteers are not specifically on duty, they are encouraged to monitor radio traffic and be on the lookout for smoke or fire columns.

## **4.6 Guidelines for Participant Fires**

### **Campfires**

Ember-producing fires are not allowed at Apogaea due to extremely high fire danger in the area. A small number of community burn barrels and fully-enclosed metal fire pits will be allowed with restrictions in conjunction with PCFD, the Fire Chief, Sheriff Wegner and in strict observance to fire bans.

### **Fire Performance**

All Fire Performers must follow the requirements of the Fire Performance Safety Team. These include:

- Performance in predefined areas only
- Performers must be accompanied by an alert and attentive safety support with approved safety materials
- Performance tools and toys must be approved by Apogaea Fire Performance Safety Team or Convergence
- Performers must display their wristband on request

### **Burn Bans**

In 2015, Apogaea will define two possible levels of Burn Ban, as described below. Failure to follow Burn Ban restrictions may result in ejection from the event, and possible legal action.

Burn bans will be determined by the BAMF Fire Lead in response to any condition that warrants a ban, including: high wind, low precipitation, other dangerous wind conditions, any request for bans from local fire jurisdictions.

**Burn Bans will be announced** on the website (apogaea.com) in advance of the event, **at the Gate** during event entry, at the **BAMF Tent** during the event, and on the **Fire Ban Sign at Info Booth**. **Burn Ban status can change AT ANY TIME and FOR ANY REASON.**

### **Stage 1 - Partial Burn Ban (this is the level at which Apogaea plans to operate in 2015)**

- NO - Open Wood or charcoal fires.
- NO - Fire Barrels of any sort in the private camp areas
- NO - Fire performance tools (poi, staves, etc.) outside of 100% cleared zones. All fire performers must comply with Apogaea's fire performance safety guidelines at all times.
- NO - Ground effects from fire performance tools.
- NO - Liquid fuel flame effects
- YES - Portable gas stoves are still permitted
- YES - Smoking is still permitted, provided user observe Leave No Trace ethics, especially
- YES - Pre-approved propane flame effects may be allowed in certain locations
- YES - Fire performance tools inside 100% cleared zones.
- YES - Approved fire barrels in locations approved by BAMF Fire and PCFD

### **Stage 2 - Full Burn Ban (this is the level at which Apogaea will operate if conditions suggest unusually high fire risk)**

- NO - Open flames of any kind!
- NO - Smoking outdoors (smoking allowed inside vehicles only)
- NO - Flame effects, liquid or gas
- NO - Wood or charcoal fires
- NO - Fire performance tools such as poi or staves
- YES - Propane or Butane cookstoves, elevated on a non-combustible surface and 100% attended

### **Permitted and Not Permitted Fires**

Apogaea is located in a region of *extremely high fire danger*. As such, most forms of open burning are not permitted. There are some exceptions that require pre-approval, such as burn barrels or fire art. Please refer to the list below. Enforcement may include ejection from the event, or possible legal action.

### **NOT PERMITTED AT APOGAEA IN 2015**

- Tiki torches and candles
- In-ground fires of any kind
- Liquid fuel flame effects
- Campfires
- Structure/art burns
- Open-top burn barrels or pits, or any burn barrels
- Unattended flames of any kind

## **PLANNED TO BE PERMITTED, EXCEPT IF A MORE SERIOUS BURN BAN IS IN EFFECT**

- Raised, fully screened burn barrels or metal fire pits, installed by Apogaea Inc and approved by BAMF and PCFD
- Flame effect art, utilizing propane
- Portable gas stoves and grills
- Portable charcoal grills
- Fire performance tools such as poi and staves, when used in approved areas, with approval from the Fire Performance Lead
- Smoking

## **4.7 Internal Approval Process**

### **Propane Flame Effects**

Propane Flame Effects must be pre-approved, and tagged with your permit number. *Untagged burn barrels and flame effects will NOT be allowed!* They may be extinguished or confiscated if found.

1. Pre-Register your fire device through the Pre-Registration Form on the Apogaea Website. Clearly answer all fire related questions.
2. Be prepared to answer questions about the location of the device, your fuel storage plans, your provided safety equipment, etc.
3. If approved, you will be issued a permit document and a permit sticker.
4. Put the permit sticker on your 5 gallon water bucket for a burn barrel, or anywhere clearly visible (and not too hot) on your flame effect device. *Devices without valid stickers will not be allowed!*

### **Guidelines for Burn Barrels**

1. The only burn barrels that will be allowed will be the ones installed by the Apogaea organization!
2. Burn barrels must be fully screened - *including a metal grate over the top and all openings on the barrel!* Cutouts for art are acceptable, as long as they are fully screened to contain the fire and major debris.
3. Burn barrels must be raised at least 10" off the ground, and must be secured to the ground with stakes.
4. Burn barrels must be attended at all times.
5. Burn only wood in burn barrel - no cardboard or paper products, please.
6. Keep fires as small as practical - don't load the thing up if you don't have to!

### **Fire Art and Flame Effect Rules**

1. All flame effects will be placed by Apogaea's Placement department in cooperation with BAMF Fire.
2. Placement will require a clear a 10 foot radius around the device of all combustible debris.
3. Fuel storage must be stored at least 25 feet from open flames.
4. Artists must post No Smoking signs around fuel storage area.
5. Fuel tanks integral to the device must be 100% metal, and fully rated for the device service pressure.

6. Fuel valves must have 100% metal bodies, and be fully rated for the device service pressure.
7. Devices must be attended at all times when in use.
8. Devices must be disconnected while not in use - suggestions include removable valve handles, tank quick-disconnects, tank locks, etc.
9. Liquid fuel is generally NOT permitted. If you wish to use a liquid fuel source, expect to discuss your safety plans in much detail!
10. You must have fire extinguishers present that are suitable to your fuel type - ABC or BC as appropriate.

### **Generator Rules**

1. Generators must be in good working order.
2. Fuel containers must be labeled, suitable for the type of fuel stored, and be in good working condition.
3. Fuel must be stored at least 20' from the generator, and away from tents, structures, or sources of heat.
4. A 5' ABC Fire Extinguisher must be staged at least 10' from the generator, and directly visible from the generator location (do not place it in a structure or vehicle).
5. Baffle boxes must be constructed from non-flammable material, and must provide sufficient ventilation for the generator. Baffles must be placed away from the exhaust outlet or piping. If any part of the box is too hot to touch, it is too close!

### **Enforcement**

The joint BAMF Fire and Ranger role in enforcement of the guidelines is limited to ensuring that the safety guidelines are followed and appropriate action taken as defined and warranted above.

## 5.0 Apogaea Medical Plan

Apogaea trains and staffs an emergency medical aid station with at least three volunteer medical providers per shift twenty-four hours a day for the duration of the event. This station is an enclosed tent area per Colorado State Statutes.

All medical volunteers are certified healthcare providers and operate under the Colorado Good Samaritan Law (**13-21-108**). The volunteer staff is comprised of Wilderness First Responders, EMTs, RNs, MD's and other healthcare professionals collectively known as the BAMF (Bureau of Apogaea Medical and Fire) who operate at the American Red Cross Basic First Aid / AED/ CPR level of care regardless of level of certification. All volunteers are CPR certified and have current medical credentials.

The medical aid station's supplies include trauma equipment/supplies, airway and oxygen equipment, vital signs equipment, and an AED. The BAMF volunteer medical team is also provided the use of a vehicle to respond to any emergencies that occur within the event site away from the medical aid station.

Apogaea also fields a fleet of radios that are carried by most of our volunteer staff. In the event of a medical emergency, all volunteers are trained to use the radio to call for assistance. In addition to cell phones with direct contact to Park County Dispatch, a satellite phone is also available in case of communications failure with cell phone usage. Park County Dispatch and Platte Canyon Fire/Rescue are advised in advance of the location of the event and ingress/egress points.

Additionally, Apogaea has a contract with Platte Canyon Fire (PCFD) to provide Medical Direction under Dr. Peter Vellman of St. Anthony's Hospital. PCFD will provide standby Advanced Life Support capabilities, and off-site medical transport services for situations beyond the scope of the Good Samaritan Law / Scope of Practice of our providers as stated above.

BAMF medical volunteers are educated in event-specific procedures requiring the activation of the 911 system and/or ALS (Platte Canyon Fire) and will facilitate the arrival of emergency response agencies to any injured participants. They will interface with responding EMS units to ensure a smooth transition of patient care.

Information regarding the locations of local hospitals is made available to all event attendees at their request. It is available at the medical aid station and at the ticket processing station at the main gate.

### **On site medical care providers:**

**BAMF:** Approx. 10 physicians, 10 RN, 5 PA, 10 Paramedics, 10 EMT, 10 Wilderness First Responders and also approximately 20 support staff (CPR/BLS/AED trained).

**Platte Canyon Fire / Rescue:** One ALS and one BLS Provider (EMT-P and EMT-B) minimum.

### **BAMF Medical Plan: EAP**

## **5.1 General operations plan**

BAMF First Aid station will be staffed by the Daily Shift Lead (medical) with a radio, a satellite phone to call for outside EMS agencies (in case Platte Canyon is not onsite due to transport), and a cell phone.

The BAMF First aid station is also staffed with Platte Canyon Fire ALS providers and an ambulance. Platte Canyon Fire have face to face contact with the Daily Shift Lead and Medical Teams. The Platte Canyon Fire team is the higher level of care that patients can be referred to if they are unstable or may need further medical attention beyond the American Red Cross First Aid / CPR / AED service provided by BAMF.

BAMF Medical Teams can be dispatched to a call and they staff the BAMF First aid station during busy times for walk up care. BAMF Medical Teams consist of one Medical Specialist and one Medical Support personnel with one radio per team. Staffing is dictated by analyzing busy periods during previous years and staffing will be increased during historically busy times.

The BAMF First Aid station is also equipped with a vehicle capable of accessing all areas of the event, equipped with trauma bag, AED, Oxygen Kit, and Vital Signs Kit. This vehicle is also used for patient transport back to the BAMF First aid station

## **5.2 Communications**

BAMF can be contacted by any radio carrying member of the organization by turning to channel 1 and requesting assistance. The Rangers (patrol units) are also radio equipped and usually first on scene, Rangers assist BAMF by directing emergency units into the scene and providing crowd control.

BAMF maintains a satellite phone and cell phone with direct dial in to Park County Dispatch for emergencies. BAMF also has face to face communications to Platte Canyon Fire who have BK radio capabilities to communicate with Park County Dispatch, should the need arise.

See Apogaea Communications Plan for additional details

## **5.3 Emergency Response Procedure**

Participants can be encountered by two means:

1. Participant walks up to first aid station
2. Participant encounters or is encountered by a staff member carrying a radio. The staff member then contacts BAMF directly.

If a patient is a “walk up” then the patient is triaged by the staff on hand and treated appropriately. If a request is made for a “field dispatch,” then BAMF Medical Team will be dispatched to triage/initially treat the patient, and transport the patient back to BAMF First Aid station for further treatment and evaluation.

If during the triage/treatment it is determined a patient may need further medical assistance, Platte Canyon Fire can be consulted and patient care turned over to them, if deemed necessary.

If a Medical Team deems a patient is unstable, the BAMF Daily Shift Lead can advise Platte Canyon. At that point, Platte Canyon Fire will go to the scene and take over patient care.

<b>5.3 IAP MEDICAL PLAN</b>	1. Incident Name	2. Date Prepared	3. Time Prepared	4. Operational Period						
	APOGAEA 2015			6/10/2015 1200 - 6/14/2015 1800						
<b>5. Incident Medical Aid Station</b>										
Medical Aid Stations		Location			Paramedics Yes No					
BAMF Medical Station		Center Camp			X					
<b>6. Transportation</b>										
<b>A. Ambulance Services</b>										
Name		Address		Phone		Paramedics Yes No				
Platte Canyon Fire		123 Dellwood Drive, Bailey CO 80421		(303) 838-5853		X				
Elk Creek Fire		11993 Blackfoot Rd Conifer, CO 80433		(303) 816-9385		X				
Evergreen Fire		1802 Bergen Pkwy, Evergreen, CO 80439		(303) 674-3145		X				
Inter Canyon		7939 South Turkey Creek Road, Morrison, CO 80465		(303) 697-4413		X				
Southpark Ambulance		911 Castello Ave, Fairplay, CO 80440		(719) 836-2055		X				
<b>B. Incident Ambulances</b>										
Name		Location			Paramedics Yes No					
Platte Canyon Fire		On Site			X					
<b>7. Hospitals</b>										
Name	Address		Travel Time Air Ground		Phone		Helipad Yes No		Burn Center Yes No	
St. Anthony's	11600 W. 2nd Place Lakewood, CO 80228		15	45	(720) 321-0000					X
Littleton Adventist	7700 S. Broadway Littleton CO 80122		15	45	(303) 730-8900		X			X
Swedish	501 E. Hampden Ave. Englewood, CO 80113		15	45	303-788-5000		X			X
University	12605 E. 16th Ave Aurora, CO 80045		20	60	720-848-0000		X		X	
Lutheran	8300 W. 38th Ave. Wheatridge, CO 80033		15	45	303-426-4500		X			
<b>8. Medical Emergency Procedures</b>										
<p>1. Provide First aid to participants at medical aid station as needed.</p> <p>2. Dispatch and interface with participants who can not make it to medical station under own power.</p> <p>3. Transport patients to medical station for further treatment and evaluation.</p> <p>4. Hand off ALS patients or patients requiring higher level of care to Platte Canyon Fire ambulance on-site for treatment and/or transport.</p> <p>5. Coordinate with outside Agencies for further transports as needed</p> <p>6. Cell phone direct to Park County Dispatch or Platte Canyon Fire BK hand held radio to Park County dispatch or Satellite phone to Park County Dispatch.</p>										
Prepared by (Medical Unit Leader)						10. Reviewed by (Safety Officer)				
Travis Roberts										

## HEALTH AND SAFETY MESSAGE

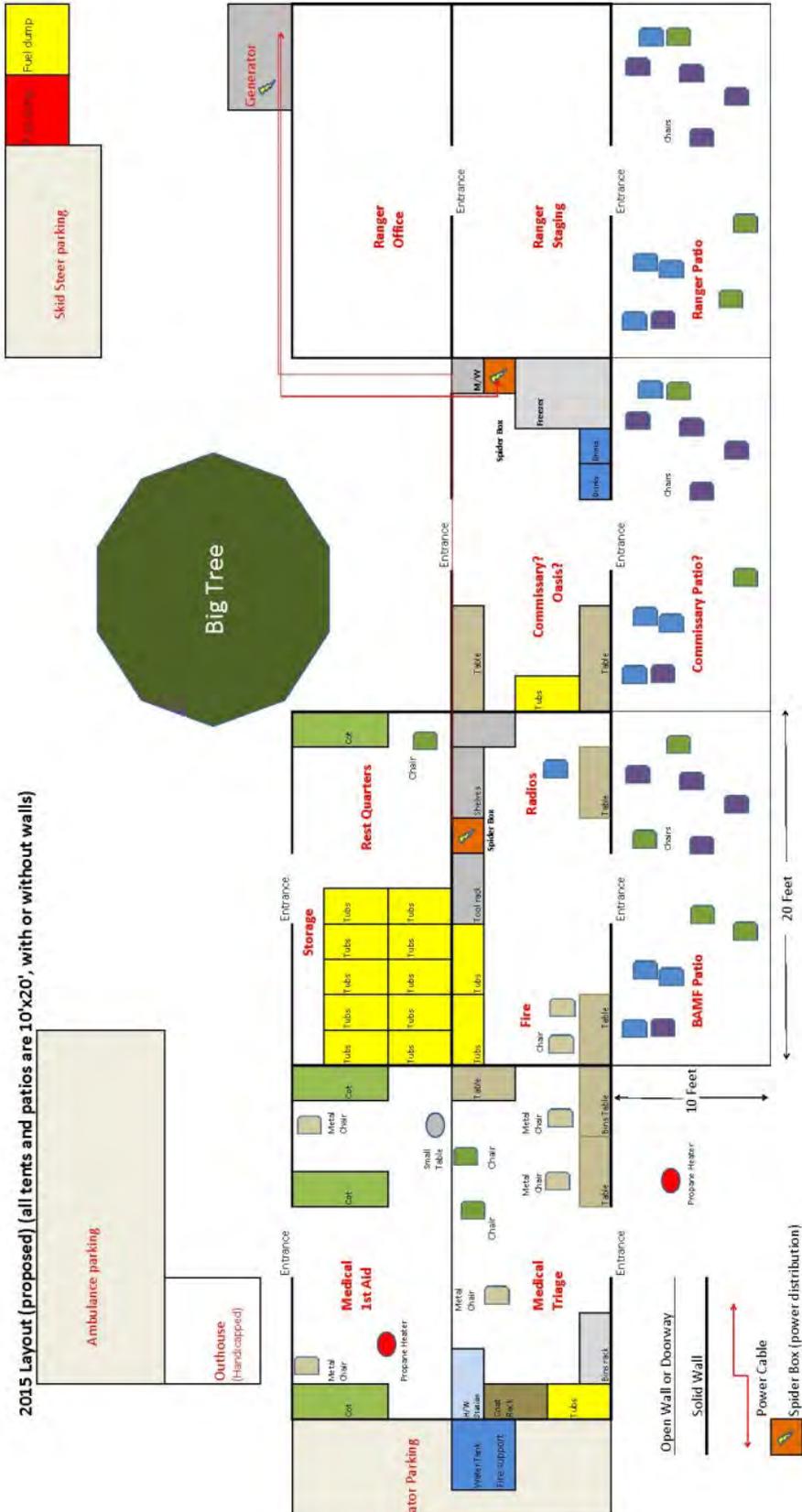
SAFETY starts with YOU. We are ALL accountable for SAFE behaviors.

INCIDENT: APOGAEA 2015	DATE: 6/5/2015 1200 - 6/7/2015
<p>Major Hazards and Risks:</p> <p>Altitude sickness: "Altitude Sickness", also known as "Acute Mountain Sickness (AMS)" tends to affect people traveling to areas above 8,000 feet. South Park Ambulance District covers elevations of approximately 9,000 feet to 14,000 feet and is a health condition our EMS crews see frequently. Common symptoms of AMS include headache, nausea/vomiting, light-headedness, shortness of breath on exertion, difficulty sleeping, and frequent need to use the bathroom. Typically, traveling to a lower elevation will alleviate symptoms, but AMS can, on occasion, become life- threatening and seeking medical attention is <u>always</u> advised.</p> <p>Crowds, Weather</p>	
<p><u>Safety Message</u></p> <p>Heavy pedestrian traffic</p> <p>Situational Awareness with construction and event setup activities</p> <p>Possible weather related emergencies: Sunburn Dehydration Hypothermia</p>	
Watch Out Situation of the Day Be Safe!	

# 5.4 Medical Site Plan

10:17 AM 3/24/2015

EVMS plan 2 - 2015 small.xlsx



## **6.0 Incident Command System**

Apogaea has adopted an ICS (Incident Command System)- based hierarchical structure for the Safety Services teams of it's organization, specifically for Rangers, BAMF/ Medical and Fire. This structure allows for the coherent organization of personnel, policies, procedures, facilities, communications, and equipment along the guidelines set forth by FEMA for the ICS system. By committing to operate via this structure in it's day-to-day event operations, Apogaea's Safety Services departments are able to efficiently and effectively scale an appropriate response, and also integrate effectively with Park County or other responding agencies, in the case of an emergency.

Training and education are core elements to the effective implementation of the ICS system. Apogaea's Board of Directors, and primary leadership of the Safety Services teams will be ICS 100- level trained or better. We are also highly encouraging all our core volunteer leads to take the 100-level training as well, and regularly educate our community about the availability of the free FEMA trainings in the interest of promoting more capable and socially responsible citizens. A "Safetygaea" training event is planned for the weekend prior to Apogaea, in which various emergency response scenarios will be walked through and drilled to practice interdepartmental coordination, to hone our response protocols and full ICS implementation, to provide a site orientation to the event staff, and provide an opportunity for the local county or other agencies to interface and be acquainted with our Safety Services leadership and operations.

To support these activities, an ICS team has been established for 2015 which identifies an Incident Command Staff and organizes Incident Commanders both for the operational period of Apogaea, and also in case of various emergent scenarios. This ICS team coordinates the training and orientation exercises for the Apogaea organization outside of the operational period; and generates appropriate IAP (Incident Action Plans), protocols, and policies to support Apogaea's due diligence in emergency response preparedness.

## 6.1 Incident Action Plan



*APOGAEA 2015 IAP*

<b>INCIDENT BRIEFING</b>	1. Incident Name	2. Date	3. Time
	APOGAEA 2015		

4. Operational Period  
 From 6/10/2015 1200 To 6/14/2015 1800

5. Location Map



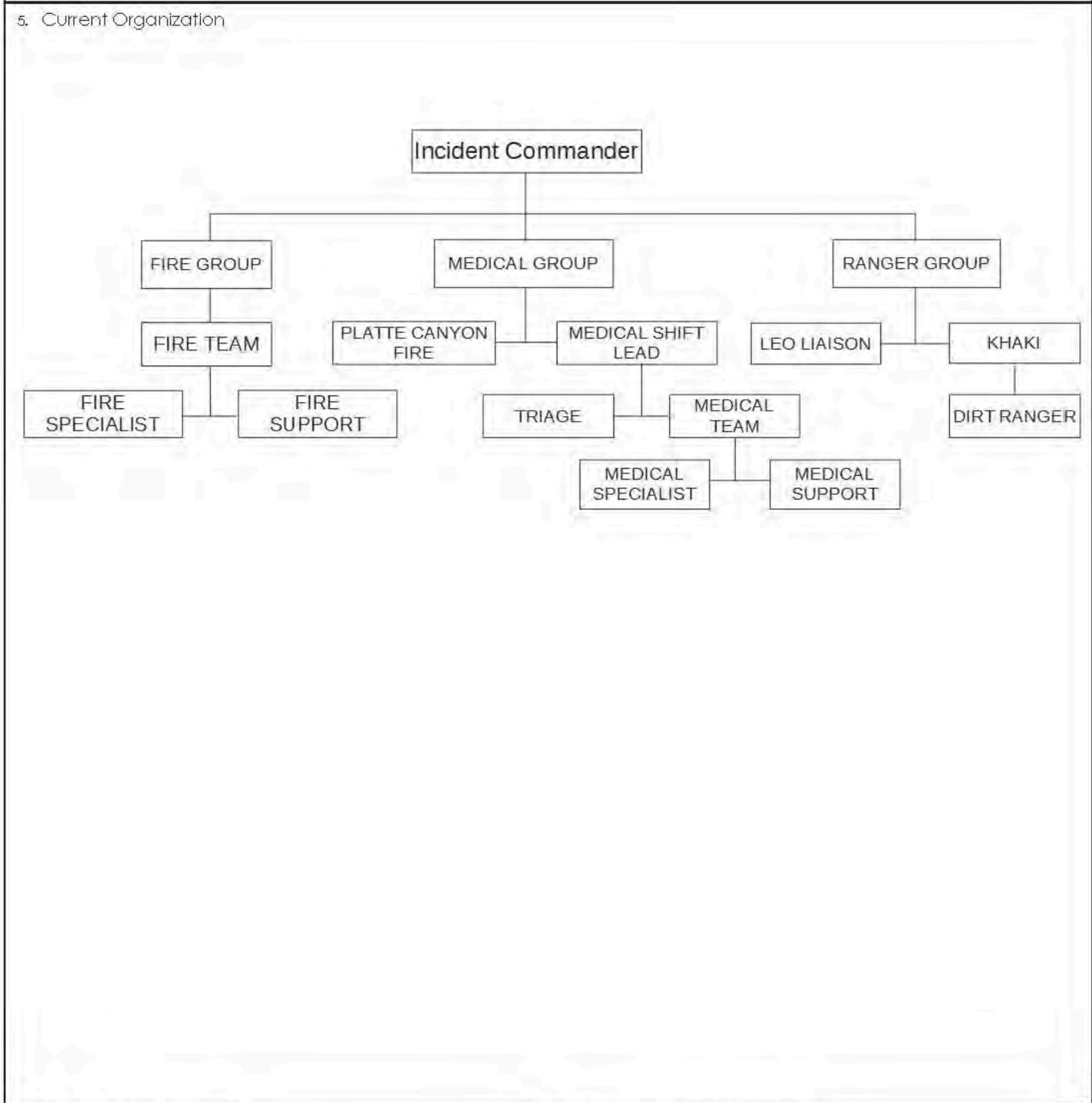
9. Prepared by (Planning Section Chief)

10. Approved by (Incident Commander)

Ian Schwartz

<b>INCIDENT BRIEFING</b>	1. Incident Name APOGAEA 2015	2. Date	3. Time
	4. Operational Period From 6/10/2015 1200 To 6/14/2015 1800		

4. Operational Period  
From 6/10/2015 1200 To 6/14/2015 1800



9. Prepared by (Planning Section Chief)	10. Approved by (Incident Commander) Ian Schwartz
---	--

<b>INCIDENT OBJECTIVES</b>	1. Incident Name APOGAEA 2015	2. Date	3. Time
----------------------------	----------------------------------	---------	---------

4. Operational Period  
From 6/10/2015 1200 To 6/14/2015 1800

5. General Control Objectives for the Incident (include alternatives).

- To provide an environment that is safe for all participants and staff while promoting the values of the Apogaea community.
- To create a seamless interface with county resources as necessary.
- To not interfere with the participants' experience of the event while still providing Emergency Services support (Fire, Medical, Rangers) where needed to maintain safety.

6. Weather Forecast for Period  
TBD

Weather will be updated daily from the National Weather service which will be available at the ICP for all incoming resources to familiarize themselves with.

7. General Safety Message

Like Burning Man, Apogaea operates heavily on the principals of self-reliance and community, thus the Emergency Services Department encourages all participants to provide for their own needs. However, in the case where a participant's needs are beyond their capacity to manage on their own, the Emergency Services Department is prepared to respond and provide for their unmet needs.

8. Attachments (mark if attached)		
<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input type="checkbox"/> (Other)
<input checked="" type="checkbox"/> Div. Assignment Lists - ICS 204	<input type="checkbox"/> Incident Map	<input type="checkbox"/>
<input checked="" type="checkbox"/> Communications Plan - ICS 205	<input type="checkbox"/> Traffic Plan	<input type="checkbox"/>

9. Prepared by (Planning Section Chief)	10. Approved by (Incident Commander) Ian Schwartz
---	--



<b>GROUP ASSIGNMENT LIST</b>		1. Group <b>Fire</b>		2. Section Chief			
3. Incident Name: APOGAEA 2015		4. Operational Period Date: 6/10/2015 1200 – 6/14/2015 1800					
<b>5. Operations Personnel</b>							
IC OF THE DAY	See White Board	Group Supervisor		<b>Sutela, C</b>			
<b>6. Resources Assigned this Period</b>							
Fire Team	Leader	Number Persons	Trans. Needed	Drop Off PT./Time	Pick Up PT./Time		
Specialist	See White Board	1					
Support	See White Board	1					
7. Control Operations							
<ul style="list-style-type: none"> <li>▪ Maintain 24 hour staffing of the BAMF Fire Suppression Team by BAMF Fire Personnel consisting of one Fire Specialist and one Fire Support.</li> <li>▪ BAMF Fire Staff must be prepared to be contacted by either a walk up participant to the BAMF Fire Tent or if a participant encounters a staff member who contacts BAMF directly.</li> </ul>							
8. Special Instructions							
Covered at shift transition briefing.							
<b>9. Division/Group Communication Summary</b>							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	TBD		1				
Tactical	TBD		2 3				
Prepared by (Resource Unit Leader) Ian Schwartz		Approved by (Planning Section Chief)		Date		Time	

<b>GROUP ASSIGNMENT LIST</b>		1. Group Medical		2. Section Chief			
3. Incident Name APOGAEA 2015		4. Operational Period Date: 6/10/2015 1200 – 6/14/2015 1800					
5. Operations Personnel							
IC OF THE DAY		See White Board		Group Supervisor		Roberts, T	
				Daily Medical Shift Lead		See White Board	
6. Resources Assigned this Period							
Medical Team		Leader		Number Persons	Trans. Needed	Drop Off PT./Time	Pick Up PT./Time
Specialist		See White Board		1- 3			
Support		See White Board		1- 3			
Triage		See White Board		1			
Platte Canyon Fire		See White Board		2			
7. Control Operations							
<ul style="list-style-type: none"> <li>Maintain 24 hour staffing of the BAMF First Aid Station by the BAMF Medical Daily Shift Lead and one or more BAMF Medical Teams consisting of one Medical Specialists and one Medical Supports.</li> <li>Maintain 24 hour staffing of the BAMF First Aid Station by Platte Canyon Fire to provide ALS care and an on-site ambulance.</li> <li>BAMF Medical Staff and Platte Canyon Fire must be prepared to be contacted by either a walk up participant to the First Aid Station or if a participant encounters a staff member who contacts BAMF directly.</li> </ul>							
8. Special Instructions							
Covered at shift transition briefing.							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	TBD		1				
Tactical	TBD		2 3				

<b>GROUP ASSIGNMENT LIST</b>		1. Group <b>Medical</b>		2. Section Chief			
3. Incident Name APOGAEA 2015		4. Operational Period Date: 6/10/2015 1200 – 6/14/2015 1800					
<b>5. Operations Personnel</b>							
IC OF THE DAY		See White Board		Group Supervisor		Roberts, T	
				Daily Medical Shift Lead		See White Board	
<b>6. Resources Assigned this Period</b>							
Medical Team		Leader		Number Persons	Trans. Needed	Drop Off PT./Time	Pick Up PT./Time
Specialist		See White Board		1-3			
Support		See White Board		1-3			
Triage		See White Board		1			
Platte Canyon Fire		See White Board		2			
7. Control Operations							
<ul style="list-style-type: none"> <li>Maintain 24 hour staffing of the BAMF First Aid Station by the BAMF Medical Daily Shift Lead and one or more BAMF Medical Teams consisting of one Medical Specialists and one Medical Supports.</li> <li>Maintain 24 hour staffing of the BAMF First Aid Station by Platte Canyon Fire to provide ALS care and an on-site ambulance.</li> <li>BAMF Medical Staff and Platte Canyon Fire must be prepared to be contacted by either a walk up participant to the First Aid Station or if a participant encounters a staff member who contacts BAMF directly.</li> </ul>							
8. Special Instructions							
Covered at shift transition briefing.							
<b>9. Division/Group Communication Summary</b>							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	TBD		1				
Tactical	TBD		2				
			3				

Prepared by (Resource Unit Leader) Ian Schwartz	Approved by (Planning Section Chief)	Date	Time
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<b>GROUP ASSIGNMENT LIST</b>	1. Group <b>Ranger</b>	2. Section Chief
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3. Incident Name APOGAEA 2015	4. Operational Period Date: 6/10/2015 1200 – 6/14/2015 1800
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**5. Operations Personnel**

IC OF THE DAY	See White Board	Group Supervisor	Wellhauser, D
		Ranger Daily Shift Lead (Khaki)	See White Board

**6. Resources Assigned this Period**

Strike Team/Task Force/ Resource Designator	Leader	Number Persons	Trans. Needed	Drop Off PT./Time	Pick Up PT./Time
Dirt Ranger	See White Board	3- 10			

7. Control Operations
- Patrol in pairs with event radios observing and addressing safety and security issues, with patrol pairs reporting to "Khaki" shift lead, under direction of Ranger Event Lead
  - Radio to Medical and Fire teams as needed, creating safety perimeters for those teams when activated
  - Primary Liaison to Law Enforcement
  - Guide Emergency Vehicles visiting or transporting on-site while directing Gate and Parking teams
  - Report to Incident Commander as a Group which may control Task Forces, or Strike Teams as needed

8. Special Instructions  
Covered at shift transition briefing.

**9. Division/Group Communication Summary**

Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	TBD		16				
Tactical	TBD		14 15				

Prepared by (Resource Unit Leader) Ian Schwartz	Approved by (Planning Section Chief)	Date	Time
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<b>INCIDENT RADIO COMMUNICATIONS PLAN</b>		1. Incident Name SAFETYGAEA 2015	2. Date/Time Prepared	3. Operational Period Date 6/5/2015 1700 - 6/7/2015 1700	
<b>4. Basic Radio Channel Utilization</b>					
Radio Type/Cache	Channel	Function	Frequency/Tone	Assignment	Remarks
TBD	1 (B)	BAMF	TBD	BAMF PRIMARY	RADIOS ISSUED AT RADIO TENT
TBD	2	BAMF	TBD	BAMF TAC 1	RADIOS ISSUED AT RADIO TENT
TBD	3	BAMF	TBD	BAMF TAC 2	RADIOS ISSUED AT RADIO TENT
TBD	4	BOARD	TBD	BOARD TAC	RADIOS ISSUED AT RADIO TENT
TBD	5 (B)	ICS COMMAND	TBD	ICS COMMAND	RADIOS ISSUED AT RADIO TENT
TBD	6	SPARE	TBD	SPARE	RADIOS ISSUED AT RADIO TENT
TBD	7	SPARE	TBD	SPARE	RADIOS ISSUED AT RADIO TENT
TBD	8	ASS	TBD	ASS TAC	RADIOS ISSUED AT RADIO TENT
TBD	9	DPW	TBD	DPW TAC	RADIOS ISSUED AT RADIO TENT
TBD	10	CAT HEADER/INFO BOOTH	TBD	CAT/INFO TAC	RADIOS ISSUED AT RADIO TENT
TBD	11	PLACEMENT	TBD	PLACEMENT TAC	RADIOS ISSUED AT RADIO TENT
TBD	12 (B)	GATE	TBD	GATE TAC	RADIOS ISSUED AT RADIO TENT
TBD	13	PARKING	TBD	PARKING TAC	RADIOS ISSUED AT RADIO TENT
TBD	14	RANGER	TBD	RANGER TAC 2	RADIOS ISSUED AT RADIO TENT
TBD	15	RANGER	TBD	RANGER TAC 1	RADIOS ISSUED AT RADIO TENT
TBD	16 (B)	RANGER	TBD	RANGER PRIMARY	RADIOS ISSUED AT RADIO TENT
5. Prepared by (Communications Unit)					
(B) Refers to a boosted channel					

<b>MEDICAL PLAN</b>	1. Incident Name APOGAEA 2015	2. Date Prepared	3. Time Prepared	4. Operational Period 6/10/2015 1200 - 6/14/2015 1800							
<b>5. Incident Medical Aid Station</b>											
Medical Aid Stations		Location			Paramedics Yes No						
BAMF Medical Station		Center Camp			X						
<b>6. Transportation</b>											
<b>A. Ambulance Services</b>											
Name		Address		Phone		Paramedics Yes No					
Platte Canyon Fire		123 Dellwood Drive, Bailey CO 80421		(303) 838-5853		X					
Elk Creek Fire		11993 Blackfoot Rd Conifer, CO 80433		(303) 816-9385		X					
Evergreen Fire		1802 Bergen Pkwy, Evergreen, CO 80439		(303) 674-3145		X					
Inter Canyon		7939 South Turkey Creek Road, Morrison, CO 80465		(303) 697-4413		X					
Southpark Ambulance		911 Castello Ave, Fairplay, CO 80440		(719) 836-2055		X					
<b>B. Incident Ambulances</b>											
Name		Location			Paramedics Yes No						
Platte Canyon Fire		On Site			X						
<b>7. Hospitals</b>											
Name		Address		Travel Time Air Ground		Phone		Helipad Yes No		Burn Center Yes No	
St. Anthony's		11600 W. 2nd Place Lakewood, CO 80228		15 45		(720) 321-0000				X	
Littleton Adventist		7700 S. Broadway Littleton CO 80122		15 45		(303) 730-8900		X		X	
Swedish		501 E. Hampden Ave. Englewood, CO 80113		15 45		303-788-5000		X		X	
University		12605 E. 16th Ave Aurora, CO 80045		20 60		720-848-0000		X		X	
Lutheran		8300 W. 38th Ave. Wheatridge, CO 80033		15 45		303-426-4500		X			
<b>8. Medical Emergency Procedures</b>											
<p>1. Provide First aid to participants at medical aid station as needed.</p> <p>2. Dispatch and interface with participants who can not make it to medical station under own power.</p> <p>3. Transport patients to medical station for further treatment and evaluation.</p> <p>4. Hand off ALS patients or patients requiring higher level of care to Platte Canyon Fire ambulance on-site for treatment and/or transport.</p> <p>5. Coordinate with outside Agencies for further transports as needed</p> <p>6. Cell phone direct to Park County Dispatch or Platte Canyon Fire BK hand held radio to Park County dispatch or Satellite phone to Park County Dispatch.</p>											
Prepared by (Medical Unit Leader) Travis Roberts						10. Reviewed by (Safety Officer)					

## **6.3 Communications Plan**

### **Communications Devices**

Communication between departments will be done via 16 channel, VHF radios from a rental fleet. Primary Medical/Fire (Channel 1) and Rangers (Channel 16) are “selected” as such so that in case of an emergency the selector knob can be turned to either direction to direct the radio traffic to an emergency resource. Other departments also use radios and carry them during the event so Rangers or Medical/Fire can be reached. Certain channels will be “boosted” (Gate, Command, Fire/Medical and Rangers) to ensure event wide coverage. Other radio channels can be relayed and are not as mission critical as those discussed above, thus not boosted.

We will have 84 held radios to be deployed throughout the departments of Apogaea. In addition, we will have four vehicle mounted radios for our Parking Shuttles and five boosted repeater base stations for our Emergency Services Departments. We are building in redundancy while also being prepared for ICS level communications in case of an Emergency.

A satellite phone will be on site, preprogrammed with the Park County Dispatch phone number in case cell coverage is not available. This phone is located at the medical/fire tent.

Cell phones will also be available to be used in the event an outside agency needs to be contacted.

BK Radios, carried by on-site Platte Canyon Fire personnel, can communicate directly with Park County Dispatch to order resources as necessary. This is the most direct means of communications with Park County Dispatch.

A list of dispatch numbers for all cooperators will be available at BAMF (Bureau of Apogaea Medical and Fire) headquarters (Medical / Fire) and with the Ranger Lead (also known as Khaki).

### **Communication Procedures**

All department leads train their respective subordinates who carry radios on how to use a radio and how to reach Medical/Fire or Rangers in case of an emergency. BAMF headquarters will maintain the satellite phone and a cell phone in the event off site communication is needed with a cooperator agency. Face to face communications with Platte Canyon Fire can also be used to communicate resource needs.

In the need to disseminate a mass communication to the event, Sound systems will be used to disseminate the message. Rangers will deploy to the various sound systems to broadcast the message. Also, face to face communication with participants will be used.

### **WIFI**

A limited wifi network will be deployed exclusively for the use of our Gate, Rangers and BAMF for live tracking of ticket authentication, signed waivers and HIPAA compliance. This limited network will be password protected and deployed using cellular service to connect to the internet. In case of cellular service interruptions, the local wifi network and all data will be maintained by onsite desktop computer servers supported by Apogaea IT.

This is a beta system that is be deployed for the first time this year. It is our goal to provided better data collection to be able to review and adjust planning for future events.

<b>INCIDENT RADIO COMMUNICATIONS PLAN</b>		1. Incident Name SAFETY/GAEA 2015		2. Date/Time Prepared		3. Operational Period Date 6/5/2015 1700 – 6/7/2015 1700	
<b>4. Basic Radio Channel Utilization</b>							
Radio Type/Cache	Channel	Function	Frequency/Tone	Assignment	Remarks		
TBD	1 (B)	BAMF	TBD	BAMF PRIMARY	RADIOS ISSUED AT RADIO TENT		
TBD	2	BAMF	TBD	BAMF TAC 1	RADIOS ISSUED AT RADIO TENT		
TBD	3	BAMF	TBD	BAMF TAC 2	RADIOS ISSUED AT RADIO TENT		
TBD	4	BOARD	TBD	BOARD TAC	RADIOS ISSUED AT RADIO TENT		
TBD	5 (B)	ICS COMMAND	TBD	ICS COMMAND	RADIOS ISSUED AT RADIO TENT		
TBD	6	SPARE	TBD	SPARE	RADIOS ISSUED AT RADIO TENT		
TBD	7	SPARE	TBD	SPARE	RADIOS ISSUED AT RADIO TENT		
TBD	8	ASS	TBD	ASS TAC	RADIOS ISSUED AT RADIO TENT		
TBD	9	DPW	TBD	DPW TAC	RADIOS ISSUED AT RADIO TENT		
TBD	10	CAT HEADSET/INFO BOOTH	TBD	CAT/INFO TAC	RADIOS ISSUED AT RADIO TENT		
TBD	11	PLACEMENT	TBD	PLACEMENT TAC	RADIOS ISSUED AT RADIO TENT		
TBD	12 (B)	GATE	TBD	GATE TAC	RADIOS ISSUED AT RADIO TENT		
TBD	13	PARKING	TBD	PARKING TAC	RADIOS ISSUED AT RADIO TENT		
TBD	14	RANGER	TBD	RANGER TAC 2	RADIOS ISSUED AT RADIO TENT		
TBD	15	RANGER	TBD	RANGER TAC 1	RADIOS ISSUED AT RADIO TENT		
TBD	16 (B)	RANGER	TBD	RANGER PRIMARY	RADIOS ISSUED AT RADIO TENT		
<b>5. Prepared by</b> (Communications Unit)							
(B) Refers to a boosted channel							

## 6.4 Emergency Action Plans

### Gate Crasher / Trespasser Contingency Plan

Department	Role	Function
ASS	Primary	Identify trespassers, inform Rangers, coordinate intercept
Rangers	Assisting	Intercept, Investigate, escort to Gate for resolution, Law Enforcement (LEO) interface
BoD	Assisting	Provide oversight
Medical/ PC FD	Support	Medical as necessary
Law Enforcement	External	As needed for trespassing, damage to property

### Fire (Minor) Contingency Plan

Department	Role	Function
Fire	Primary	Fire suppression, person/property protection, participant education
Medical	Assisting	Treat patients, rehab Fire team, coordinate with PC FD
Rangers	Assisting	Crowd control, safety perimeter, recovery assistance, education
Gate	Support	Ensure road inside event site is cleared for emergency vehicles
Parking	Support	Ensure road to event site is cleared for emergency vehicles
BoD	Support	As needed
PC FD/ 911	Support	As needed for Medical transport, summoning and coordination with external responders

### Fire (Major) Contingency Plan

Department	Role	Function
ICS	Primary	Activate ICS operations, coordinate and direct response teams and resources
Fire	Primary	Fire Suppression, Rescue
Rangers	Assisting	Evacuate endangered areas, crowd control, site communications
Medical	Assisting	Treat patients, rehab fire team, coordinate with PC FD
BoD/ IO	Assisting	As needed, prepare for press incident
PC FD/ 911 Agencies	External	As needed for patient transport, summoning and coordination with external responders
Gate	Support	Ensure road inside event site is cleared for emergency vehicles
Parking	Support	Ensure road to event site is cleared for emergency vehicles

## Inclement Weather Contingency Plan

Department	Role	Function
ICS	Primary	Activate ICS operations, coordinate and direct response teams and resources
Rangers	Primary	Community alerts (PA, face-to-face), monitor site conditions, patrol for hazards
DPW	Assisting	Repair infrastructure if necessary afterwards
Medical/ PC FD	Support	As needed / treat patients
Fire	Support	Patrol for potential wind/fire dangers
BoD	Support	Arrange for tow vehicles if mud

## Missing Child Contingency Plan

Department	Role	Function
Rangers	Primary	Obtain information and disseminate, coordinate search, LEO interface
Gate	Assisting	Close/ monitor Gate to outbound traffic
ASS	Assisting	Assist Gate to monitor for outbound traffic
BoD	Assisting	Be informed, assist as needed, announce all clear
Other Depts.	Support	Assist with search if available and on radio

## Civil Disturbance/ Assault Contingency Plan

Department	Role	Function
Rangers	Primary	Secure area, crowd control, coordinate search, initiate 911, LEO interface
Medical/ PC FD	Assisting	As needed / treat patients
Gate	Assisting	Ensure road inside event site is cleared for emergency vehicles if needed
BoD	Assisting	Be informed, assist as needed, prepare for possible press incident

## Medical Evacuation (Standard) Contingency Plan

Department	Role	Function
ICS	Primary	Activate ICS operations, coordinate and direct response teams and resources
Rangers	Co-Primary	Initiate ICS, crowd control, inform BoD, escort external agencies if needed
Medical	Co-Primary	Initiate ICS, stabilize, treat patient, coordinate with PC FD
PC FD/ 911	Co-Primary	Transport of patient offsite, coordinate with external agencies
Gate	Support	Ensure road inside event site is cleared for emergency vehicles
Parking	Support	Ensure road to event site is cleared for emergency vehicles
BoD	Assisting	As needed, provide additional support to friends/family

### Medical Evacuation (Heavy Rescue) Contingency Plan

Department	Role	Function
ICS	Primary	Activate ICS operations, coordinate and direct response teams and resources
Medical	Co-Primary	Initiate ICS, stabilize, treat patient if safe, coordinate with PC FD
Rangers	Co-Primary	Initiate ICS, crowd control, inform BoD, escort external agencies if needed
PC FD/ 911	Co-Primary	Transport of patients offsite, coordinate with external agencies
Fire	Support	Rescue evaluation, assist responding agencies if appropriate
BoD/ IO	Support	Prepare for possible press incident, assist as needed
Law Enforcement	External	Scene safety, investigation
EMS/ 911	External	Patient care, additional transport
911 Fire Dept	External	Rescue operations
Air Medical Unit	External	May assist with rescue (i.e. Life Flight)
Gate	Support	Ensure road inside event is clear for emergency vehicles
Parking	Support	Ensure road to event is clear for emergency vehicles
DPW	Support	Machinery, Hands, Effigy/bonfire knowledge
Other Depts	Support	Assist as needed

### Site Evacuation Contingency Plan

Department	Role	Function
ICS	Primary	Activate ICS operations, coordinate and direct response teams and resources
Medical	Co-Primary	Initiate ICS, stabilize, treat patients as necessary, coordinate with PC FD and BAMF Fire
Rangers	Co-Primary	Initiate ICS, crowd control, inform BoD, escort participants out evacuation routes
PC FD/ 911	Co-Primary	Continuity of ICS, mitigate hazards
Fire	Co-Primary	Rescue evaluation, assist responding agencies if appropriate
BoD/ IO	Support	Prepare for possible press incident, assist as needed
Law Enforcement	External	Scene safety, investigation, traffic control
EMS/ 911	External	Patient care, additional transport
911 Fire Dept	External	Rescue operations, ICS continuity
Gate	Support	Ensure road inside event is clear for emergency vehicles
Parking	Support	Ensure road to event is clear for emergency vehicles
DPW	Support	Assist in evacuating participants, machinery as needed
ASS	Support	Assist as needed in evacuation, perform site/ boundary sweeps
Other Depts	Support	Assist as needed in evacuation

## **6.5 Acronyms**

ASS= Apogaea Security Squad (Perimeter)

BAMF= Bureau of Apogaea Medical and Fire

BoD= Apogaea Inc, Board of Directors

DPW= Department of Public Works (facilities/ construction)

EMS= Emergency Medical Services (offsite medical responders)

ICS= Incident Command System

IO= Information Officer (an ICS-designated position)

PC FD= Platte Canyon Fire Department (on-site ambulance ALS provider)

## **7.0 Apogaea 2015 Health and Sanitation Plan**

### **7.1 Food Preparation Facilities**

Apogaea, Inc does not contract with vendors to provide food at Apogaea.

Each attendee is required to provide for his or her own nutritional needs throughout the course of the event, and the means by which to maintain sanitary eating utensils and preparation supplies. This expectation is communicated in writing to all attendees prior to the event.

Anyone attempting to enter the event who does not have enough food to provide for their nutritional needs or is found to be unprepared to maintain a sanitary eating space over the course of the weekend will not be allowed entry into the event until they return with adequate food and supplies.

### **7.2 Volunteer Commissary**

We will have a self-serve commissary for all of our volunteers who work shifts over 6 hours. This is mainly intended to serve our Medical, Fire, rangers and overnight volunteers. This commissary will exclusively serve prepackaged foods purchased from approved sources and heated with a microwave. The Park County Environmental Health Specialist, Jodi Zimmerman has reviewed this plan and has determined we are exempt from Health Inspection under Colorado State Law. Nonetheless, we provide hand washing stations for the Volunteer Commissary.

### **7.3 Center Camp Cafe**

Our Center Camp Cafe provides, free of charge, hot coffee, hot tea, hot chai, and hot apple cider to anyone at the event. We use only non-dairy creamer in the cafe and offer no food. We provide hand washing stations and water in approved containers for the Center Camp Cafe. The water and tanks are provided by Columbia Potties of the Rockies. Please see the attached Contract.

The Park County Environmental Health Specialist, Jodi Zimmerman has reviewed this plan and has determined we are exempt from Health Inspection under Colorado State Law.

### **7.4 Ice**

We contract with A&K Ice in Denver to bring up two electric Ice Merchandisers that are installed at Center Camp. The Ice is stocked and serviced twice during the week. Ice is purchased by the participants on an honor system.

### **7.5 Water**

All attendees are required to bring their own water supply and drinking containers to the event. This expectation is communicated in writing to all attendees prior to the event. The expectation by which Apogaea, Inc measures this adequacy is three gallons of water per person for each day at the event. This ratio surpasses the Code's water requirement. This includes, but is not limited to: potable drinking water, water used for hygiene purposes, and water used for cooking and cleaning supplies used in personal food preparation.

Anyone attempting to enter the event that is found to be unprepared will not be allowed access into the event until they return with adequate water supplies.

Water for emergency situations is available at the BAMF Medical Station. Water is also provided at the Center Camp Cafe for use by the Cafe. All on site water is provided by Columbia Potties of the Rockies. Please see attached contract.

## **7.6 Portapotties and Sinks**

We have a contracted consistently with Columbia Porta-potties and they provide service that meets all applicable requirements. Columbia Porta-potties will supply, service and remove three handicapped stalls, three hand washing and sanitizing stations, and 60 porta potties to be placed on the land. Each portapotty will come with hand sanitizer installed and serviced by our vendor. Please see attached contract for services.

### **Columbia Sanitary**

4265 Kendrick St  
Golden CO 80403  
303-526-5370  
Contact: Sheila Nessier

Portable Toilets Rented: 60  
Handicap-Accessible Portable Toilets Rented: 3  
Total ratio of attendees to toilets: 39-1  
Hand-washing Facilities Rented: 3  
Location of Facilities on site: See Site Map

## **7.7 Refuse**

Apogaea, Inc expects all attendees to take appropriate precautions to maintain clean camping and food preparation sites throughout the course of the event. Each event attendee is required to provide adequate waste collection supplies for themselves and remove their trash from the event site. This expectation is communicated in writing to all attendees prior to the event. Attendees without adequate waste collection supplies will not be permitted to enter the site

There will be no trash cans, recycling stations or provisions for cardboard on site. This is a Leave No Trace, pack it-pack it out camping trip. We have a Greening Department that educates our participants on our policies around Matter Out Of Place, aka MOOP, and the participants responsibilities around Leave No Trace.

Throughout the course of the event, waste generated by Apogaea, LLC event volunteer teams is collected and removed appropriately.

At the end of the event, volunteer teams methodically inspect the event site to insure that all waste has been removed. If waste is discovered on the event site, it is disposed of by Apogaea, Inc volunteers within 24 hours. We have contracted with a local waste hauler to deliver a roll off after the event ends for the removal of any waste found left on the site.

### **Mountain View Waste Services**

66615 HWY 285  
P.O. Box 720  
Pine, CO 80470

## **7.8 Vector Control**

Apogaea Inc. expects all attendees to take appropriate precautions to maintain clean camping and food preparation sites throughout the course of the event.

Additionally, the community fostered by Apogaea strongly adheres to and educates participants in 'Pack It In, Pack It Out' and 'Leave No Trace' practices. This includes advice on properly packaging food trash for removal, which we see as the biggest vector for attracting these insects.

Prior to the event, Apogaea Inc publishes information encouraging all participants to bring adequate insect repellent, as well as education regarding best practices on avoiding and deterring insect and wildlife nuisance.

## **7.9 Alcohol and Marijuana**

There are no alcohol vendors or marijuana services provided at the event. This event is operated under the shared community desire to have no commerce of any kind at the event. Anyone found selling any items, or violating any State Laws, will be removed from the event.

Apogaea participants of age to consume alcohol and Marijuana will be allowed to do so in accordance with State and County regulations. Camps that host social events that include alcohol are responsible for monitoring the consumption of alcohol in their camps as well as uphold a strict ID and underage drinking ban. Minors will not be allowed to consume any alcohol and any minor caught in violation will be subject to eviction as will the minors guardian. Anyone found serving minors alcohol will be subject to immediate eviction.

## **7.10 Environmental Impact**

### **Groundwater, Surface Water, and Wetlands**

We do not expect there to be any surface water impact as there is no surface water on the property. We do not expect there to be any ground water impact as this is a "Leave No Trace" event and no water from camping, chemicals, or otherwise hazardous liquids will be allowed to be placed on the ground during the normal course of events. In case of accidental spills of fuel or other toxic materials, our Fire Team in BAMF will respond accordingly.

There will be no impact on wetlands as there are no wetlands on the site being used by the event.

This a camping event with very little environmental site impact. Each year of the event we remove any deadfall on the property to create a safe environment as part of the operations of Apogaea. At the end of the event our Greening Department sweeps the entire site to remove any MOOP that is found.

**Dust Control and Mitigation**

Every year we lay down roughly 2 miles of mulch on the land creating a pathway that is large enough for two normal sedan size vehicles. The mulch is wood chips from a local manufacturer of log homes. The wood chips are purchased by, and arranged for delivery by the landowner and distributed around the site by Apogaea Department of Public Works.

Additionally, we are working with Park County Public Works to have Mag Chloride applied on County Road 68 in conjunction with other events that use the road throughout the summer and the local residents. Please see the attached agreement between Apogaea Inc. and Park County Department of Public Works.  
Public Works.

## **8.0 Letters of Good Standing**

**8.1 Berger Land Co.**

**8.2 I Love You Guys**

# BERGER LAND CO.

*P.O. Box 300446 Denver, CO 80203*  
*(303)898-2278*  
[wbb@wbberger.com](mailto:wbb@wbberger.com)

To Whom it may concern:

Since 2011, the Berger Land Co. has made its property in Park County available for the Apogaea festival.

As President and COO, I have a duty to my shareholders to utilize our capital assets, but also to protect them from harm. The Estabrook Park Ranch has been in our ownership for 141 years, since two years before Colorado was a state in the Union. I myself, am fourth generation on the land in Park County. My roots, my passion and my fiduciary duty to this ranch and my extended family of shareholders go very deep. I expect nothing different from my "sixth-generation" grandchildren.

We have been involved for the last 40+ years in an ongoing effort to improve the health of our forest through a Forest Management Plan, which has resulted in a safer, more biodiverse and accessible resource. We continue that work within the framework of a collaborative FMP with four adjacent owners in the Craig Creek/North Fork South Platte River drainages. Part of that includes working with the Coalition for the Upper South Platte (CUSP) and the Park/Teller Soil Conservation District people to control noxious and invasive weeds. It includes developing methodologies with Denver Water to insure healthy and active fishing resources in the Platte, and in the riparian environment through which it flows. We graze cattle on the land according to best practices, and work with an award-winning cattle operator to insure that the land and the animals are respected.

We have always endeavored to conduct our business according to the principals of "do no harm" and "leave no trace." This translates from our stewardship/treatment of our land to the way we interrelate to our neighbors and our larger community. We believe that we act respectfully at all times in our dealings with others, in an honest and transparent manner.

We also believe in freedom of association and freedom of expression. We believe in private property rights and the Golden Rule.

It is our judgment that the Apogaea organizers and their staff, from the beginning of our relationship in 2010 to the current day, have conducted themselves in accordance to the above stated ethics and the protocols that we have applied. We find them to be responsible, accountable and willing to work collaboratively in all their activities. They have been careful and respectful of the land; they have been vigilant about their impacts, both on it and upon the neighbors. I have no hesitation to allow them to conduct their festival on our land, and see nothing that causes me any reservation whatsoever.

Please feel free to call me at any time. 303-898-2278.

W. Bart Berger  
President, Berger Land Co.  
Estabrook Park Ranch  
PO Box 438  
Bailey, CO 80421



December 8, 2014

To whom it concerns,

I am writing on behalf of The "I Love U Guys" Foundation in support of Apogaea and their annual event in Bailey.

We have worked with directors and volunteers from Apogaea for many years and have developed a great appreciation for this organization. Their members volunteer to help with Emily's Parade each year, and we've found them all to be responsible and reliable; a tremendous asset to our event.

Their annual event has always been run ethically and respectfully; very positive outcomes result from Apogaea events.

I would highly recommend that Apogaea is granted a permit to continue their annual event in Bailey as this sets a very high standard for how an organization can work within a community for the mutual benefit of everyone.

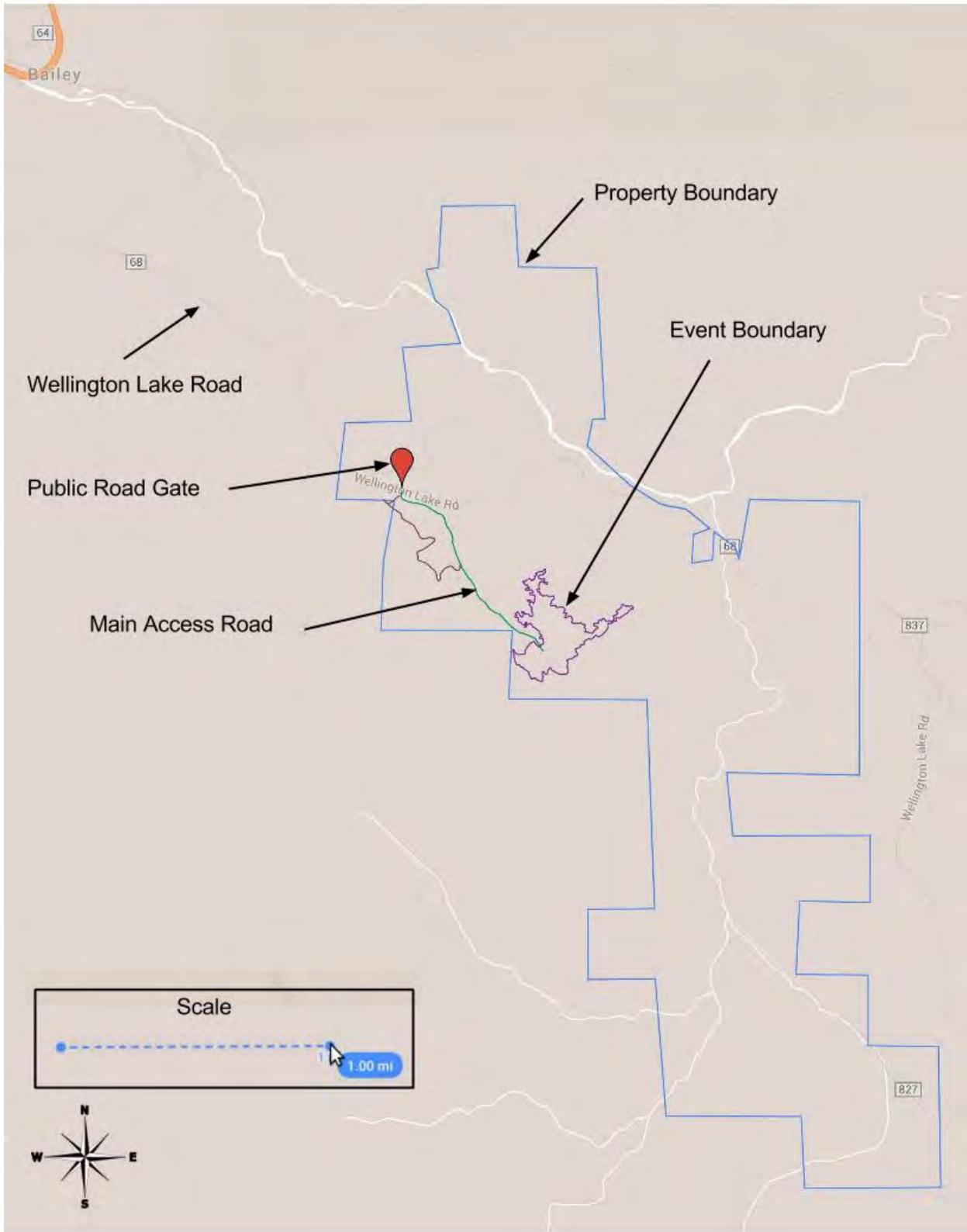
Sincerely,

A handwritten signature in black ink, appearing to read "EM Stoddard-Keyes".

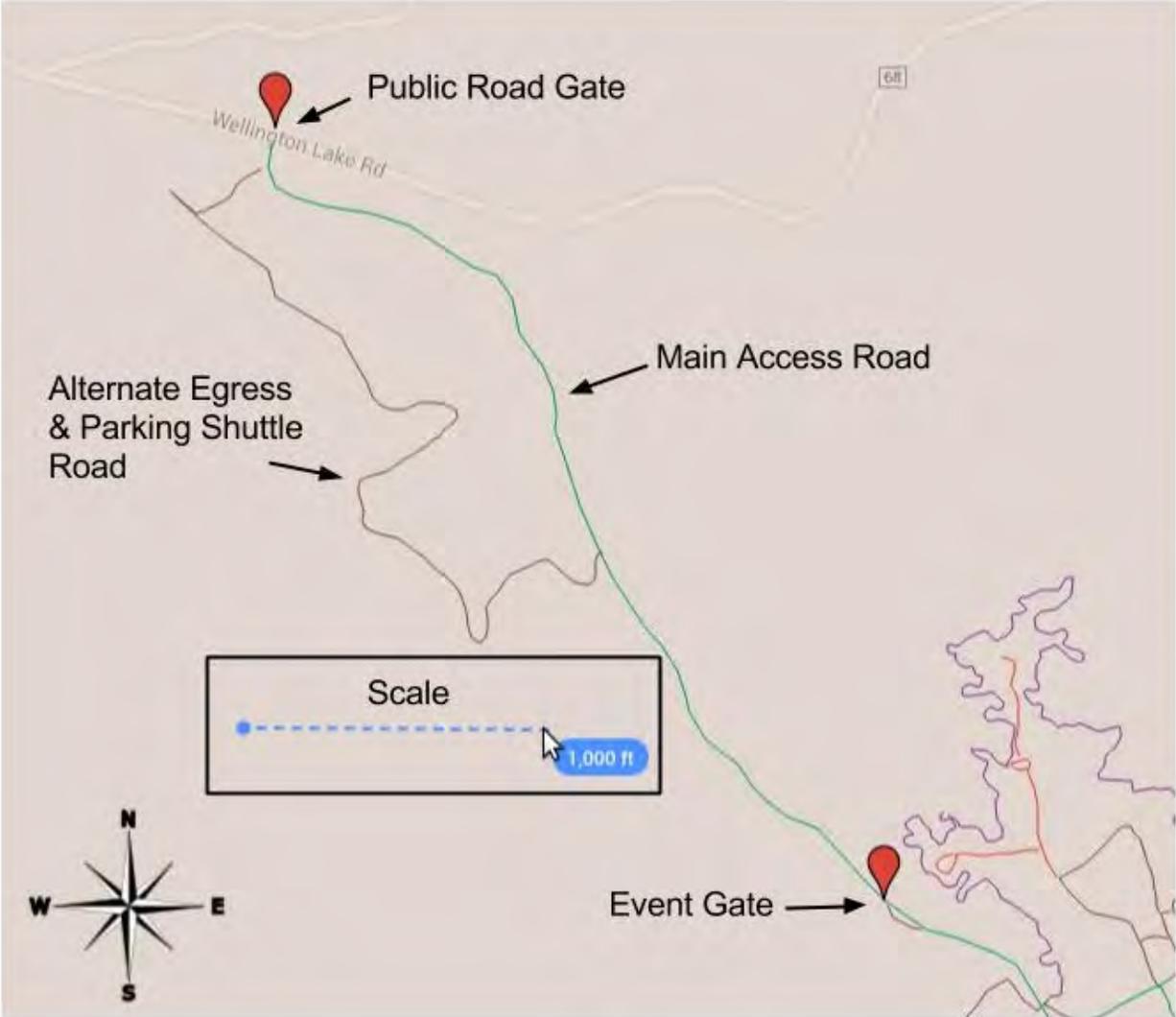
Ellen Stoddard-Keyes  
President, Board of Directors  
The "I Love U Guys" Foundation

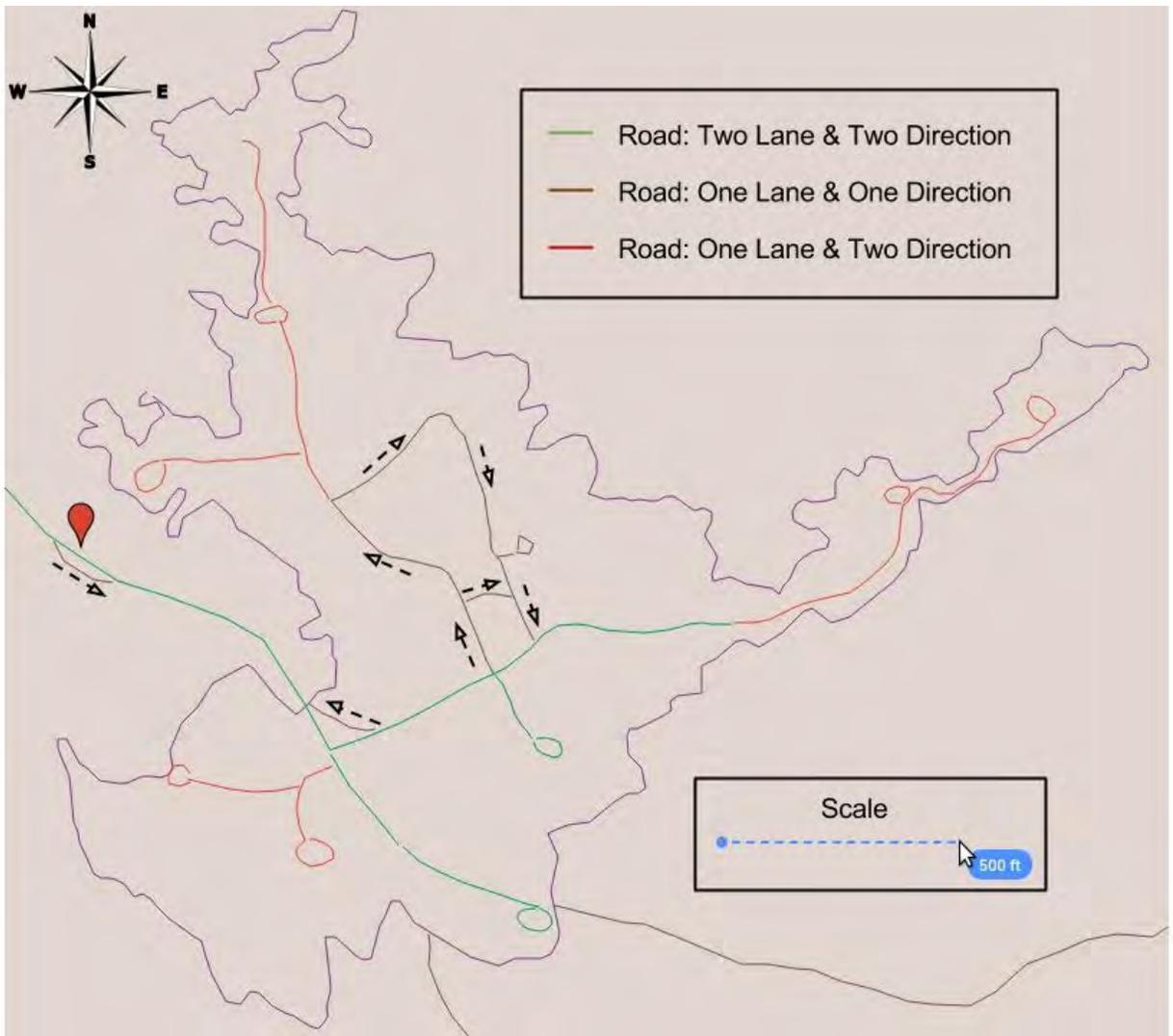
# 9.0 Maps

## 9.1 Property and Boundaries



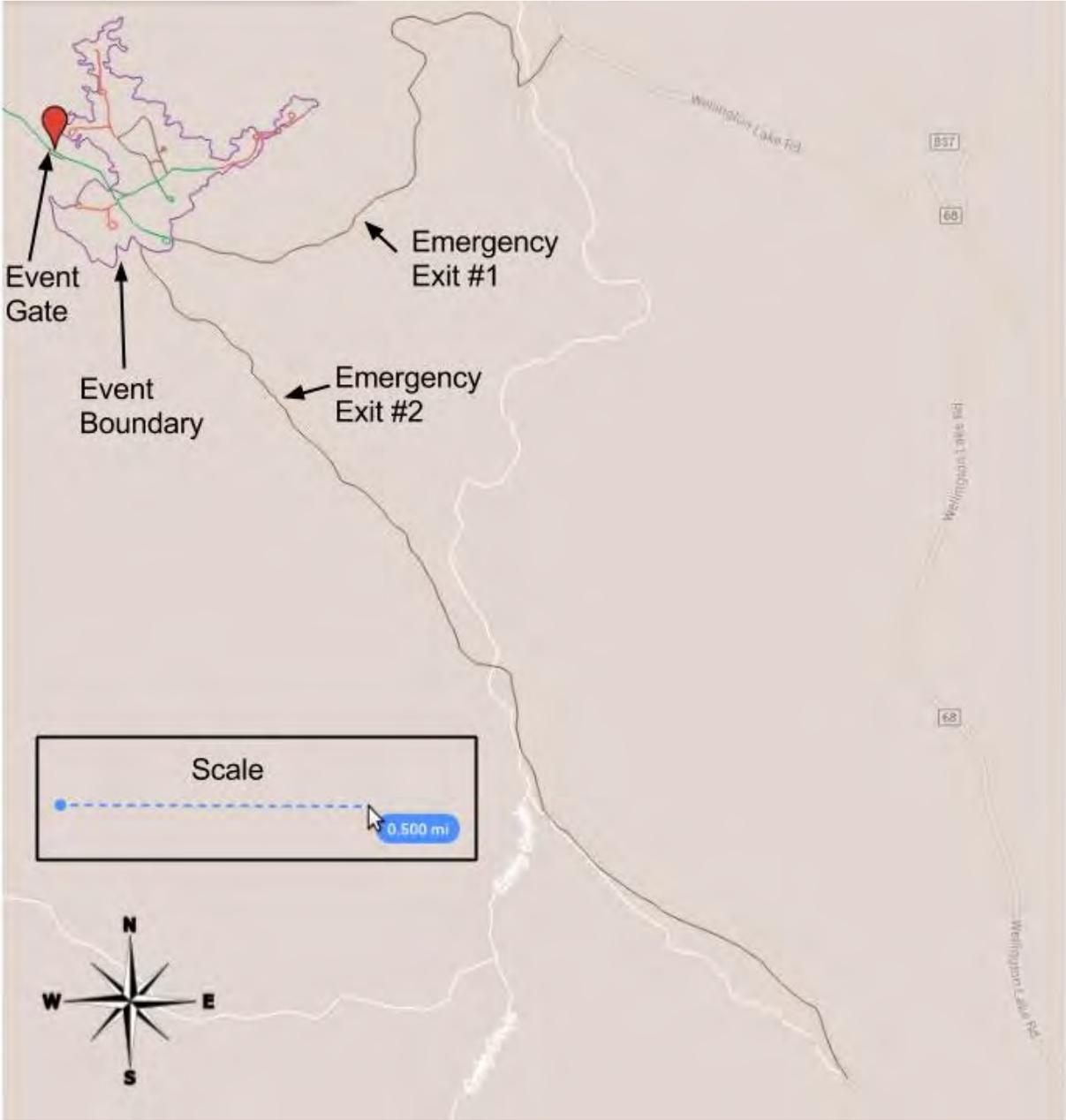
9.2 Access Roads



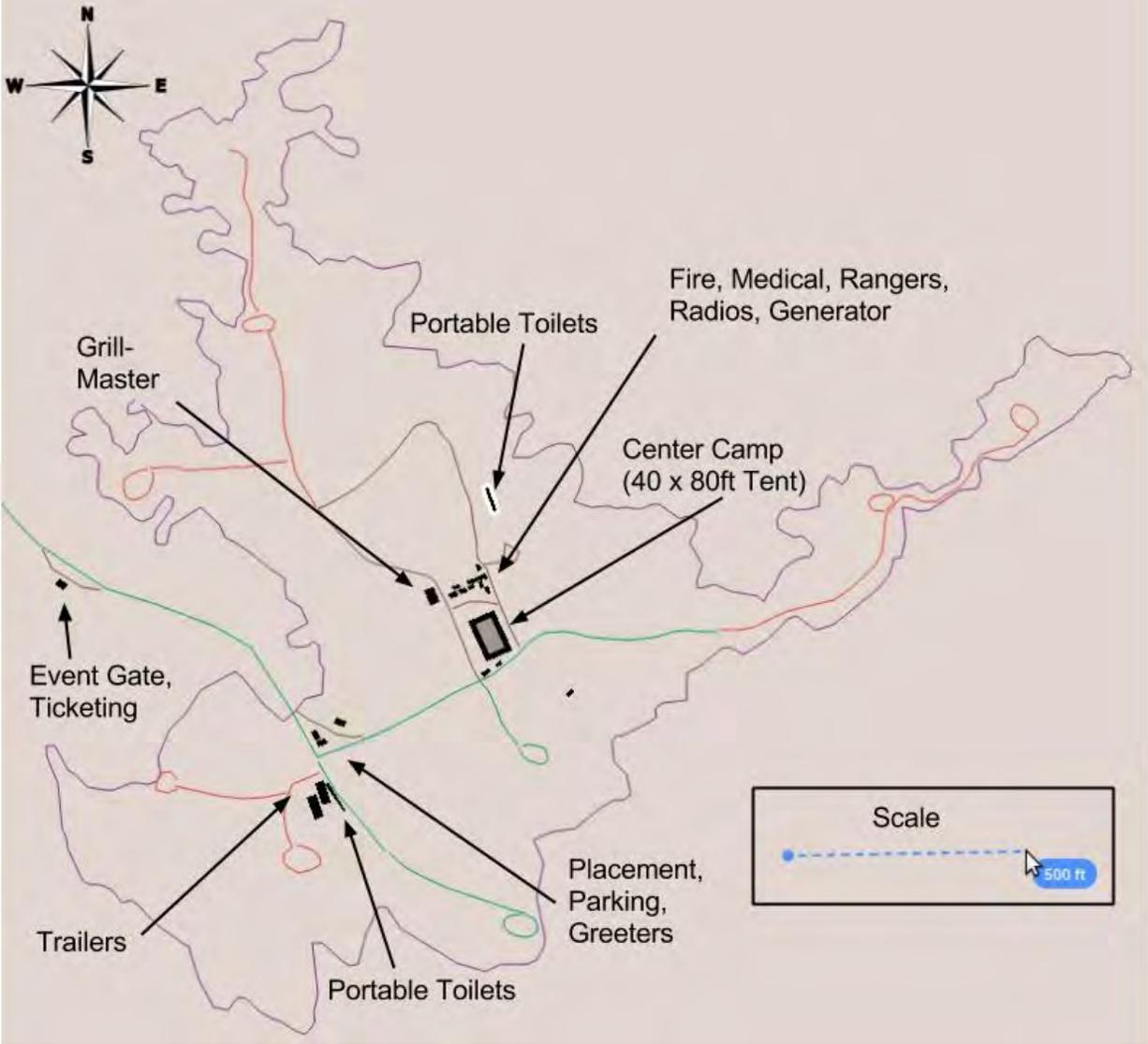


### 9.3 Event Roads

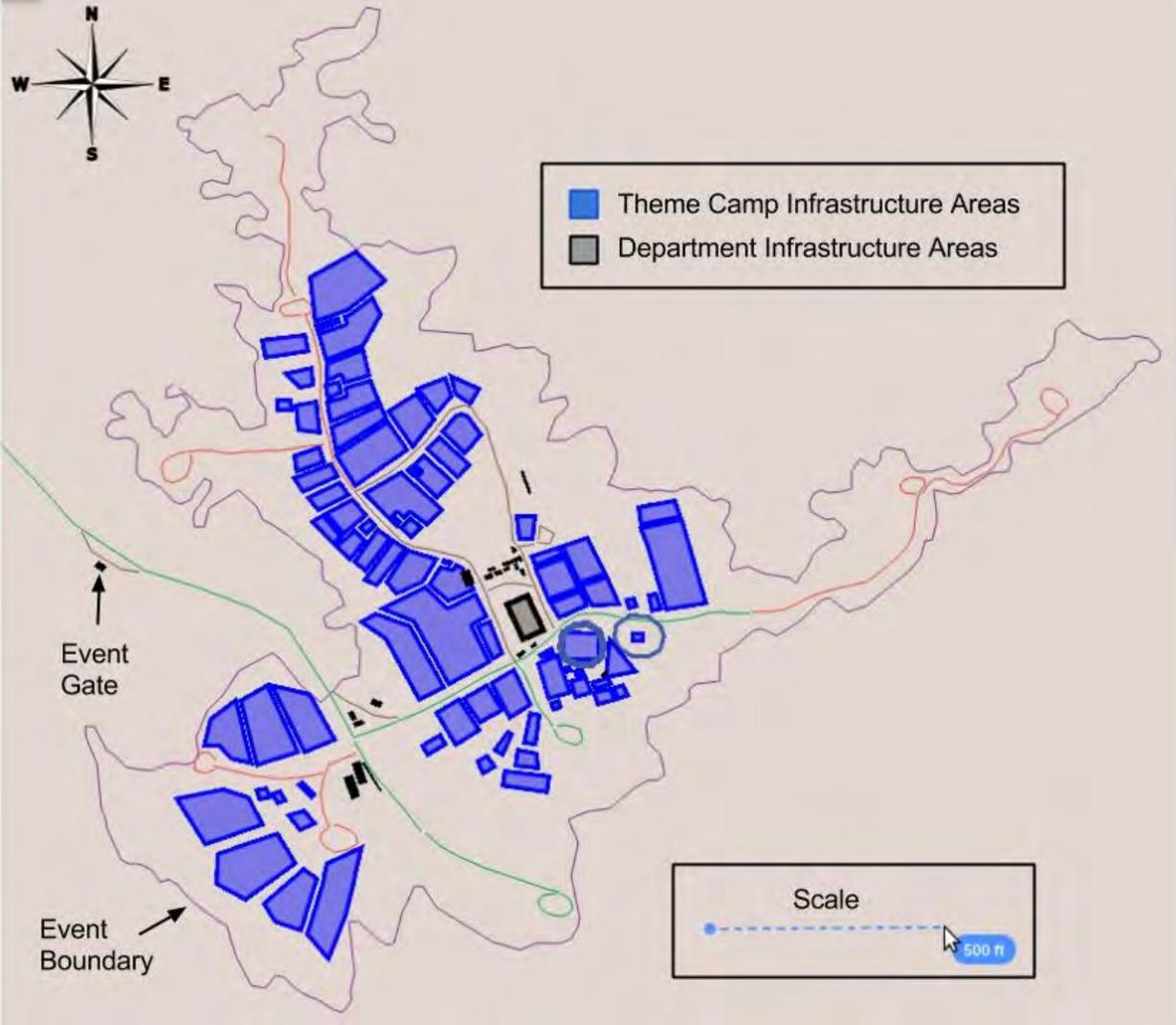
# 9.4 Emergency Exits



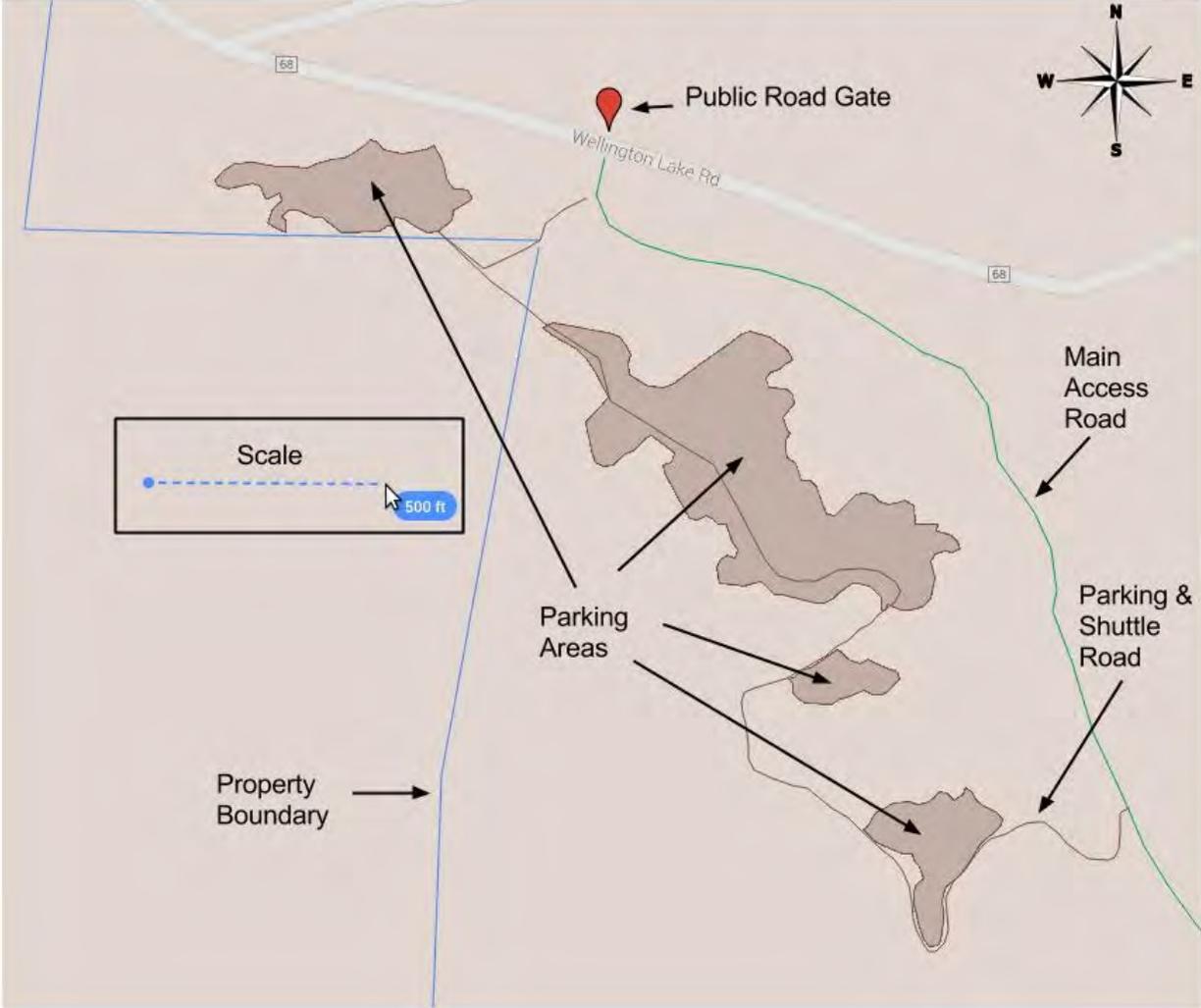
# 9.5 Event Infrastructure



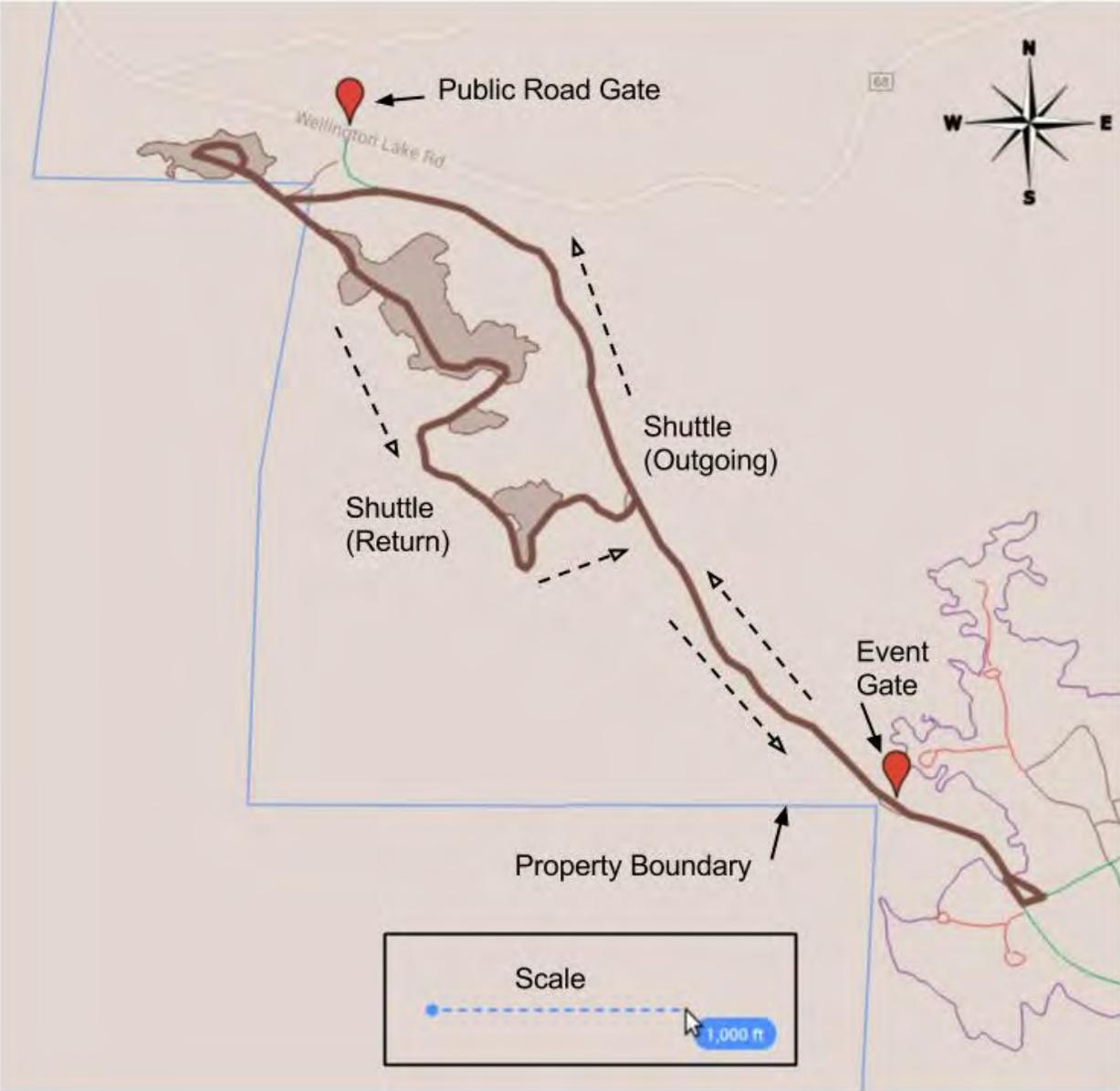
# 9.6 Camp Infrastructure



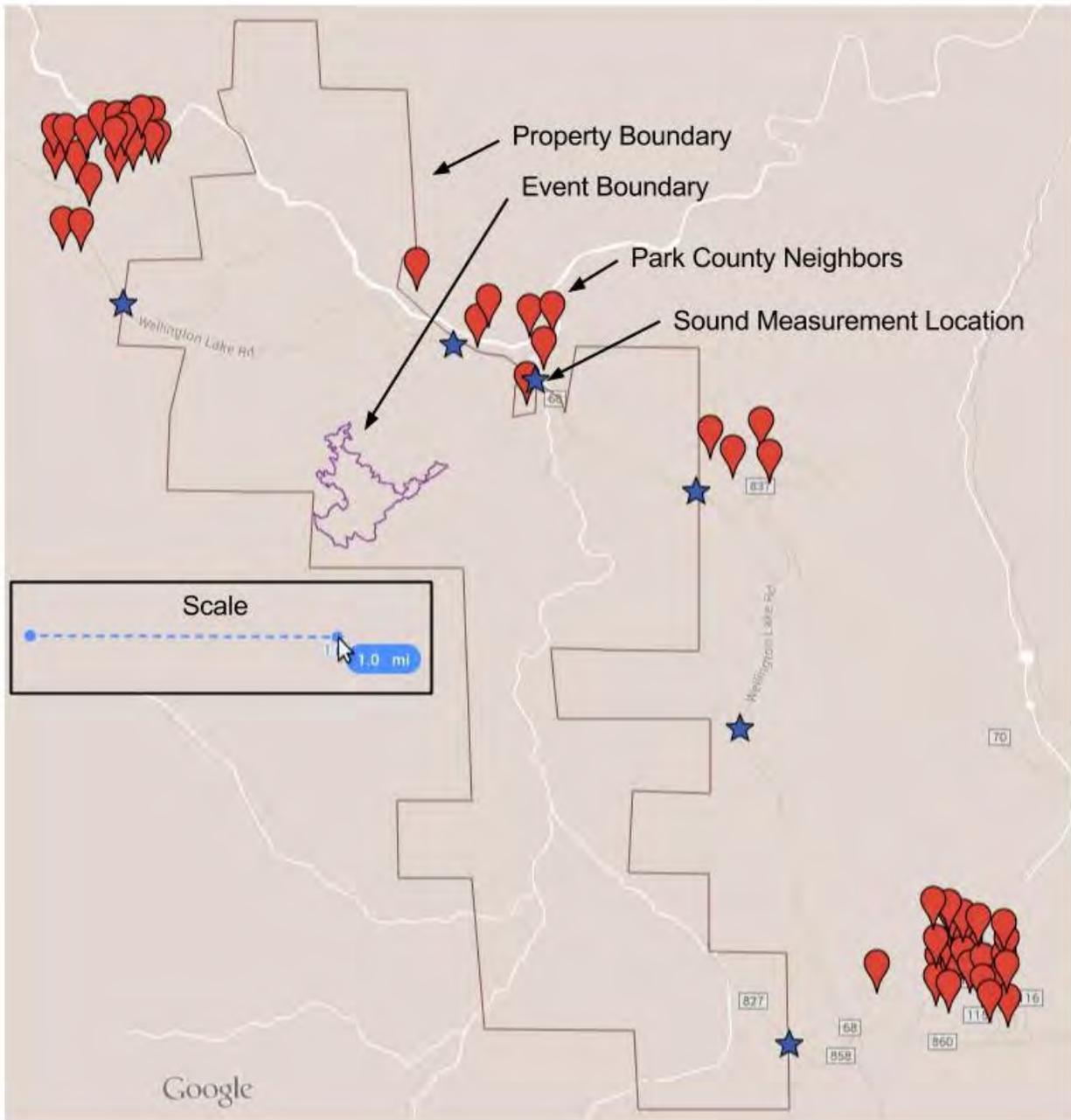
# 9.7 Event Parking



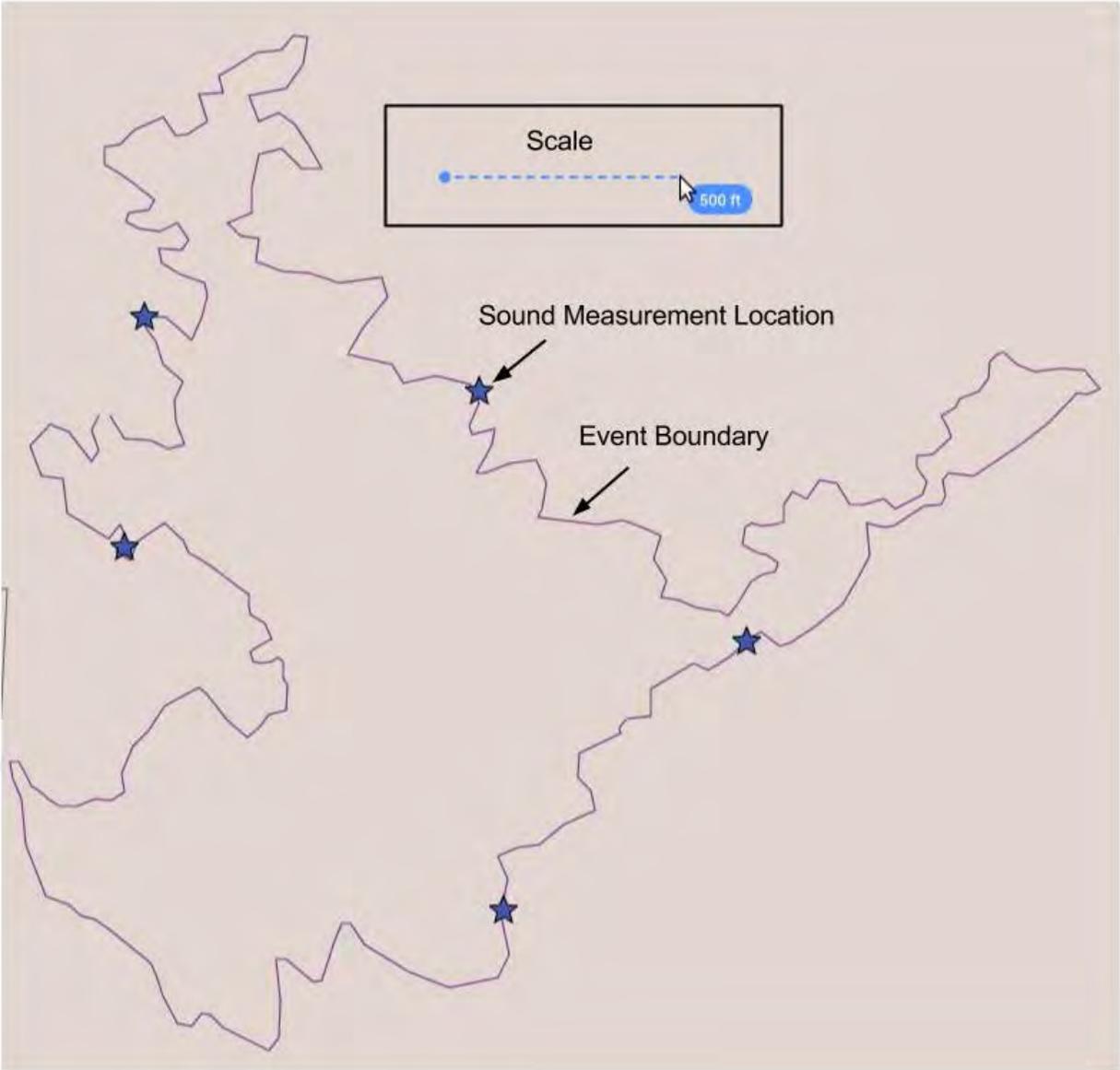
# 9.8 Event Shuttle



## 9.9 Sound Map Monitoring Property Boundaries



# 9.10 Sound Map Monitoring Event Boundaries



## **10.0 Contracts**

**10.1 Medical Service Contract – Platte Canyon Fire Department**

**10.2 Park County Public Works Department Special Events Permit**

**10.3 Proposal for Toilets**

**10.4 Waste Disposal Contact – Mountain View Waste**

**10.5 Certificate of Liability Insurance**

## 10.1 Medical Service Contract - Platte Canyon Fire Department

Platte Canyon Fire and Apogaea 2015 are formally entering an agreement for Platte Canyon Fire to provide medical coverage for the 2015 Apogaea Festival to be held in Park County Colorado. This agreement is as follows:

Platte Canyon Fire has agreed to provide medical coverage in addition to the medical services already provided by the festival. Apogaea operates a volunteer medical service which is part of Bureau of Apogaea Medical and Fire (AKA BAMF). BAMF is an organized group within Apogaea that acts as an initial emergency service. BAMF is staffed with certified medical providers and will be the primary and initial contact for all patients unless a medical emergency requires immediate action on the part of Platte Canyon Fire. BAMF will also act as triage. With that said, if any representative of BAMF asks for Platte Canyon Fire for assistance regarding treatment or transport, Platte Canyon Fire will assume medical control of that specific patient and will jointly work on an appropriate medical plan.

Platte Canyon Fire intends to provide 1 ALS and 1 BLS provider at a minimum to staff the 'on site' ambulance. In the event a patient needs to be transported, the crew from Platte Canyon Fire will either handle that transport or arrange for proper medical care. In the event the 'on site' ambulance transports, medical crews on duty at Platte Canyon Fire will be the primary backup but may remain 'off site'. Additionally mutual aid may be called to assist depending on how busy the 911 system is. Platte Canyon Fire already has mutual aid agreements in place with our neighboring districts. It is a rare and unusual circumstance that ALS is not immediately available.

Dr. Peter Vellman of St Anthony's Hospital is the physician advisor for Platte Canyon Fire and the department follows Denver Metro Protocols.

Platte Canyon has agreed to a flat rate for the Ambulance of \$250.00 per day plus \$60.00 per hour to cover payroll expenses:

\$250.00 x 4 days	(Ambulance)	\$1,000.00
\$60.00 / Hr x 4 days	(24 hour crew)	\$5,760.00
		<hr/>
		\$6,760.00

Coverage dates and times are from June 10th at 12:00 until June 14th unless times are adjusted mutually in the future.

Additionally, Platte Canyon Fire is a for fee service and will bill transported patients. Payment for service is the responsibility of the patient, however, Apogaea has agreed to cover payments via a bond in the event a patient does not pay.

---

Michael Moss, President, Apogaea Inc

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Chief Mark Wesseldine, Platte Canyon Fire.



# Park County Public Works Department

1246 CR 16 P.O. Box 147 Fairplay, Colorado 80440

Greg Kasparek – ROW Manager

719.836.4291 (office) 719.839.1309 (cell)

719.836.4275 (fax) [GKasparek@parkco.us](mailto:GKasparek@parkco.us) (email)

## 2015 Special Event Permit

<b>Permit Number:</b> <u>15008</u>	<b>Planning Permit #:</b> <u>15EVT-00001</u> <u>15EVT-00002</u>	<b>Public Works District:</b> <u>1</u>
<b>Permit Holder:</b> <u>Michael Moss</u>	<b>Permit Holder Job #:</b> _____	
<b>Date Permit Issued:</b> <u>3-24-15</u>		
<b>Permit Holder Mailing Address:</b> _____		<b>Fee:</b> <u>\$331.00</u>
<b>Cell #:</b> _____	<b>Email:</b> _____	
<b>Start Date:</b> <u>6-5-15</u>	<b>End Date:</b> <u>6-15-15</u>	
<b>Location of Event:</b> _____	<b>Subdivision:</b> _____	
<b>Description of work:</b> _____		
<b>On Site Contact Name:</b> _____	<b>Cell #:</b> _____	

### Permit requirements:

1. A valid copy of this permit is to be on the job site at all times.
2. The Traffic Control Plan (TCP) and all signage shall be MUTCD compliant and the TCP shall be followed and preapproved by Park County Public Works .
3. A pro- rated fee of \$324.00 will be assessed for dust control based on 1.4 miles of road, and an expected traffic count of 1200 cars in and out. An administrative fee of 2% will also be charged.
4. Permit holder is responsible for providing 12 No Parking signs, with a minimum size of 18"x24", and stands to be placed on CR68 for the duration of the event.
5. Permit holder will have a person stationed at the entrance gate on CR 68 to help facilitate traffic flow in and out of the event.
6. For questions please contact Greg Kasparek at 719.836.4291 (office), 719.839.1309 (cell) or at [GKasparek@Parkco.us](mailto:GKasparek@Parkco.us).

**Preliminary Inspection: date & time:** 3-16-15

**Emailed:** 3-24-15

**Comments:** Sign placement plan will be forwarded to you prior to event

**Permit Holder Signature:** \_\_\_\_\_

**Okay to start work. Signature:** [Signature] **Date:** 3-24-15

**Additional Inspection(s): Date & Time** \_\_\_/\_\_\_/\_\_\_ **Comments:** \_\_\_\_\_

**Final Inspection: date & time** \_\_\_\_\_ **Comments:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_ **Emailed:** \_\_\_\_\_

# 10.3 Proposal for Toilets

**Columbia Potties for the Rockies**

**Columbia Sanitary**

Web-site: [www.CoPotties.com](http://www.CoPotties.com)

E-mail: [Sheila@CoPotties.com](mailto:Sheila@CoPotties.com)

Office: 303 526 5370

Fax: 303 526 9686



“AWARD WINING SERVICE BY JEFFERSON COUNTY HEALTH”

Our technicians have the time to do the job right

Serving Greater Denver Area and Mountains

**“We have the best smelling toilets”**

## EVENT Apogaea

Contact Damien Budd Cell 303 594 7647

Date of Event 6/5- Fri email address [finance@apogaea.com](mailto:finance@apogaea.com), [DamienBudd@apogaea](mailto:DamienBudd@apogaea.com)

Delivery Address Berger land, Bailey

Date in 6/5- Fri 6/6 Sat DATE OUT June 15 Monday

	Unit	Price	Total
Portable Toilets Standard	60	75.00	4500.00
FAMILY ROOM 61” X 61”	1	105.00	105.00
2, 100 G potable water (fill up Sat Morning optional)	2	--	255.00
2-90 G Dual Sta sinks including antibacterial soap	2	80	160.00
300 Gal Gray /water tank	1	160	160.00
TOILETS have hand sanitaizers in them no charge			
Set up & Pick up	63	15.00	waived
Additional cleanings on Thur, Fri, Sat & 1/2 Sun	3.5	510.00	1785.00
Toilets have hand sanitizers in them @no charge			
(fill up Sat Morning optional for fresh water)			
TOTAL _____			\$ 6975.00

We agree to pay Columbia Sanitary Service for the above rental units and services.

We agree to notify of placement of units, maps, or directions by fax.

We agree not to move units and are responsible for damage to units while rented to us.

Signature \_\_\_\_\_ Date 3/18/2015

Printed name \_\_\_\_\_ By Sheila Nessler

Date \_\_\_\_\_ Columbia Sanitary Services Inc.

## 10.4 Waste Disposal Contract – Mountain View Waste



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**Roll Off**  
**1 message**

---

Michael Moss <[moss@apogaea.com](mailto:moss@apogaea.com)>

Miranda <[miranda@mountainviewwaste.com](mailto:miranda@mountainviewwaste.com)>      Wed, Mar 25, 2015 at 3:28 PM  
To: [moss@apogaea.com](mailto:moss@apogaea.com)

**Good Afternoon,**

**Mountain View Waste has been contacted to provide a roll off container for use the event called Apogaea. We have scheduled the delivery for on June 15th, 2015 and to be removed on June 16th, 2015.**

**Thank you**

**Miranda Flores**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>GALEN HAYES INSURANCE AGENCY</b> 3550 SAN PABLO DAM RD., STE. C EL SOBRANTE, CA 94803	CONTACT NAME: <b>BRYAN W.</b>
	PHONE (A/C, No, Ext): <b>(800) 869-8643</b> FAX (A/C, No): <b>(510) 222-6162</b> E-MAIL ADDRESS: <b>BWILLIAMS@HAYESBROKERS.COM</b>
INSURED  <b>APOGAEA, INC.</b> PO BOX 8836 DENVER, CO 80201	INSURER(S) AFFORDING COVERAGE
	INSURER A: <b>LLOYDS OF LONDON</b>
	INSURER B: <b>US FIRE INSURANCE CO.</b>
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			3DS5402-M735947	6/04/2015	6/16/2015	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> HOST LIQUOR LIAB. GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 CANCELLATION \$ 100,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N	<input type="checkbox"/> N/A				PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	ACCIDENTAL				6/04/2015	6/16/2015	\$5,000 / \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
CERTIFICATE IS PROVIDED AS PROOF OF INSURANCE PER THE COVERAGE, LIMITS AND EFFECTIVE DATES AS SHOWN.

CERTIFICATE HOLDER  <b>CERTIFICATE OF INSURANCE</b>	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
2/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>GALEN HAYES INSURANCE AGENCY</b> 3550 SAN PABLO DAM RD., STE. C EL SOBRANTE, CA 94803	CONTACT NAME: <b>BRYAN W.</b>
	PHONE (A/C, No, Ext): <b>(800) 869-8643</b> FAX (A/C, No): <b>(510) 222-6162</b>
	E-MAIL ADDRESS: <b>BWILLIAMS@HAYESBROKERS.COM</b>
	INSURER(S) AFFORDING COVERAGE
	INSURER A: <b>LLOYDS OF LONDON</b>
	INSURER B: <b>US FIRE INSURANCE CO.</b>
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED  
**APOGAEA, INC.**  
PO BOX 8836  
DENVER, CO 80201

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		3DS5402-M735947	6/04/2015	6/16/2015	EACH OCCURRENCE \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> HOST LIQUOR LIAB. GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b>
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						MED EXP (Any one person) \$ <b>5,000</b>
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						PERSONAL & ADV INJURY \$ <b>2,000,000</b>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				GENERAL AGGREGATE \$ <b>3,000,000</b>
B	ACCIDENTAL				6/04/2015	6/16/2015	PRODUCTS - COMP/OP AGG \$ <b>3,000,000</b>
							CANCELLATION \$ <b>100,000</b>
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							EACH OCCURRENCE \$
							AGGREGATE \$
							PER STATUTE OTH-ER \$
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							\$ <b>5,000 / \$10,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**The certificate holder is listed as additional insured with respect to the attached endorsement and the specific wording below.**  
**The County of Park, State of Colorado, a Body Corporate and Politic**

CERTIFICATE HOLDER <b>Park County</b> Attn: County Administration Officer P.O. Box 1373 Fairplay, CO 80440	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)
Park County Attn: County Administration Officer P.O. Box 1373 Fairplay, CO 80440
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. in the performance of your ongoing operations; or
- B. in connection with your premises owned by or rented to you.

## **11.0 Appendices**

**11.1 Property Detail Information**

**11.2 Participant Survival Guide**

**11.3 Festival Art**

# Park County Assessor

## Property Detail Information

[Tax Information](#) | [Site Characteristics](#) | [Building Information](#) | [Deed Information](#)

[Property Detail](#) | [Value Detail](#) | [Building Detail](#) | [Sales Detail](#) | [Owner Detail](#) | [Mill Levy Revenues Detail](#)

[Assessor Property Search](#) | [Assessor Subset Query](#) | [Assessor Sales Search](#) | [Assessor Home Page](#)

Tax Area	Schedule Number	Property Type
0005	15598	Agricultural

### Primary Owner Name and Address

BERGER LAND CO
PO BOX 300446
DENVER, CO 80203-0446

[Additional Owner Detail](#)

### Legal Description

T08 R72 S02 SW4
PART OF SW4NW4, SE4NW4, SW4
2-8-73 NW4SE4, SE4SW4 LESS
4.59 AC, SW4NE4 S OF RD, LESS .21 AC
IN N2 PER 2-12-01 AND R679793,
N2SW4, PART OF NW4NE4, SE4NE4
S OF RD 3-8-72 N2NE4, SE4NE4,
NE4SE4 4-8-72 E2E2, SW4SE4
10-8-72 SW4SW4, N2SW4, N2NW4
14-8-72 E2NE4 AND 12.12 AC IN
SE4NE4 15-8-72

### Physical Address

4047 CO RD 68 BAILEY
----------------------

### Tax Information

**2014 Tax Year**

	<b>Actual Value</b>	<b>Assessed Value</b>
<b>Land:</b>	18,655	5,410
<b>Improvements:</b>	170,363	15,700
<b>Total:</b>	189,018	21,110
<b>Estimated Mill Levy:</b>		63.172
<b>2014 Estimated Taxes:</b>		1,334

**2013 Tax Year**

	<b>Actual Value</b>	<b>Assessed Value</b>
<b>Land:</b>	18,655	5,410
<b>Improvements:</b>	170,363	15,700
<b>Total:</b>	189,018	21,110
<b>Mill Levy:</b>		62.705
<b>2013 Taxes:</b>		1,324

**Site Characteristics**

<b>Acres:</b>	1685.33
<b>Property Access:</b>	DEDICATED (COUNTY, STATE)
<b>Topography:</b>	SEVERAL BLDG SITES
<b>Cover:</b>	COVER
<b>View:</b>	AVERAGE
<b>Live Water:</b>	STREAM/POND/SPRING
<b>Well:</b>	WELL
<b>Sewer:</b>	SEPTIC
<b>Electricity:</b>	AVAILABLE

**Building Information**

**Building: 1**

**Occupancy**

<b>Description</b>	<b>%</b>	<b>Sq Ft</b>
Single Family Residential on Ag	100	2,758

**Building Characteristics**

<b>Style:</b>	1½ Story Fin
<b>Total Area:</b>	2,758
<b>Quality:</b>	Fair
<b>Condition:</b>	Fair
<b>Rooms:</b>	6
<b>Bedrooms:</b>	3
<b>Baths:</b>	2
<b>Year Built:</b>	1923
<b>Exterior:</b>	Frame Hardboard
<b>Interior:</b>	Plaster
<b>Stories:</b>	1.5
<b>Percent Complete:</b>	100

#### Areas & Additions

Description	Area or Units
FIRST STORY	1,512
SECOND STORY	1,246
Porch: Cvrd Wood Deck	300
Porch: Encl Solid Wall	466
Bath 3	1
Bath 4	1
Sink Standard	1
Storage: Wood	78
Masonry Fireplace El	2
S P Wood Window	1
Standard Cabinets	1

#### [Additional Building Detail](#)

#### Deed Information

<b>Sale Date:</b>	4/29/2011	<b>Price:</b>	10
<b>Book:</b>		<b>Page:</b>	
<b>Deed Type:</b>	Quit Claim	<b>Reception Number:</b>	679794
<b>Previous Owner Name</b>			
VANHALL SUZANNE F FULLERTON WALTER			

#### [Additional Sales Detail](#)

[Return to Top of Page](#) | [Property Search](#) | [Assessor Home Page](#)

<b>Improvements:</b>	56,832	16,480
<b>Total:</b>	184,676	53,560
<b>Estimated Mill Levy:</b>		63.172
<b>2014 Estimated Taxes:</b>		3,383

**2013 Tax Year**

	<b>Actual Value</b>	<b>Assessed Value</b>
<b>Land:</b>	127,844	37,080
<b>Improvements:</b>	56,832	16,480
<b>Total:</b>	184,676	53,560
<b>Mill Levy:</b>		62.705
<b>2013 Taxes:</b>		3,358

**Site Characteristics**

<b>Acres:</b>	250
<b>Property Access:</b>	NO HWY EXPOSURE
<b>Topography:</b>	
<b>Cover:</b>	
<b>View:</b>	
<b>Live Water:</b>	
<b>Well:</b>	
<b>Sewer:</b>	
<b>Electricity:</b>	

**Building Information**

**Building: 2**

Occupancy

<b>Description</b>	<b>%</b>	<b>Sq Ft</b>
Storage - Material	100	1,200

**Building Characteristics**

<b>Style:</b>	Storage - Material
<b>Total Area:</b>	1,200
<b>Quality:</b>	Average

<b>Condition:</b>	Fair
<b>Rooms:</b>	1
<b>Bedrooms:</b>	0
<b>Baths:</b>	0
<b>Year Built:</b>	1988
<b>Exterior:</b>	
<b>Interior:</b>	
<b>Stories:</b>	1
<b>Percent Complete:</b>	100

[Additional Building Detail](#)

### Deed Information

<b>Sale Date:</b>	6/27/2003	<b>Price:</b>	10
<b>Book:</b>		<b>Page:</b>	
<b>Deed Type:</b>	Quit Claim	<b>Reception Number:</b>	585049
<b>Previous Owner Name</b>			
BERGER W BART			

[Additional Sales Detail](#)

[Return to Top of Page](#) | [Property Search](#) | [Assessor Home Page](#)

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The Park County Assessor's Office makes every effort to collect and maintain accurate data. However, Good Turns Software and the Park County Assessor's Office are unable to warrant any of the information herein contained.

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 Database & Web Design by [Good Turns Software](#).

## 11.2 Participant Survival Guide

You can view the 2014 Survival Guide at this link: <http://bit.ly/1EH1m42>

## 11.3 Festival Art

Apogaea is a collaborative outdoor arts, music, and camping experience celebrating the uniquely human ability to create an environment that evokes an emotional response from others in the community and encourages them to participate in the experience. Every work of art, from costumes to large theme camps, is created and organized by participants! Art is all around you - from the costumes participants choose to wear, to the art created by other Apogaeans. Even the gifts participants give each other are art – an expression from one soul to another. We also think art is most fully expressed when others interact with it.

Apogaea's primary goal is to maintain a community that cultivates interest in and pursuit of art, music, and artistic expression. Each project provides a unique, interactive, and participatory experience to everyone at the event that is often inspires reflection upon self, community, and/or one's environment. To help foster this creative community, each year, Apogaea returns a percentage of its ticket revenue to artists in the form of grants. In 2015, Apogaea will be granting a total of \$55,000.00 to projects big and small. Many of these projects provide opportunities to participate before the event by volunteering time and sweat by helping create a something beautiful, while possibly even learning a new skill in the process!

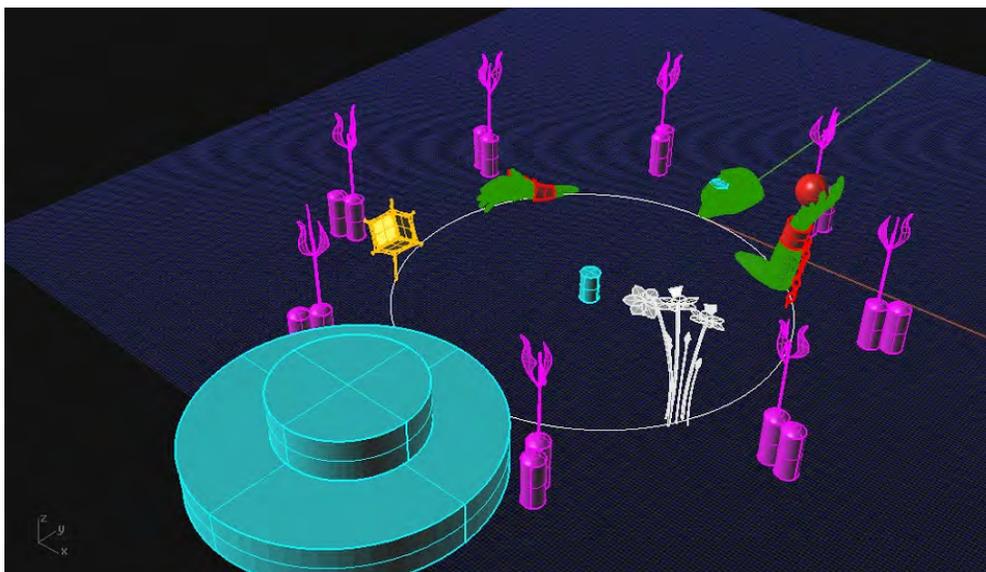
These things are what makes art at Apogaea different, and, we feel, more special than a lot of other events.

## 2015 Granted Art Summary

**Animal Farm** - The “Animal Farm” will be a large sculpture garden consisting of the improved projects we have built previously including Prima Materia, and Arcus Hymenoptera, along with a new Angler fish, stages for performances, benches, and a fire entrance sign.



**Church of Prometheus** - Prometheus is the Greek god who stole fire from Mt. Olympus and brought it down to humanity. For this, he was punished by Zeus by being chained to a mountainside for eternity. The fire he gave us also represents life's intensity: creativity, passion, soul.



**Jedi Fire Simon** - Jedi Fire Simon (JFS) is a twist on the electronic interactive Simon game from 1978. Like the original, JFS will have four colored buttons that produce a corresponding tone, color, and fire when pressed. Fire will come from one of several discharge cannons located in the corners of the game play field. Additionally, fire will come from a fifth fire cannon located above the game control board producing a massive flame effect when a player successfully completes a set number of turns or rounds.



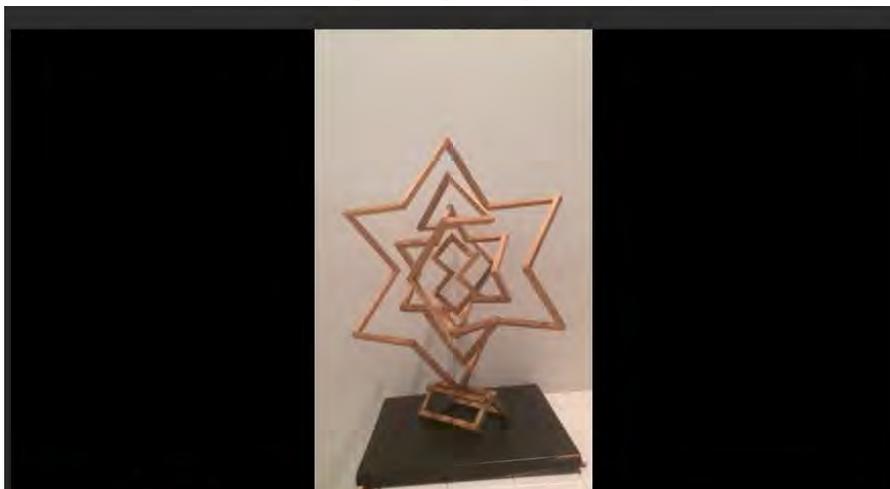
**Temple of Resonance** - Temple of Resonance is a three-dimensional mandala installation. The primary components of the Mandala are five Tibetan inspired bell towers. Each bell will be made from recycled gas containers and will create piece of a five part major chord when played together. In between each tower there will be corner shaped communal bench that provides a place for connection, contemplation and laughter.



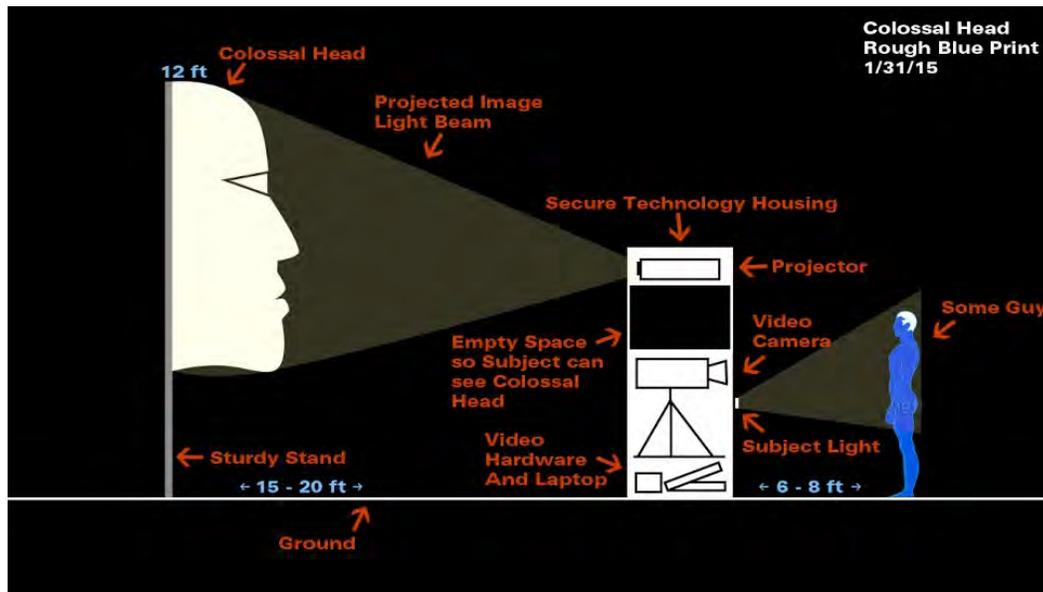
**The Fountain** - The Fountain is a large-scale installation that celebrates light, water, audio, and amazing reactivity. The base of the structure consists of metal framing with semi-translucent laser-cut panels between. Within the structure, full-color high-frame rate LED washes and strips slowly animate and give the base an unearthly glow. The base conceals a small sound system that plays ambient tones and patterns that murmur along with the lights.



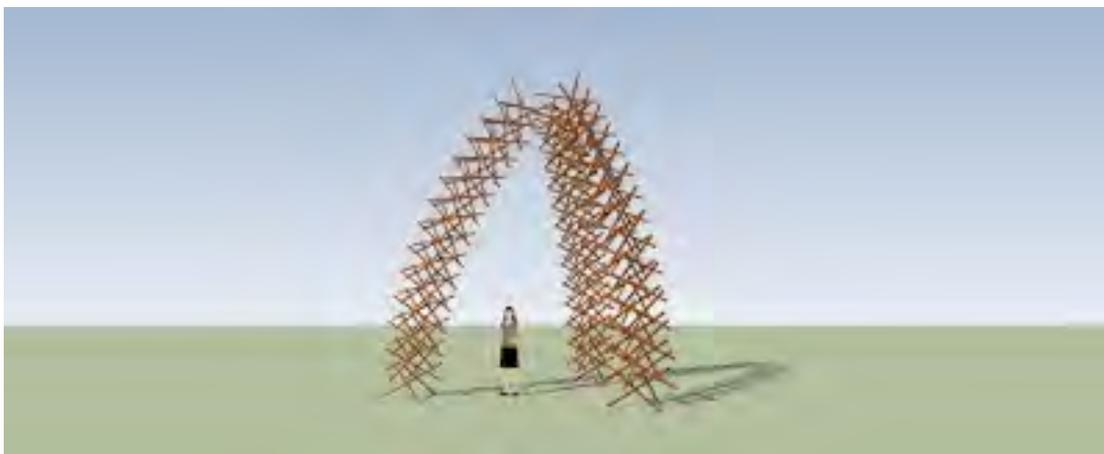
**To be determined** - This will be a free-standing, interactive steel sculpture featuring three, 3 dimensional stars, one inside the other, descending in size. They rotate on their center axis independent of one another. By pushing the large outer star, people can interact with the piece by controlling its speed and direction. Sometimes the stars are out of sync, creating different shapes within one another; sometimes they line up and spin as perfect synchronized stars.



**Colossal Head** - The 'Colossal Head' project is an interactive art installation utilizing a camera feed and projection mapping. Participants approach an area in front of the Colossal Head and stand, finding the correct spot that suits their head size and shape, and their face is projected onto the Colossal Head. The image of the face will be processed, using video hardware and software to create a live, enhanced, real-time show of the participants face. Participants will be encouraged to make faces and 'face dance' to enhance the viewing experience.

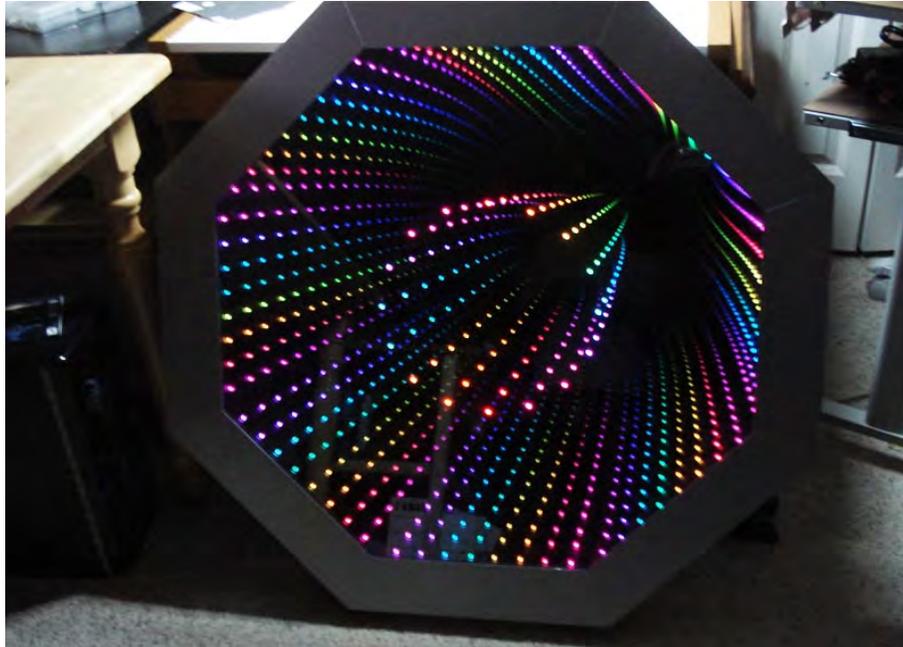


**Synchrotensegrity** - Synchrotensegrity is an interactive sculpture consisting of three pillars arching to a common central point at the top that appears to defy the laws of gravity. Each of the three pillars will be wrapped in strands of LEDs that will be illuminated in short bursts in a random pattern representing random events in the world. When patterns from two or three of the pillars reaches the top at the same time, a tesla coil at the top will discharge a small arc of high-voltage electricity between the pillars representing a synchronistic event.

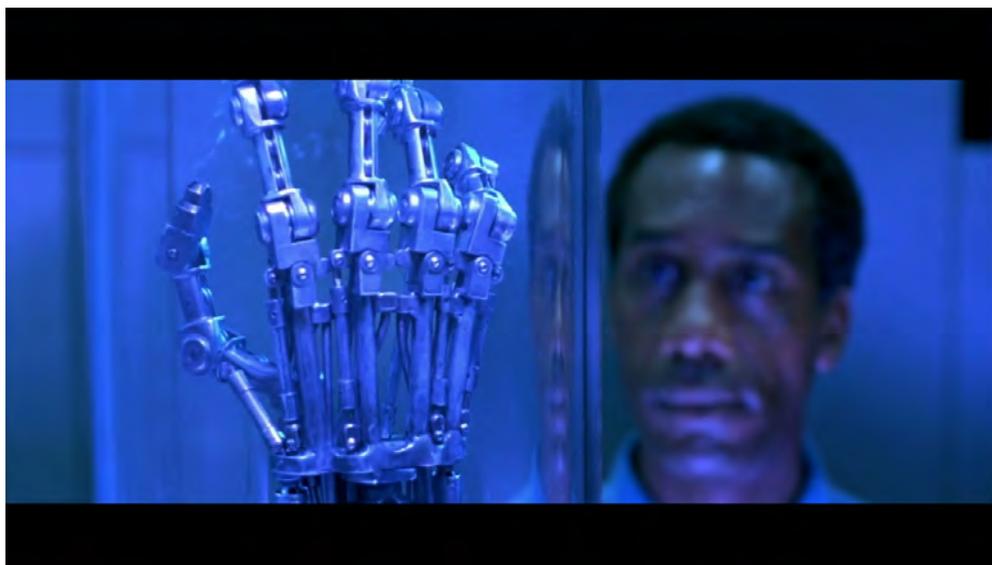




**THE KINDLING PROJECT** -Imagine a warmly illuminated, bottomless pit, shooting into the ground and lined with thousands of tiny sticks, like a never-ending, hollow stack of firewood. When "infinite mirror" concepts are done right, they create bewilderment, curiosity, and wonder.



**The THING** - The THING is a fully articulated skeletal robotic hand being designed and built by members of the Boulder High robotics team. The students will be mentored on the mechanics/construction by Janet Tsai from the CU Dept of Engineering, and on the control system by programming guru Bill Coon. The THING will use an android tablet for both tele-operated and autonomous control, and will have a menu of pre-programmed functions.



**Unified Flying Object series (UFOs)** - Galactic ships hover like giant jewel seeds. The Unified Flying Object series is a collection of inflatable geometric soft sculptures. Suspended in the air, the UFOs act as navigational stars as well as safety beacons. Optical illusions alternate in a multi centered system, transmitting information among them.



**That Which Is Most Beautiful** - The "TWIMBY" Community Labyrinth was funded in part by an Apogaea Art Grant in 2012. It is a hand-painted, blacklight-reactive, 3-turn labyrinth with an original soundtrack created by DJ Rolf Kirby as ambient background accompaniment. Designed and directed by Erica Schafer, Stephen DeNorscia and Randy Fischer, the 60-foot diameter, 7-foot tall labyrinth was originally created by approximately 80 volunteers sewing and painting the 70 muslin canvases that make up the walls of the labyrinth. This spring - its first return to Apogaea in 3 years - 30 new panels are being created, along with a new soundscape featuring music by Apogaea community musicians.

