

## **Park County Cemetery Burial Policies**

The policies of Park County relating to the operation of county owned and/or managed cemeteries are established by the Board of County Commissioners (BOCC). The Cemetery Board shall act as managers of the County cemeteries.

The burial of any human body outside of a County cemetery shall be permitted only with the written consent of the landowner, and under such regulations that may be deemed necessary to provide for the health, safety and welfare of the public, and in compliance with State statutes. A burial permit must be filed with the County Clerk & Recorder and the County Coroner must be notified.

The following policies shall apply to all burials within Park County owned cemeteries:

- I. The 3 active cemeteries that have been designated to be managed by the Cemetery Board are: Como Cemetery, Horn Cemetery (Bailey) and Lake George Cemetery.
- II. To be eligible for burial within a Park County owned cemetery, one of the following is required:
  - a) Primary residence in Park County for five (5) years.
  - b) Tax payer in Park County for five (5) years.
  - c) Or a request granted in writing by the Cemetery Board.
- III. A letter of Disposition must be filed and recorded with the Park County Clerk & Recorder.
- IV. Authority to open and close a grave site:
  - a) Only the County Public Works Department has the authority to prepare a grave or cremains site.
  - b) There shall be a charge for this service. Currently the cost for this service is between \$400 to \$2000 for full burial. \$200 for cremains.
  - c) In case of family hardship, the Cemetery Board has the authority to determine the fee for site preparation with BOCC approval.
- V. Burial Site location:
  - a) When notified that there is a need for a grave, the Cemetery Board member will notify the Public Works Department.
  - b) The Cemetery Board member along with a family member will determine the location of the site to be used.
  - c) A burial request form will then be transferred to Park County Public Works.